



Lawrence Schools Foundation

2019 Innovative Teaching Grant Guidelines

innovative

adjective in·no·va·tive \ 'i-nə-,vā-tiv \

Simple Definition of *innovative*

: introducing or using new ideas or methods

: having new ideas about how something can be done

You Dream It; We Will Help You Achieve It!

Purpose of the program

The Lawrence Schools Foundation Innovative Teaching Grant program provides the opportunity for an educator or a group of educators to enhance the educational experience of their students. Grants are awarded to teachers who implement innovative and unique programs or projects for their students that enrich learning, result in increased student achievement and engage students in critical thinking and problem solving.

Grant amounts

The Foundation awards these grants annually based on available funding for the Innovative Teaching Grant program. Maximum award per grant is \$3,000. Grant requests may be funded in full or in part. In some cases, the Foundation may encourage applicants to seek matching or supplemental funding.

Eligibility

Any educator or group of educators in the Lawrence Public Schools may apply for an Innovative Teaching Grant.

Funding Priorities

Innovative Teaching Grants are designed to encourage creative and innovative educators who dedicate time and energy to enhance their students' educational experience, and to further inspire such creativity in the school district. A grant may be considered innovative if the following questions can be answered "yes":

- Is it new for *my* students?
- Does it offer new motivation for students to learn?
- Is it expected to improve student achievement in a fresh/new/innovative way?

In order to determine whether the grant will further inspire creativity in the school district, the educator should provide evidence of sustainability and how materials/equipment could be shared, used again, or duplicated. Preference will be given to grants that go beyond purchasing additional classroom materials. Funds may be used to purchase equipment as long as the equipment is just one component of the project/program. Additionally, preference will be given to grants that go beyond "one-time events." Use of existing equipment in new ways is strongly encouraged.

Selection Criteria

1. The project is innovative
2. The project enhances and improves student achievement
3. The project's purpose, goals, and activities are clearly articulated
4. The project engages students as active participants in the learning process
5. The project could be sustained once grant funds no longer exist
6. The project's success can be measured
7. The project's budget supports the program's purpose and goals
8. The project could be replicated in other settings
9. The project cannot be fully funded by other resources

Restrictions and Requirements

- Grants may not be used to pursue degrees or to pay salaries to applicants. However, *grants may be used for staff/professional development if the training and/or preparation are material to the implementation of the innovative program or project proposed.*
- Requests for grant funds to purchase classroom materials and equipment must be justified as essential to the project.
- Grants are to be used only for the specific purpose awarded.
- Grant applications must be for projects that can be implemented and completed in the 2019/2020 school year. Grants awarded are conditional upon the project actually being implemented.
- ***Any grant funds not used or committed by June 30, 2020, will be returned to the Foundation, unless otherwise authorized by the Foundation.***
- Grant recipients must submit a minimum of a one-page evaluation **the earlier of June 30, 2020 or within one month after the grant activities are completed**, explaining the project's level of success. Supporting documentation, copies of photos or published articles about the projects are greatly appreciated.
- Everything purchased with the grant, as well as any pending grant purchases, become the property of the school or program to which the grant was originally awarded.

Selection Committee

The selection committee for Innovative Teaching Grants consists of Foundation trustees, with the full Foundation Board of Trustees making the final decision regarding which grants will be awarded. Please avoid overuse of educational jargon on your application, if possible.

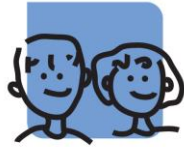
Timelines and Deadlines

Applications must be received in the Foundation office **by 5 p.m. on March 15**. Applicants will be notified of grant selections in early April 2019, and funding will be available beginning July 1, 2019. The Foundation will publicize the awards after recipients are notified. The deadline for spending grant funds is June 30, 2020.

The Lawrence Schools Foundation is a not for profit corporation whose mission is to enrich the education provided to all students by the Lawrence Public Schools. Through the generation and management of gifts, we seek to promote and enhance:

- *A strong relationship between our community and the Lawrence Public Schools*
- *Effective early childhood education programs*
- *Innovative teaching and learning opportunities*
- *Recognition and development of educators*
- *Encouragement of student achievement*

Please visit our website at www.lawrenceschoolsfoundation.org



Lawrence Schools Foundation

Innovative Teaching Grant

You dream it; we will help you achieve it!

I. Please complete this cover sheet as the first page of your application. No cover letters, please. Applications may be downloaded at www.lawrenceschoolsfoundation.org. If submitting a proposal by email, you must also submit a hard copy of this cover sheet with your administrator's signature. The application must be submitted by **5 p.m. on March 15, 2019** to: Dena Johnston, Executive Director, Lawrence Schools Foundation, 110 McDonald Drive, Lawrence, KS 66044.

This application is being submitted by:

- An individual educator
 A team of educators

Name of applicant(s): _____

Position/Title: _____

School or building: _____

Title of project/program: _____

Grade level(s) served: _____

Number of students served: _____

Amount requested: _____

Have you applied for a Lawrence Schools Foundation Grant before? _____ If so, when: _____

What type of grant did you apply for? _____

IT Department Approval /Endorsement: _____

School Administrator's Endorsement: _____

District Administrator's Endorsement: _____

District Administrator to answer the following:

1. How does the district plan to support and sustain this program/project in the future if funded?

2. Explain how the project could continue once the grant funds have been expended.

Print this page for the administrator's signature and mail to the Lawrence Schools Foundation. (The school & district administrators signature verifies that the administrator supports the proposal and, if awarded, the implementation of the project or program in the school and/or district. If this is a request for technology, the applicant and/or administrator(s) are responsible for getting IT's approval before the proposal is submitted.)

II. Please answer the following questions. If additional space is required, please use the fourth page provided and reference the question(s) you are answering. Please limit your total proposal to four (4) pages, excluding the cover sheet

A. Project Description

Describe the project, including the activities and/or instructional materials you will develop. Please include references and/or copies of items researched.

B. Goals and Purpose

Clearly articulate the project's purpose and goals. Identify which students will participate in the project.

C. Innovation

Explain how this project is innovative. (Introducing or using new ideas or methods)

D. Student Achievement

Explain how this project will enhance student achievement.

E. Evaluation

Explain how you will measure the success of the project.

F. Replication

Explain how other educators could replicate this project, and how you plan to share the project (materials, equipment, and information) with others in the district. If you are aware that this project has been implemented at another school in the district, please indicate if you have consulted with the staff at the other schools about their experience with the project.

G. Funding Resources

Explain the availability of other funding resources for this project, such as PTO, matching funds, or in-kind contributions. Have you consulted with your school principal or district to verify funding resources prior to applying for this grant? Explain

H. Budget

Include an itemized listing of expenditures, including total expected cost.