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## **BOARD OF EDUCATION AGENDA**

May 11, 2015

The Board of Education of Lawrence Public Schools, USD 497, will meet in the Interactive Technology Center (First Floor) of the Educational Support & Distribution Center, 110 McDonald Drive, Lawrence, Kansas, at 7 p.m.

### **Call to Order**

### **Approval of Agenda**

### **Special Recognition**

#### Destination Imagination Winners

- Kathy Bowen, TOSA, K-12 enrichment & gifted

#### Kansas City Area Teachers of Mathematics Winners

- Paul Bloom, gifted facilitator, Sunflower & Kennedy

### **Recognition of Audience**

### **CONSENT AGENDA (ITEMS MARKED WITH \*)**

Consent Agenda items are those that are considered routine and are adopted by one motion, unless any Board Member or the Superintendent requests that an item be removed. The item/items removed are voted on separately.

Motion: "I move the Board of Education adopt the items listed on the Consent Agenda."

#### Minutes\*

April 27, 2015 regular meeting

#### Financial Reports\*

- School Activity Funds
- Budget to Actual – March, 2015
- Cash Summary – March, 2015

#### Personnel Report\*

#### Monthly Vouchers\*

#### Approvals\*

- 2015-2016 KASB Annual Membership Dues
- 2015-2016 KASB Legal Assistance Fund Membership
- Local Option Budget Election Expenses

Approvals\* (Continued)

- High School Summer Strength & Conditioning Program Fee
- Purchase of Furniture – Cordley, Hillcrest, Kennedy, New York
- Motion & Resolution in Regard to Non-Renewal of Certified Staff
- Purchase of Wireless Access Points – College & Career Center
- Purchase of Wireless Access Points– Cordley
- Purchase of Security Cameras – Various District Buildings
- Disposal of Obsolete K-5 English Language Arts Materials
- Purchase of Math Expressions K-5 Consumable Materials
- Amendment to Construction Management Contract – Hillcrest
- Board Policy Committee Recommendations

**Report of President of Board of Education**

**Report of Superintendent of Schools**

**Board Commentary**

**Reports**

Multi-Tiered Systems of Support: CI3T

- Kevin Harrell, director, student intervention services
- Leah Wisdom, coordinator, student intervention services, MTSS

Memo of Understanding with Neosho County Community College – Adult Learning Center

- Rick Henry, director, adult learning center

Budget Update

- Kyle Hayden, assistant superintendent, business & operations
- Kathy Johnson, director, finance

**Old Business**

**New Business**

**Adjournment**

**Future Agenda Items**

Report: Budget Update

Approval: Transfer of Property at Clinton Park from City of Lawrence – Pinckney

**Announcements**

May 19	Lawrence High School Graduation, LHS Stadium	7 p.m.
May 20	Employee Advisory Committee Meeting, ESDC	7 a.m.
	Lawrence Free State High School Graduation, LFSHS Stadium	7 p.m.
May 26 (Tuesday)	Executive Session/Regular Board Meeting, ESDC	6 p.m./7 p.m.
May 27	Joint City/County/School District Meeting, Douglas County Offices	4 p.m.

**MINUTES OF THE MEETING OF THE BOARD OF EDUCATION  
OF DISTRICT 497, HELD IN THE LAWRENCE PUBLIC SCHOOLS  
INTERACTIVE TECHNOLOGY CENTER,  
EDUCATIONAL SUPPORT AND DISTRIBUTION CENTER,  
110 McDONALD DRIVE, IN THE CITY OF LAWRENCE**

**April 27, 2015**

**CALL TO ORDER**

At 7 p.m., Board President Shannon Kimball called to order the regular meeting of the Board of Education.

**APPROVAL OF AGENDA**

Upon a motion by Kris Adair, seconded by Rick Ingram, the board voted, in a unanimous voice vote, to approve the agenda as published.

**ROLL CALL**

**Board Members Present**

Shannon Kimball, president  
Kris Adair  
Bob Byers  
Marcel Harmon  
Rick Ingram

**Board Members Absent**

Randy Masten  
Vanessa Sanburn, vice president

**SAT Members Present**

Rick Doll, superintendent  
Kyle Hayden, assistant superintendent,  
business & operations  
Angelique Kobler, assistant superintendent,  
teaching & learning  
Jerri Kemble, assistant superintendent,  
educational programs & technology  
Julie Boyle, director, communications  
Janice Dunn, clerk

**Others Present (Including Administration and Staff)**

Ashley Ammann	Charlotte Anderson	Jill Anderson	Lisa Ball
John Barbee	Tony Barron	Paula Bastemeyer	Shannon Biggerstaff
Anthony Bonner	Fred Brou	Kobe Buffalomeat	Larry Burton
Kayla Cottrell	Morgan Daniels	Bill DeWitt	Ashlee Erickson
Jennifer Erickson	Matthew Erickson	Holly Evans	Dana Farmer
Jeanne Fridell	Kayla Gustin	Sydney Haralson	Kevin Harrell
Anthony Harvey	Kristi Henderson	Nolan Henderson	Elliot Hughes
Talyn Jefferson	Kathy Johnson	Andrea Journot	Caroline Kelton
Zavion King	Tiona Lenhardt	Ahnya Lewis	Mike Lewis
Ron May	Miranda Meyer	Rachel Meyer	Price Morgan
Paula Murrish	Anna Osterhaus	Aaron Peters	Emma Posler
Ben Rajewski	Justin Roberts	Stan Roth	Isabelle Schmidtberge
Sharyn Serbert	Alaina Shelton	Tae Shorter	Jen Steichen
Thomas Taber	Diamonique Vann	Melody Wagler	Abby Warren
Junior Wedd			

## **SPECIAL RECOGNITION**

### Greater Kansas City Science & Engineering Fair Winners – Lawrence High School

Science Teacher Lisa Ball reported that all Lawrence High School students participating recently in the Greater Kansas City Science & Engineering Fair earned either gold, silver or bronze ribbons. She introduced ninth grade students Anna Osterhaus and Kayla Cottrell who were given a special honor by the Kansas City Garden Club for their experiment on the effects of different kinds of light on plants.

### Lawrence High School

Bill Dewitt, assistant principal and athletic director, Lawrence High School, introduced the head coaches from the following teams:

#### *– Girls' Bowling Team*

Paula Bastemeyer, head coach, recognized the Girls Bowling Team for its third place finish in the 2015 KSHSAA 6A Girls State Bowling Tournament held recently in Wichita. Members of the team include: Kaitlyn Applegate, Morgan Daniels, Ashlee Erickson, Holly Evans, Miranda Krom, Isabelle Schmidtberger, Miranda Sexton and Diamonique Vann. Also recognized was the assistant coach, Larry Burton. In addition, Ms. Bastemeyer noted that the team had six first place tournament finishes during its season and placed first in the Sunflower League tournament.

#### *– Boys Basketball Team*

Mike Lewis, head coach, acknowledged the Boys' Basketball Team for its runner up finish at the 2015 KSHSAA 6A Boys State Basketball Tournament held on Saturday, March 15, in Wichita. In addition to the team's excellent 23-2 season, which included an 11-0 finish in the Sunflower League, individual team members received a number of awards and honors. Members of the team who were present include: John Barbee, Anthony Bonner, Fred Brou, Kobe Buffalomeat, Anthony Harvey, Zavion King, Price Morgan, Ben Rajewski, Justin Roberts, Tae Shorter, and Thomas Taber, team manager.

It was also reported that Coach Mike Lewis received the distinctions of being named the Lawrence Journal-World Coach of the Year and the Sunflower League Coach of the Year.

#### *– Spirit Squad*

Junior Wedd, head coach, accompanied by assistant coach, Shannon Biggerstaff, recognized the Spirit Squad for receiving the KSHSAA Sportsmanship Award at the recent 6A Boys State Basketball Tournament. Not only are the members of the spirit squad judged for sportsmanship, but also the mascot, student body, pep band, players, managers, head coach, assistant coaches, parents, and community members. It was reported that one school from one state tournament wins this award, and this is the first time it has been given to Lawrence High School. Members of the squad who were present include: Ashley Ammann, Sydney Haralson, Talyn Jefferson, Tiona Lenhardt, Ahnya Lewis, Emma Posler, Sharyn Serbert, Diamonique Vann, and Abby Warren.

### Free State and Lawrence High Family, Career & Community Leaders of America (FCCLA) State Leadership Conference Medalists

Nolan Henderson, career & technical education teacher and FCCLA advisor, Free State High School, and Kristi Henderson, FACS teacher and FCCLA advisor, Lawrence High School, introduced students who received medals at the FCCLA State Leadership Conference held on Saturday, April 11, in Wichita, and have qualified for the national

**Special Recognition ~ FCCLA State Leadership Conference Medalists (Continued)**  
 competition to be held July 5-9 in Washington, D.C. The Free State team of Miranda Meyer and Caroline Kelton will compete in the Event Competition and Lawrence High's Ashley Ammann will compete in Fashion Construction.

It was noted that this is the second year in a row that Lawrence High has sent a competitor to nationals in Fashion Construction.

## **RECOGNITION OF AUDIENCE**

President Kimball asked for public comment on any item not included on the agenda.

*Melody Wagler*, patron affiliated with Kansas University, asked the Board of Education to adopt a bullying program for middle school students to deal with cyberbullying.

## **APPROVAL OF CONSENT AGENDA**

Following a motion by Kris Adair, seconded by Bob Byers, the board voted, in a 5-0 roll call vote, to adopt the items listed on the consent agenda.

The consent agenda included the following:

- The minutes of the April 13, 2015 regular meeting
- The financial reports including school activity funds, budget to actual, cash summary
- The April 27, 2015 personnel report
- The monthly vouchers in the following account totals:

<u><b>Fund</b></u>	<u><b>Amount</b></u>
General	\$ 458,319.50
Local Option Budget	177,082.20
Food Service	175,135.35
Vocational Education	3,253.60
Special Education	304,304.74
Capital Outlay	149,510.56
Virtual School	7,372.37
Professional Development	38,134.37
Bilingual Fund	847.37
Student Materials Revolve	504,469.68
Contingency Reserve	8,300.00
2013 Bonds	412,568.99
Payroll Fund	2,666,932.05
Title I 2015	16,167.15
Title In Ed 2015	1,506.90
Johnson O'Malley In Ed 2015	331.08
Title IIA 2015	40.32
Carl Perkins 2015	592.16
Title III-ESL 2015	125.00
Spectra-Medicaid	33,318.87
Title VIB 2015	3,200.60
KS Md Schl ASP 2015	2,497.00
Health Dept CDRSG 2015	176.22
Loc/Don/Gra	4,318.01
Memorial/Scholarship	250.00
<b>TOTAL</b>	<b><u><u>\$4,968,754.09</u></u></b>

### **Approval of Consent Agenda (Continued)**

- Approvals of the following:
  - Construction Management Contract – Woodlawn
  - Amendment to Construction Management Contract – Quail Run
  - Amendment to 2014-15 Early Childhood Program Calendar
  - Finance Advisory Council Membership
  - Purchase of Furniture – College & Career Center
  - Purchase of Furniture – Cordley
  - Purchase & Installation of Playground Equipment – Cordley
  - Non-Renewal of Certified Staff
  - Lease of Warehouse Space
  - Participation Fee for STEM Summer Camp
  - Payment for Additional Cabling & Wireless Services
  - Agreement for Professional Development Services & Materials – Kennedy

### **REPORT OF BOARD PRESIDENT SHANNON KIMBALL**

There was no report.

### **REPORT OF SUPERINTENDENT RICK DOLL**

- Superintendent Doll extended congratulations to the following:
  - Free State's Sophie Westbrook, a semifinalist for the U.S. Presidential Scholars program, and nine high school students qualifying for the National Speech and Debate Tournament.
  - Students from Lawrence High and Liberty Memorial Central Middle School who qualified over the weekend for National History Day competition.
  - Two Lawrence Virtual School teams who won state honors in an online STEM contest, the Fair Housing art and poster contest award winners who will be recognized at tomorrow night's Lawrence City Commission meeting, and high school students who received Vanguard Awards for 2-D and 3-D art at the Lawrence Arts Center last week.
- Dr. Doll stated that the intention was to have a budget update at this meeting; however, nothing has changed since the last conversation except that the revenue estimates are even lower.
- He reported that the expanded Finance Advisory Council, approved as part of the consent agenda, will meet next Monday, May 4. He said members will be given information about the budget process and will begin to prioritize the cuts proposed by staff.

### **BOARD COMMENTARY**

*Marcel Harmon*

...reported that he had the opportunity this morning to tour blended learning science classrooms at Prairie Park, Liberty Memorial Central, West, South, and Lawrence High, saying the positive nature of blended learning was reaffirmed to him and he liked what he saw. He said that he feels that blended learning and the science standards mesh well.

### **REPORTS**

#### *USD 497 Emergency Operations Plan*

In response to Board of Education Goal 6.3.1 to *continue to develop and implement the district-wide emergency operations plan*, Ron May, director, administrative services, reported that he, along with members of the Emergency Operations Plan (EOP)

## **Reports ~ USD 497 Emergency Operations Plan (Continued)**

Committee, began meeting a couple of years ago to work on devising a plan. Members of the committee, who have continued the hard work, include representatives from Douglas County Emergency Management, Lawrence Fire Department, Lawrence Police Department, FirstStudent, and district employees. He said that school safety training that the EOP Committee received from FEMA and other local organizations has helped in the development of the EOP document.

Mr. May noted that an Emergency Operations Plan is not required by law or statute; however, small and large scale planning is important. He stated that the purpose of the plan is *to identify, guide and support the actions of this school district and its employees when responding to incidents...and guidelines are meant to be flexible, revised and expanded to meet the needs of each school and situation*. He said it is especially important to have a plan to open the lines of communication with first responders and other entities that may be needed in the event of an emergency.

Included in the EOP document is information in regard to a basic school district emergency operations plan, functional methods/procedures, hazard- or threat-specific methods/procedures, suggested forms with samples, suggested contents for building and classroom crisis kits, and additional resources including a glossary.

Following completion and board approval of the USD 497 Emergency Operations Plan, the document will be bound and distributed at each of the district buildings.

## **OLD BUSINESS**

There were no items of old business.

## **NEW BUSINESS**

### Approval of Amended 2015-2016 & Draft 2016-2017 District Calendars

Jeanne Fridell, principal, Woodlawn Elementary School, and co-chair, calendar committee, and Jill Anderson, LEA representative, Kennedy Elementary School, and co-chair, calendar committee, reported that the twenty-member calendar committee has met and is recommending that an amendment be made to the 2015-2016 calendar and approval be given to the 2016-2017 draft calendar.

Changes to the 2015-2016 school year calendar include the following:

- Last day for PreK changed from May 18 to May 20
- Graduation practice on May 23 rather than May 20

The 2016-2017 school year calendar includes the following:

- District Professional Development Day on the Friday before classes begin
- Classes begin for most students on August 17
- School year ends before Memorial Day
- One inclement weather day on April 21
- Winter break will contain the required eight school days of vacation
- Students will return to school on Thursday and Friday, January 5 and 6
- Staff professional development on Wednesday, January 4

Following a brief discussion, a motion was made by Shannon Kimball, seconded by Bob Byers, to adopt the amended calendar for the 2015-2016 school year and the draft calendar for the 2016-2017 school year as proposed. The motion passed by a unanimous voice vote.

**New Business (Continued)****Approval of Early Package Bond Construction Bids – Lawrence High School**

Kyle Hayden, assistant superintendent, business and operations, reported that bids for bond construction projects at Lawrence High School are over budget; therefore, an early package is being recommended for approval that includes improvements to mechanical and electrical services, the intercom system, and the fire alarm system, as well as door replacement and general improvements to the site. Mr. Hayden noted that \$914,802.14 of the total contract sum with Nabholz Construction Services will be for bond projects and \$660,037.86 will come from Capital Outlay.

He stated that administration will continue to work with contractors to refine the scope of the projects and will come back before the board in the fall with the remainder of the package.

Following a brief discussion, a motion was made by Kris Adair, seconded by Bob Byers, to approve the Guaranteed Maximum Price contract amendment with Nabholz Construction Services in the amount of \$1,574,840 for early package bond construction at Lawrence High School. The motion passed by a 5-0 roll call vote.

**ADJOURNMENT**

At 8:10 p.m., a motion was made by Marcel Harmon, seconded by Shannon Kimball, to adjourn the regular meeting of the Board of Education. The motion passed by a unanimous voice vote.

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Janice E. Dunn  
Clerk, Board of Education



The  
*School Activity Fund,*  
*Budget to Actual,*  
*Cash Summary*

Financial Reports  
can be accessed  
online at

[www.usd497.org](http://www.usd497.org)

*School Board, Agenda*

*May 11, 2015*

# PERSONNEL RECOMMENDATIONS

## ADMINISTRATIVE PERSONNEL (12 MONTHS)

### NEW ASSIGNMENT

<u>Personnel</u>	<u>Effective</u>	<u>Location</u>	<u>FTE</u>	<u>Position</u>
GRABER, MYRON D	07/01/2015	LFSHS	1.0000	PRINCIPAL HEAD

## CERTIFIED PERSONNEL

### NEW ASSIGNMENT

<u>Personnel</u>	<u>Effective</u>	<u>Location</u>	<u>FTE</u>	<u>Position</u>
BENAVIDEZ, AMANDA SUSAN	08/04/2015	LFSHS	1.0000	TEACHER SECONDARY
DAVIS, ANDREW CHRIS	08/04/2015	LFSHS	1.0000	TEACHER SECONDARY
HAYDEN, KATY LYNN	08/04/2015	LFSHS	1.0000	TEACHER SECONDARY
LINTHICUM, ABBEY	08/04/2015	LFSHS	1.0000	TEACHER SECONDARY
* MILES, SARAH M	08/04/2015	WMS	1.0000	SPEECH LANGUAGE PATHOLOGIST
* MORGAN, SARABETH	08/04/2015	DEERFIELD	1.0000	TEACHER SPECIAL ED GIFTED
* SOILEAU, TAMMI J	08/04/2015	WMS	1.0000	SPEECH LANGUAGE PATHOLOGIST
WASHBURN, TRISHA	08/04/2015	PRAIRIE PARK	1.0000	NURSE

### CHANGE FTE/HRs

<u>Personnel</u>	<u>Effective</u>	<u>Location</u>	<u>FTE</u>	<u>Position</u>
HINSHAW, KRISTEN	08/14/2015	SCHWEGLER	0.5000	TEACHER TITLE I READING
* WICKHAM, DONNA	08/14/2015	CCC	0.5000	TEACHER SPECIAL EDUCATION

### RESIGNED

<u>Personnel</u>	<u>Effective</u>	<u>Location</u>	<u>FTE</u>	<u>Position</u>
* ARORA, SONIA BALA	05/22/2015	DISTRICT WIDE	1.0000	TEACHER - HEARING IMPAIRED
* GONZALEZ, ELIZABETH M. B.	05/22/2015	BROKEN ARROW	0.4500	PSYCHOLOGIST
* GONZALEZ, ELIZABETH M. B.	05/22/2015	DETENTION CNTR	0.0500	PSYCHOLOGIST
* GONZALEZ, ELIZABETH M. B.	05/22/2015	SMS	0.5000	PSYCHOLOGIST
HUDSON, COREY MATTHEW	05/22/2015	NEW YORK	1.0000	TEACHER TITLE I
* INBODY, DACE A	05/22/2015	PRAIRIE PARK	1.0000	TEACHER SPECIAL EDUCATION
* SCHMIDT, KRISTINE A	05/22/2015	SUNSET HILL	0.5000	TEACHER SPECIAL ED GIFTED
* SCHMIDT, KRISTINE A	05/22/2015	HILLCREST	0.5000	TEACHER SPECIAL ED GIFTED
* ZABLOW MOLONEY, JAMELLE ANN	05/22/2015	PINCKNEY	1.0000	TEACHER SPECIAL EDUCATION

### RETIRED

<u>Personnel</u>	<u>Effective</u>	<u>Location</u>	<u>FTE</u>	<u>Position</u>
DIRKS, DAWN D	05/22/2015	CORDLEY	1.0000	TEACHER ELEMENTARY

The administration recommends that Dawn Dirks's request for retirement be approved by the Board of Education with sincere appreciation for her 5 years of service and devotion to this community and its schools.

## CLASSIFIED SALARIED

### CHANGE POSITION

<u>Personnel</u>	<u>Effective</u>	<u>Location</u>	<u>FTE</u>	<u>Position</u>
GORDON JR, RONNIE G	05/01/2015	ESDC	1.0000	NETWORK ANALYST
STONES, JENNIFER DAWN	05/01/2015	ESDC	1.0000	SUPERVISOR TECHNOLOGY SERVICES

# PERSONNEL RECOMMENDATIONS

## CLASSIFIED PERSONNEL (12 MONTHS)

### NEW ASSIGNMENT

<u>Personnel</u>	<u>Effective</u>	<u>Location</u>	<u>FTE</u>	<u>Position</u>
KEPKA, ANTHONY J	04/27/2015	LFSHS	1.0000	CUSTODIAN

### RESIGNED

<u>Personnel</u>	<u>Effective</u>	<u>Location</u>	<u>FTE</u>	<u>Position</u>
EVANS, JOHN L	05/29/2015	ESDC	1.0000	WAREHOUSE DELIVERY DRIVER DIST

### RETIRED

<u>Personnel</u>	<u>Effective</u>	<u>Location</u>	<u>FTE</u>	<u>Position</u>
MCCLARRINON, MARCIA A	06/30/2015	ESDC	1.0000	ADMIN ASSISTANT CURRICULUM

The administration recommends that Marcia Mcclarrinon's request for retirement be approved by the Board of Education with sincere appreciation for her 13 years of service and devotion to this community and its schools.

### TERMINATED

<u>Personnel</u>	<u>Effective</u>	<u>Location</u>	<u>FTE</u>	<u>Position</u>
MARSICO, CARMEN J	05/04/2015	CORDLEY	0.5000	CUSTODIAN
RABY, JEFFREY A	04/30/2015	CORDLEY	1.0000	CUSTODIAN HEAD
VIGNERON, JEFFREY E	04/24/2015	LFSHS	1.0000	BUILDING AND GROUNDS LEAD

## CLASSIFIED PERSONNEL (LESS THAN 12 MONTHS)

### NEW ASSIGNMENT

<u>Personnel</u>	<u>Effective</u>	<u>Location</u>	<u>FTE</u>	<u>Position</u>
HETT, LORI LYNN	04/27/2015	DEERFIELD	0.2500	NON INSTRUCTIONAL MONITOR

### RESIGNED

<u>Personnel</u>	<u>Effective</u>	<u>Location</u>	<u>FTE</u>	<u>Position</u>
* BISHOP, NICHOLE RENE	05/22/2015	DEERFIELD	0.5250	PARA INTERRELATED RESOURCE RM
BISHOP, NICHOLE RENE	05/22/2015	DEERFIELD	0.0375	NON INSTRUCTIONAL MONITOR
* CRAWFORD, STEPHANIE ANNE	05/08/2015	LHS	0.9375	PARA INTERRELATED RESOURCE RM
* HODGES, RYAN TIMOTHY	04/23/2015	SWMS	1.0000	PARA SPED AUTISM
* JOHNSTONE, MARK ANTHONY	04/30/2015	SWMS	1.0000	PARA SPED AUTISM
* PAISAR, REBECCA GRACE	05/22/2015	WMS	0.9375	PARA INTERRELATED RESOURCE RM
* ROBINSON, LYNN C	05/22/2015	BROKEN ARROW	0.9375	PARA INTERRELATED RESOURCE RM
* STILL, SAMANTHA RAYE	05/22/2015	BROKEN ARROW	0.9375	PARA INTERRELATED RESOURCE RM
* STUCK, MARY ELIZABETH	05/22/2015	LHS	0.6000	PARA SPED AUTISM
WALL, KAREEM AXAVIER	04/27/2015	NEW YORK	0.9375	PARA TITLE I
WILSON-KELLY, BRITTANI DANIELL	05/22/2015	DEERFIELD	0.0625	NON INSTRUCTIONAL MONITOR
* WILSON-KELLY, BRITTANI DANIELL	05/22/2015	DEERFIELD	0.8750	PARA INTERRELATED RESOURCE RM

## NON-CONTRACTED PERSONNEL

### NEW ASSIGNMENT

<u>Personnel</u>	<u>Effective</u>	<u>Location</u>	<u>FTE</u>	<u>Position</u>
BROOKE, PATRICK E	05/04/2015	DISTRICT WIDE	1.0000	NON-CONTRACTED MAINT WORKER

**PERSONNEL RECOMMENDATIONS**

CHAPPELL, REBECCA G	04/29/2015	SMS	1.0000	NC COMM GARDEN ASSISTANT
KENNARD, GABRIEL K	04/30/2015	SWMS	1.0000	COMMUNITY GARDEN AIDE
KOPPES, ANNA NICOLE	05/01/2015	SWMS	1.0000	NC COMM GARDEN ASSISTANT
TAYLOR, CHLOE K	04/30/2015	SWMS	0.0000	COMMUNITY GARDEN AIDE

**RESIGNED**

<b><u>Personnel</u></b>	<b><u>Effective</u></b>	<b><u>Location</u></b>	<b><u>FTE</u></b>	<b><u>Position</u></b>
EVANS, JOHN L	05/29/2015	DISTRICT WIDE	1.0000	NC FOOD SERVICE CONCESSIONS
KITTEL, JAMES F	04/30/2015	DISTRICT WIDE	1.0000	NC DRIVER/MOVER/PACKER
TIGCHELAAR, JEFFREY	05/30/2015	SWMS	1.0000	NC COMM GARDEN ASSISTANT

\* = Special Education Budget

LAWRENCE PUBLIC SCHOOLS  
FUND ID SUMMARY AND CHECK REGISTER  
Checks Dated: 04/28/2015 - 05/11/2015

Fund	Fund Description	Amount
001	GENERAL	208,265.49
002	LOCAL OPTION BUDGET	25.07
003	FOOD SERVICE	115,259.85
004	VOCATIONAL EDUCATION	866.19
005	SPECIAL EDUCATION	15,222.01
006	DRIVERS TRAINING	150
009	CAPITAL OUTLAY	335,850.69
015	ADULT BASIC EDUCATION	59.9
018	VIRTUAL SCHOOL	159,268.86
020	PROFESSIONAL DEVELP	24,230.20
021	BILINGUAL FUND	1,924.40
022	PARENTS AS TEACHERS	517.32
024	STUDENTS MATLS REVOLVE	11,192.23
025	AT RISK (K-12)	555.87
029	2005 BOND FUND	320
031	CONTINGENCY RESERVE	126,938.24
035	2013 BONDS	3,676,089.49
095	PAYROLL FUND	100,129.82
200 15	TITLE I 2015	11.31
203 15	TITLE IN ED 2015	591.77
204 15	JOHNSON O'MALLEY INED 2015	76.95
206 15	TITLE IIA 2015	239
208 15	CARL PERKINS 2015	88
213 14	TITLE III-ESL 2014	223.54
275	SPECTRA-MEDICAID	50
280 15	TITLE VIB 2015	25,073.50
451 15	HEALTH DEPT CDRRSRG 2015	576.51
800	LOC/DON/GRA	3,455.07
<b>GRAND TOTAL</b>		<b>4,807,251.28</b>

LAWRENCE PUBLIC SCHOOLS  
FUND ID SUMMARY AND CHECK REGISTER  
Checks Dated: 04/28/2015 - 05/11/2015

Check #	Vendor #	Vendor Name	Check Date	Amount
0000003087	V0004520	CDW GOVERNMENT INC	04/30/2015	6,642.90
0000003088	V0002817	OFFICE DEPOT INC	04/30/2015	548.04
0000003089	0000008248	ABBOTT, MARSHA E	05/11/2015	28.45
0000003090	0000001520	ALFIE, SEBASTIAN	05/11/2015	24.00
0000003091	0000010224	ALLISON-BURBANK, JOSHUA A D	05/11/2015	18.82
0000003092	V0006214	APPLE INC	05/11/2015	61,620.00
0000003093	0000009930	ARORA, SONIA BALA	05/11/2015	303.36
0000003094	0000003365	BASKA, LLARA	05/11/2015	43.46
0000003095	0000006018	BATTAGLIA, JULIE A	05/11/2015	69.19
0000003096	0000001549	BAXTER, LISA C	05/11/2015	1.74
0000003097	0000009504	BONSIGNORE, GREGORY	05/11/2015	109.37
0000003098	0000001575	BOWMAN, ROXANNA L	05/11/2015	16.41
0000003099	0000009285	BROWN, JILL NESBITT	05/11/2015	267.68
0000003100	0000004073	BRUBECK, BETH A	05/11/2015	146.00
0000003101	V0007537	BSN SPORTS INC	05/11/2015	183.99
0000003102	0000007962	BUSELT, VALISHA J	05/11/2015	39.04
0000003103	0000005049	BUSH, LINDA K	05/11/2015	34.50
0000003104	V0004520	CDW GOVERNMENT INC	05/11/2015	101,723.87
0000003105	0000009823	CHADWICK FOWLER, LISA MARIE	05/11/2015	83.72
0000003106	0000001623	CHAVEZ, LAURA J	05/11/2015	12.09
0000003107	0000008837	CLARK, JOVOLI RAE	05/11/2015	123.00
0000003108	V0011632	COMBES CONSTRUCTION LLC	05/11/2015	181,360.70
0000003109	0000008757	CORPENING, CHERI L	05/11/2015	18.82
0000003110	0000004464	CURTISS, SUSAN M	05/11/2015	42.67
0000003111	0000009973	DAVIS, LISA J	05/11/2015	304.32
0000003112	0000006063	DEGARMO, NANCY J	05/11/2015	39.99
0000003113	0000009341	DOWNER, VICKI S	05/11/2015	16.91
0000003114	0000006945	DURGAN, ROBERT E	05/11/2015	556.97
0000003115	0000002444	FERNANDEZ, DANIRA L	05/11/2015	118.33
0000003116	0000008238	FINCH, JEAN M	05/11/2015	62.04
0000003117	0000002447	FINLEY, SARA ELIZABETH	05/11/2015	105.00
0000003118	0000002453	FLANNERY, PAULA	05/11/2015	153.05
0000003119	0000004465	FLOWERS, JENNIFER L	05/11/2015	11.43
0000003120	0000010091	GREEN, SUZANNA LAUREL	05/11/2015	25.87
0000003121	0000007361	GREEN, WENDY S	05/11/2015	22.68
0000003122	0000007179	GUENGERICH, AMANDA J	05/11/2015	38.36
0000003123	0000003585	HAMON, JENNIFER M	05/11/2015	69.00
0000003124	0000004525	HAYDON, RACHEL	05/11/2015	77.45
0000003125	0000006503	HETT, KIMBERLY L	05/11/2015	146.00
0000003126	0000006926	HIERSCHKE, SUZANNE M	05/11/2015	16.46
0000003127	0000009051	HUDSON, HOLLY C	05/11/2015	70.11
0000003128	0000007451	JAHNKE, MEGAN E	05/11/2015	89.60

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0000003129	0000010054	JONES, LISA ANN	05/11/2015	36.46
0000003130	0000008464	KEPLER, JANNA N	05/11/2015	143.64
0000003131	0000007580	KEYS, LISA A	05/11/2015	32.70
0000003132	0000004054	KIMBALL, MICHELLE E	05/11/2015	63.84
0000003133	0000009145	KRAUS, HOLDEN	05/11/2015	580.20
0000003134	0000003906	LATARE, BRENDY J	05/11/2015	152.88
0000003135	V0003969	LAWRENCE FREE STATE HIGH SCHOO	05/11/2015	90.00
0000003136	V0003968	LAWRENCE HIGH SCHOOL	05/11/2015	328.75
0000003137	0000010096	LAYTIMI, AMY JO	05/11/2015	28.00
0000003138	0000007571	LISHER, JAYME L	05/11/2015	274.40
0000003139	0000001895	LOCKWOOD, BEVERLY	05/11/2015	24.64
0000003140	0000010206	LOWRY, KIMBERLY RAE	05/11/2015	20.84
0000003141	0000009191	MAHAN, HOPE P	05/11/2015	91.34
0000003142	0000004596	MAY, DANIEL S	05/11/2015	27.55
0000003143	0000002686	MAYKULSKY, VICKI W	05/11/2015	50.34
0000003144	0000009556	MCCOURT, KIMBERLY DAWN	05/11/2015	64.73
0000003145	0000006738	MCKINNEY, LORI R	05/11/2015	25.07
0000003146	0000007115	MCKINNIS, WILLIAM G	05/11/2015	282.58
0000003147	0000007859	MELLENBRUCH, ELAINE K	05/11/2015	34.32
0000003148	0000001938	MEYERS, LINDA M	05/11/2015	20.78
0000003149	0000007682	MISPAGEL, AMY J	05/11/2015	383.00
0000003150	0000007623	MOORE, DANICA M	05/11/2015	62.05
0000003151	0000009352	NAUMANN, DEBORAH NICHOLE	05/11/2015	8.74
0000003152	0000009958	NELSON, EMILY LAUREN	05/11/2015	33.99
0000003153	0000002753	NYE, ALISON J	05/11/2015	142.33
0000003154	V0002817	OFFICE DEPOT INC	05/11/2015	5,054.81
0000003155	0000009824	PARTRIDGE, CHRISTINA MARIE	05/11/2015	83.83
0000003156	0000001983	PASCHKE, ROGER E	05/11/2015	3.70
0000003157	0000001989	PAVLICEK, MICHELLE E	05/11/2015	15.12
0000003158	0000009597	PHILLIPS, CINDY R	05/11/2015	18.42
0000003159	0000007949	PIPES, VERNELE E	05/11/2015	116.48
0000003160	0000008013	POOL, AUDREY L	05/11/2015	108.86
0000003161	0000009957	PUGSLEY, JENNIFER CHRISTINE	05/11/2015	186.14
0000003162	V0002741	PUR-O-ZONE INC	05/11/2015	6,623.61
0000003163	0000007964	RASTOK, JENNIFER L	05/11/2015	192.83
0000003164	0000009850	RUBIN, REGINA K	05/11/2015	86.19
0000003165	0000002048	SANDERS, REGINA W	05/11/2015	12.94
0000003166	0000009527	SCHATH, CAROLYN A	05/11/2015	24.95
0000003167	0000007696	SHOWMAN, CARLY C	05/11/2015	48.83
0000003168	0000004320	SLOAN, CHERYL L	05/11/2015	18.48
0000003169	0000009862	SMYSOR, JOSEPH ANDREW	05/11/2015	18.93
0000003170	0000002092	SOMERS, ADRIANNE	05/11/2015	4.88

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0000003171	V0004431	SOUTH MIDDLE SCHOOL	05/11/2015	125.00
0000003172	V0011468	SPECTRUM PAINT NORTH LLC DBA S	05/11/2015	15.67
0000003173	0000010254	STEVENSON, AMY JEANETTE	05/11/2015	137.42
0000003174	0000002114	STOLL, STEPHEN B	05/11/2015	198.80
0000003175	0000009546	THIES, PHILIP A	05/11/2015	180.00
0000003176	V0004550	UNEMPLOYMENT INSURANCE SERVICE	05/11/2015	726.75
0000003177	V0011229	VERMEER GREAT PLAINS	05/11/2015	66.85
0000003178	0000009104	WAHL, TONYA N	05/11/2015	155.24
0000003179	0000002988	WARD, KAREN	05/11/2015	92.52
0000003180	V0004616	WEST MIDDLE SCHOOL	05/11/2015	100.00
0000003181	0000005684	WEST, LESA A	05/11/2015	102.25
0000003182	0000009910	WHITENIGHT, DAVID HINKCKLEY	05/11/2015	173.60
0000003183	0000008441	WHITENIGHT, KATHERINE A	05/11/2015	245.92
0000003184	0000006853	WILLIAMS, KIMBERLY	05/11/2015	125.22
0000003185	0000008683	WILSON, GREGORY KEITH	05/11/2015	105.00
0000003186	0000004407	WINDIBIZIRI, DE ANN MARIE	05/11/2015	67.14
0000003187	0000005559	WOLCOTT, EMILY S	05/11/2015	17.92
0000003188	0000003191	YOUNG, EILEEN M	05/11/2015	12.32
0000003189	V0009953	YOUNGERS, DEAN	05/11/2015	4,629.83
0000003190	0000004356	ZYLSTRA, KATE	05/11/2015	32.93
0000051109	VOID.CONTINU	VOID - CONTINUED STUB	04/30/2015	-
0000051110	V0004241	ALEXANDER OPEN SYSTEMS INC	04/30/2015	89,266.54
0000051111	V0005067	BLACK HILLS ENERGY	04/30/2015	1,920.95
0000051112	V0004556	CITY OF LAWRENCE KANSAS	04/30/2015	4,985.56
0000051113	V0004148	HOME DEPOT CREDIT SERVICES	04/30/2015	2,280.25
0000051114	V0004459	HY-VEE INC	04/30/2015	61.10
0000051115	V0006092	JW CONTRACTORS OF LAWRENCE INC	04/30/2015	875.00
0000051116	V0010906	MCCOWNGORDON CONSTRUCTION LLC	04/30/2015	11,050.00
0000051117	V0003535	RIDDELL ALL AMERICAN	04/30/2015	1,830.63
0000051118	VOID.CONTINU	VOID - CONTINUED STUB	04/30/2015	-
0000051119	V0003585	RUESCHOFF CORPORATION	04/30/2015	2,470.65
0000051120	V0004047	TARGET STORES	04/30/2015	133.93
0000051121	V0010425	THE UNIVERSITY OF KANSAS CTR F	04/30/2015	25,000.00
0000051122	V0004166	WALMART	04/30/2015	792.57
0000051123	V0010351	WOW! INTERNET CABLE & PHONE	04/30/2015	300.58
0000051124	V0005889	19TH STREET AUTO RECYCLERS	05/11/2015	1,600.00
0000051125	V0003430	4IMPRINT INC	05/11/2015	613.29
0000051126	V0004233	A & M MOONS TOWING AND RECOVER	05/11/2015	65.00
0000051127	V0012632	ACP DIRECT	05/11/2015	107.70
0000051128	V0004865	ADULT BASIC EDUCATION FUND	05/11/2015	33.00
0000051129	V0009327	ADVOCATE HOME SPECIALTY CARE I	05/11/2015	2,115.00
0000051130	VOID.CONTINU	VOID - CONTINUED STUB	05/11/2015	-



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0000051131	V0004241	ALEXANDER OPEN SYSTEMS INC	05/11/2015	19,498.75
0000051132	V0003845	ALPHA OMEGA GEOTECH INC	05/11/2015	430.00
0000051133	V0004254	AMERIPRISE FINANCIAL	05/11/2015	378.16
0000051134	0000003102	AMON, ANGELA M	05/11/2015	59.90
0000051135	V0012666	ANDERSON OR HARLAN EPPS, KESHI	05/11/2015	0.01
0000051136	V0004977	ANDERSON RENTALS INC	05/11/2015	180.00
0000051137	V0002943	B&H FOTO & ELECTRONICS CORP DB	05/11/2015	336.90
0000051138	V0012645	BAILEY, SHARON	05/11/2015	49.10
0000051139	V0011190	BATTERIES + BULBS	05/11/2015	963.84
0000051140	V0003211	BEAUTIFUL MUSIC VIOLIN SHOP	05/11/2015	145.00
0000051141	V0004408	BEYOND PLAY LLC	05/11/2015	98.78
0000051142	V0005067	BLACK HILLS ENERGY	05/11/2015	5,256.36
0000051143	V0004430	BLICK ART MATERIALS	05/11/2015	1,120.49
0000051144	V0003369	BOUND TO STAY BOUND BOOKS INC	05/11/2015	138.62
0000051145	V0003972	BRACKER'S GOOD EARTH CLAYS INC	05/11/2015	532.78
0000051146	V0012669	BRITT, JANA E	05/11/2015	112.00
0000051147	V0003608	BUDGET TRUCK RENTAL	05/11/2015	163.08
0000051148	V0005234	BUREAU OF EDUCATION AND RESEAR	05/11/2015	239.00
0000051149	V0012664	BUZHARDT, MARCIA OR JAY	05/11/2015	0.05
0000051150	V0012373	CAMPBELL, DONNA	05/11/2015	20.00
0000051151	V0009734	CANON SOLUTIONS AMERICA INC	05/11/2015	120.08
0000051152	V0005632	CAPSTONE	05/11/2015	2,947.79
0000051153	V0004491	CAROLINA BIOLOGICAL SUPPLY COM	05/11/2015	4,236.90
0000051154	V0002917	CARQUEST AUTO PARTS STORES	05/11/2015	310.62
0000051155	V0003157	CARROLL SEATING CO	05/11/2015	2,200.00
0000051156	V0003150	CARSON DELLOSA PUBLISHING LLC	05/11/2015	110.31
0000051157	V0003516	CASCIO MUSIC COMPANY	05/11/2015	127.89
0000051158	V0004539	CHARLES D JONES & CO INC	05/11/2015	1,571.02
0000051159	V0003842	CHECKER'S	05/11/2015	646.54
0000051160	V0008039	CHILDRENS PLUS INC	05/11/2015	849.86
0000051161	V0002883	CINTAS CORPORATION	05/11/2015	1,110.86
0000051162	VOID.CONTINU	VOID - CONTINUED STUB	05/11/2015	-
0000051163	VOID.CONTINU	VOID - CONTINUED STUB	05/11/2015	-
0000051164	V0002883	CINTAS CORPORATION	05/11/2015	630.98
0000051165	V0004556	CITY OF LAWRENCE KANSAS	05/11/2015	8,515.06
0000051166	V0005870	CLIFF, RICKY OR SUE	05/11/2015	50.00
0000051167	V0009106	COCA-COLA REFRESHMENTS USA INC	05/11/2015	105.60
0000051168	V0005179	COMMUNITY MERCANTILE INC	05/11/2015	51.36
0000051169	V0004639	CONSTELLATION NEWENERGY GAS DI	05/11/2015	21,922.06
0000051170	V0003919	COTTIN'S HARDWARE & RENTAL	05/11/2015	37.73
0000051171	V0004662	CURRICULUM ASSOCIATES INC	05/11/2015	27,598.25
0000051172	V0005453	D & D SCALES	05/11/2015	100.00

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0000051173	V0003812	D&D TIRE INC	05/11/2015	1,229.25
0000051174	V0003607	DELL MARKETING LP	05/11/2015	32,749.62
0000051175	V0003424	DEMCO INC	05/11/2015	116.73
0000051176	V0003606	DILLONS CUSTOMER CHARGES	05/11/2015	679.05
0000051177	V0004696	DLC INC	05/11/2015	120.00
0000051178	V0012679	DOUGLAS COUNTY	05/11/2015	126,938.24
0000051179	VOID.CONTINU	VOID - CONTINUED STUB	05/11/2015	-
0000051180	V0003226	EARTHGRAINS BAKING COMPANIES I	05/11/2015	3,263.76
0000051181	V0009521	EDMENTUM HOLDINGS INC	05/11/2015	11,765.00
0000051182	V0003851	ELECTROLIFE BATTERY INC DBA LA	05/11/2015	196.70
0000051183	V0003077	ERIC ARMIN INC DBA EAI EDUCATI	05/11/2015	104.40
0000051184	V0012660	ERICKSON, MATTHEW OR JENNIFER	05/11/2015	15.00
0000051185	VOID.CONTINU	VOID - CONTINUED STUB	05/11/2015	-
0000051186	V0009708	EXPRESS EMPLOYMENT PROFESSIONA	05/11/2015	11,865.34
0000051187	V0004829	FASTENAL COMPANY	05/11/2015	63.21
0000051188	V0004831	FERGUSON ENTERPRISES INC #215	05/11/2015	3,835.22
0000051189	V0011387	FOLLETT SCHOOL SOLUTIONS INC	05/11/2015	4,593.25
0000051190	V0004866	FOOD SERVICE	05/11/2015	73.50
0000051191	V0010221	FOULSTON SIEFKIN LLP	05/11/2015	1,188.00
0000051192	V0004842	FREESTYLE PHOTOGRAPHIC SUPPLIE	05/11/2015	1,083.33
0000051193	V0011403	FUELEDUCATION	05/11/2015	115,143.50
0000051194	V0002901	GAYLORD BROTHERS INC	05/11/2015	145.73
0000051195	V0012595	GOATES, JEREMY	05/11/2015	230.00
0000051196	V0002760	GOULD EVANS ASSOCIATES	05/11/2015	24,219.30
0000051197	V0004132	GRAINGER	05/11/2015	242.04
0000051198	V0012667	GREGORY, ASHLEE OR ROBERT	05/11/2015	17.95
0000051199	V0012671	GUTIERREZ, CHRISTINA	05/11/2015	145.97
0000051200	V0005598	HARRIS COMPUTER SYSTEMS	05/11/2015	350.34
0000051201	V0010834	HASKELL PROPERTY LLC	05/11/2015	8,154.01
0000051202	V0010834	HASKELL PROPERTY LLC	05/11/2015	422.06
0000051203	V0008468	HAYES, MICHELLE OR BRUCE	05/11/2015	15.00
0000051204	V0003177	HERFF JONES INC	05/11/2015	145.67
0000051205	V0006030	HERITAGE TRACTOR INC	05/11/2015	202.55
0000051206	VOID.CONTINU	VOID - CONTINUED STUB	05/11/2015	-
0000051207	VOID.CONTINU	VOID - CONTINUED STUB	05/11/2015	-
0000051208	VOID.CONTINU	VOID - CONTINUED STUB	05/11/2015	-
0000051209	V0011012	HILAND DAIRY FOODS COMPANY LLC	05/11/2015	14,646.64
0000051210	V0012661	HILMES, KELLY OR TERENCE	05/11/2015	5.00
0000051211	V0003356	HOLIDAY INN AT THE CAMPUS	05/11/2015	600.00
0000051212	V0004148	HOME DEPOT CREDIT SERVICES	05/11/2015	459.68
0000051213	V0004459	HY-VEE INC	05/11/2015	220.41
0000051214	V0003259	ICE COMMUNICATIONS INC	05/11/2015	2,433.10

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0000051215	V0004473	INFORMATION NETWORK OF KANSAS	05/11/2015	144.20
0000051216	V0009962	INTER-STATE STUDIO & PUBLISHIN	05/11/2015	2,282.50
0000051217	V0002865	JAYHAWK TROPHY COMPANY INC	05/11/2015	110.40
0000051218	V0003966	JUNIOR LIBRARY GUILD	05/11/2015	1,716.00
0000051219	V0005366	K-STATE RESEARCH AND EXTENSION	05/11/2015	48.00
0000051220	V0012577	KANEQUIP INC	05/11/2015	8,543.25
0000051221	V0004172	KANSAS ASSOCIATION OF SCHOOL B	05/11/2015	1,650.00
0000051222	V0004172	KANSAS ASSOCIATION OF SCHOOL B	05/11/2015	13,974.00
0000051223	V0005653	KANSAS CITY AREA TEACHERS OF M	05/11/2015	120.00
0000051224	V0009174	KANSAS DECA	05/11/2015	328.00
0000051225	V0005243	KANSAS DEPARTMENT OF HEALTH AN	05/11/2015	60.00
0000051226	V0005204	KANSAS DEPARTMENT OF SOCIAL RE	05/11/2015	50.00
0000051227	V0004528	KANSAS GOLF AND TURF INC	05/11/2015	1,990.30
0000051228	V0009347	KANSAS SCHOOL ATTORNEYS ASSOCI	05/11/2015	275.00
0000051229	V0004126	KANSAS SCHOOL FOR THE DEAF	05/11/2015	26.95
0000051230	V0004983	KANSAS STATE UNIVERSITY	05/11/2015	1,460.40
0000051231	V0004022	KAPLAN EARLY LEARNING COMPANY	05/11/2015	91.59
0000051232	V0008040	KC BLIND ALL STARS	05/11/2015	50.00
0000051233	V0002776	KC PRESORT	05/11/2015	3,058.09
0000051234	V0004559	KEY REFRIGERATION SUPPLY	05/11/2015	31.70
0000051235	V0012665	KINCAID OR VINCENT ROCHA, JESS	05/11/2015	112.00
0000051236	V0004569	KNAPHEIDE TRUCK EQUIPMENT CO	05/11/2015	1,797.00
0000051237	V0006476	KONICA MINOLTA BUSINESS SOLUTI	05/11/2015	2,780.43
0000051238	V0002783	LAKESHORE LEARNING MATERIALS	05/11/2015	372.57
0000051239	V0004599	LANDPLAN ENGINEERING PA	05/11/2015	2,058.85
0000051240	V0004178	LAWRENCE JOURNAL WORLD	05/11/2015	59.94
0000051241	V0004670	LAWRENCE MEMORIAL HOSPITAL	05/11/2015	125.00
0000051242	V0002778	LAWRENCE VACUUM AND SEWING CEN	05/11/2015	115.40
0000051243	V0012678	LAWRENCE VIRTUAL SCHOOL	05/11/2015	125.00
0000051244	V0003229	LEVIN DBA LINDYSPRING SYSTEMS,	05/11/2015	39.00
0000051245	V0004405	LILKEN LLP DBA HOLIDAY INN EXP	05/11/2015	1,343.02
0000051246	V0003238	MANPOWER	05/11/2015	1,460.17
0000051247	V0010906	MCCOWNGORDON CONSTRUCTION LLC	05/11/2015	1,702,276.00
0000051248	V0011695	MEHMEDOVIC, JENNY	05/11/2015	25.00
0000051249	V0007451	MIDWEST BINDING SYSTEMS INC	05/11/2015	1,158.40
0000051250	V0005407	MILLER-BRUMLEY, MARISSA	05/11/2015	15.00
0000051251	V0004776	MOLLY HAWKINS HOUSE	05/11/2015	3,354.10
0000051252	V0010916	MOMENTA P.A.	05/11/2015	6,317.57
0000051253	V0010899	MONTGOMERY DOOR CONTROLS	05/11/2015	1,264.50
0000051254	V0005302	MULKI, OSAMA	05/11/2015	464.00
0000051255	V0002871	MY LEARNING PLAN INC	05/11/2015	15,800.00
0000051256	V0004495	NABHOLZ CONSTRUCTION CORPORATI	05/11/2015	1,674,933.61

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0000051257	V0009710	O'CONNOR, KRISTIN	05/11/2015	10.91
0000051258	V0005756	PACIFIC EDUCATIONAL GROUP INC	05/11/2015	10,800.00
0000051259	V0003192	PATCHEN ELECTRICAL & INDUSTRIA	05/11/2015	1,519.94
0000051260	V0012313	PINE LANDSCAPE CENTER LLC	05/11/2015	798.00
0000051261	V0003251	POSITIVE PROMOTIONS	05/11/2015	98.32
0000051262	V0004353	POSTMASTER	05/11/2015	98.00
0000051263	V0007611	PRAIRIE BAND POTAWATOMI NATION	05/11/2015	30.00
0000051264	V0004210	PRAXAIR	05/11/2015	124.63
0000051265	V0012230	PRECISION CRAFT INC	05/11/2015	64,560.00
0000051266	V0005170	PRO-ED INC	05/11/2015	290.24
0000051267	V0003541	QUILL CORPORATION	05/11/2015	1,148.42
0000051268	V0003580	RD JOHNSON EXCAVATING CO INC	05/11/2015	243.51
0000051269	V0004218	REALLY GOOD STUFF	05/11/2015	1,154.11
0000051270	V0003352	REALLY GREAT READING	05/11/2015	84.00
0000051271	V0004406	REEVES- WIEDEMAN CO	05/11/2015	170.42
0000051272	V0010825	RICOH USA INC	05/11/2015	9,796.20
0000051273	V0010825	RICOH USA INC	05/11/2015	5,717.83
0000051274	V0012670	ROE, LYNN	05/11/2015	199.40
0000051275	V0002748	ROURKE PUBLISHING GROUP	05/11/2015	1,266.50
0000051276	V0003585	RUESCHOFF CORPORATION	05/11/2015	63.99
0000051277	V0003586	RURAL WATER DIST NO5 DOUGLAS C	05/11/2015	65.00
0000051278	V0003135	SATELLITE SHELTERS	05/11/2015	11,120.00
0000051279	V0003958	SCHOLASTIC INC	05/11/2015	34.65
0000051280	V0009638	SCHOLASTIC LIBRARY PUBLISHING	05/11/2015	624.00
0000051281	V0005454	SCHOOL HEALTH CORPORATION	05/11/2015	236.71
0000051282	VOID.CONTINU	VOID - CONTINUED STUB	05/11/2015	-
0000051283	VOID.CONTINU	VOID - CONTINUED STUB	05/11/2015	-
0000051284	VOID.CONTINU	VOID - CONTINUED STUB	05/11/2015	-
0000051285	V0003962	SCHOOL SPECIALTY INC	05/11/2015	7,269.87
0000051286	V0002718	SENSENEY MUSIC INC	05/11/2015	678.38
0000051287	V0003108	SHAR PRODUCTS COMPANY	05/11/2015	168.10
0000051288	V0003058	SHERWIN WILLIAMS	05/11/2015	311.57
0000051289	V0012663	SMITH, RACHEL OR RICHARD	05/11/2015	25.00
0000051290	V0002726	STANION WHOLESALE ELECTRIC COM	05/11/2015	1,083.33
0000051291	V0012662	STANWIX, MARCI OR RICK	05/11/2015	5.00
0000051292	V0003471	STATE OF KANSAS	05/11/2015	25.00
0000051293	V0012372	STEGALL, CALEB OR ANN	05/11/2015	50.00
0000051294	V0008967	SUNBURST DIGITAL INC	05/11/2015	99.95
0000051295	V0003387	SUNFLOWER RENTS INC DBA SUNFLO	05/11/2015	375.00
0000051296	V0003385	SUNFLOWER RESTAURANT SUPPLY IN	05/11/2015	10,298.00
0000051297	V0004036	SUNFLOWER SCHOOL SUPPLIES	05/11/2015	50.00
0000051298	V0004944	SUNGARD PUBLIC SECTOR INC	05/11/2015	320.00

LAWRENCE PUBLIC SCHOOLS  
FUND ID SUMMARY AND CHECK REGISTER  
Checks Dated: 04/28/2015 - 05/11/2015

Check #	Vendor #	Vendor Name	Check Date	Amount
0000051299	V0011123	SUPPLEMENTAL HEALTH CARE	05/11/2015	2,993.00
0000051300	V0003455	TAPCO PRODUCTS CO	05/11/2015	873.99
0000051301	V0005226	THE TOPEKA FOUNDRY AND IRON WO	05/11/2015	73.80
0000051302	V0007277	THE UPS STORE 5941	05/11/2015	31.71
0000051303	V0012668	THOMAS, MINA	05/11/2015	112.00
0000051304	V0007482	TRACTOR SUPPLY COMPANY	05/11/2015	39.98
0000051305	V0004537	TRANE COMPANY	05/11/2015	538.04
0000051306	V0010072	TRAVELERS CL REMITTANCE CENTER	05/11/2015	90.00
0000051307	V0005764	TROWBRIDGE, LARY	05/11/2015	666.25
0000051308	V0009178	TWO SISTERS FARM LLC	05/11/2015	500.00
0000051309	V0005611	ULINE INC	05/11/2015	380.52
0000051310	V0004325	UNIFIED SCHOOL DISTRICT 497	05/11/2015	1,385.20
0000051311	V0004555	UNISOURCE INC	05/11/2015	250.00
0000051312	V0009849	UNITED RENTALS (NORTH AMERICA)	05/11/2015	702.25
0000051313	VOID.CONTINU	VOID - CONTINUED STUB	05/11/2015	-
0000051314	VOID.CONTINU	VOID - CONTINUED STUB	05/11/2015	-
0000051315	V0003256	US FOODSERVICE-TOPEKA DIVISION	05/11/2015	87,770.76
0000051316	V0011209	US GAMES	05/11/2015	576.51
0000051317	V0003264	UTAH STATE UNIVERSITY	05/11/2015	200.00
0000051318	V0004943	VAN-WALL EQUIPMENT	05/11/2015	8,000.00
0000051319	V0005391	VERIZON WIRELESS	05/11/2015	290.33
0000051320	V0003273	VOYAGER EXPANDED LEARNING	05/11/2015	215.49
0000051321	V0004166	WALMART	05/11/2015	186.45
0000051322	V0002722	WEST MUSIC COMPANY INC	05/11/2015	420.28
0000051323	V0002719	WESTERN EXTRALITE COMPANY	05/11/2015	340.74
0000051324	V0002723	WESTLAKE ACE HARDWARE	05/11/2015	573.97
0000051325	V0010351	WOW! INTERNET CABLE & PHONE	05/11/2015	22,425.30
0099002212	V0005954	FIDELITY BROKERAGE SERVICES LL	04/30/2015	100,129.82
<b>GRAND TOTAL</b>				<b>4,807,251.28</b>

To: Board of Education

From: Kathy Johnson, director, finance, ext. 2376

Re: 2015-2016 KASB Annual Membership Dues

Date: May 7, 2015

Background:

Historically, Lawrence USD 497 has joined the Kansas Association of School Boards (KASB). By joining the association, a service is being purchased from KASB that includes a variety of activities designed to support school boards across the state. Those services include such things as lobbying during the legislative session, providing information about current educational issues and offering educational programs for board members. Also included is access to forms, handbooks, and weekly legislative update webinars.

KASB is committed to continuing the maintenance of a high level of service to its members.

Previous four years of membership fees:

<b>Year</b>	<b>Amount</b>
2011-2012	\$13,274
2012-2013	\$13,274
2013-2014	\$13,974
2014-2015	\$13,974
2015-2016	\$13,974

There is no increase over the current year's (FY15) membership fee. This will be paid from the Board of Education's dues and fees budget of \$14,500. After this expenditure, the balance will be \$526. Acct #: 0123100000.58100 – Board of Education Dues & Fees

Recommendation:

Administration recommends that the Board of Education continue its membership in the Kansas Association of School Boards.

Motion:

"I move the Board of Education continue its membership in the Kansas Association of School Boards for 2015-2016 at a cost of \$13,974."



Kansas Association of School Boards

1420 SW Arrowhead Road  
Topeka, KS 66604-4024

# Invoice

Date	Invoice #
3/31/2015	4810

Bill To
Lawrence USD 497 110 McDonald Dr Lawrence, KS 66044-1055

Quantity	Description	Rate	Amount
	Membership Renewal - USD	13,974.00	13,974.00
KASB Membership for July 1, 2015 to June 30, 2016		<b>Total</b>	\$13,974.00





April 2, 2015

Richard Doll  
Superintendent  
Lawrence USD 497  
110 McDonald Dr  
Lawrence KS 66044

First, let me begin by saying thank you for your involvement and support this year. As our state continues to grapple with preparing our students for a successful future, raising academic standards and funding public education, the importance of KASB's role as a credible and vocal advocate at the state level remains clear. Because of you, we are uniquely equipped to be the voice – your voice – for public education.

The heart of our purpose is to provide you and your board members with what you need – when you need it – to lead your district and organization to greater success. Many of our services, such as the Legal Assistance Fund, our insurance programs and natural gas purchasing consortium – KJUMP – save districts thousands of dollars. KASB's presence in these markets keeps prices competitive, and districts and organizations using our programs often realized major savings. These dollars can be reinvested in teachers, technology or other local priorities.

Through times of change, times of challenge, we are your partner in shaping state and federal policy, advocating for funding, accessing training and providing board development opportunities. Here are a few highlights from our year – so far!

- KASB emerged as a leader in conversations about the *Rose Capacities* in August 2014 with a summit in Topeka and Regional Meetings in the Fall.
- In December 2014 our Delegate Assembly set legislative priorities that continue to guide our advocacy initiatives through this 2015 Legislative Session.
- KASB members and staff provide input and counsel on a wide array of initiatives, from school accreditation changes to school finance plans to policies relating to special education regulations...to name only a few!
- In January 2015 we announced consensus among KASB, KNEA, USA Kansas and KSSA on proposed legislative changes to the Professional Negotiations Act.
- Over two-thirds of our members adopted a resolution provided by KASB opposing legislative changes to local elections.
- KASB's Legal Assistance Fund members have access to highly-skilled attorneys specializing in all areas of public education law, including special education, personnel, OCR complaints and professional negotiations.
- We expanded coverage of education-related issues through daily news briefs.
- Weekly webinars provide timely, critical information to hundreds of members on legislative and policy issues.
- Leadership Services redesigned our board development training to better reflect the needs of local boards and have continued to expand these services.
- We now offer consultation and assistance with operations and facility management, including capital improvement planning/bond issues.
- We expanded collaboration with regional service centers to provide "multiple measures" workshops and evaluation training.
- Our increased number of partnerships and working relationships with key businesses gives our members greater access to new cost-saving products and services.
- In June, we will welcome a new tenant to our Topeka office, USA-Kansas!

We remain committed to a public education system governed by a locally-elected board of education.



### **MEMBERSHIP RENEWAL**

The KASB Board of Directors has approved a recommendation to maintain the current dues structure and continue to provide the following: (1) One free pass to our annual conference for each member organization (this is a \$250 value). (2) An updated, customizable copy of the "KASB Forms Handbook" (containing over 200 forms and sample resolutions, a \$125 value). (3) An updated digital copy of the "KASB Student Discipline Handbook" (a \$35 value). In addition we have added a new season pass option, good for unlimited registration at over 30 workshops and seminars throughout the year. (More information is enclosed.)

### **KASB LEGAL ASSISTANCE FUND**

A contract and separate invoice for the KASB Legal Assistance Fund (LAF) consultant service fee for FY15-16 is also included in this mailing. The contract fee is the same as last year. LAF is a separate KASB service that allows legal representation to be provided to members. By providing this through a separate fee, the attorney/client relationship is protected. This guarantees confidential legal representation for our members.

Even though a local board may be a member of KASB, legal services cannot be provided unless the district is also a member of the Legal Assistance Fund. Only local boards belonging to KASB are eligible to join the Legal Assistance Fund. KASB employs six full-time attorneys and additional support staff who devote all of their time and effort to school law legal issues. Over 300 school districts, interlocal cooperatives, technical colleges and community colleges are members of the KASB Legal Assistance Fund this current school year.

A special note to members who have not participated in the LAF service: We encourage you to take another look at this invaluable service. Our staff attorneys specialize in school law and have the advantage of working with school districts across the state. Their combined knowledge and experience gives members of the KASB Legal Assistance Fund a distinct advantage - at a reasonable and affordable cost! Please contact Donna Whiteman, KASB assistant executive director/legal services, to discuss becoming a member of LAF.

### **STAY CONNECTED**

KASB, in partnership with the National School Boards Association, offers the National Connection program to keep our members involved and informed at the national level. This service package includes a number of invaluable resources that will expand your district's impact at all levels.


- The Federal Insider
- The Public Engagement Toolkit
- The Center for Public Education Briefing Room
- The School Board Leadership Resource Center
- Meet the Experts
- American School Board Journal

The package includes discounts on NSBA events and conferences, books and publications plus the *Grants Quest* bi-monthly newsletter offering grant listings, partnership opportunities and grant writing tips. You can find out more about the KASB/NSBA National Connection at [www.kasb.org/nationalconnect](http://www.kasb.org/nationalconnect).

### **THE KASB ADVANTAGE**

Your district belongs to KASB, but KASB actually belongs to you. As your state school board association, our focus remains on accessibility, flexibility and innovation. I encourage you to contact me at the KASB office at 785-273-3600, 800-432-2471 or by email at [jheim@kasb.org](mailto:jheim@kasb.org) to discuss how KASB can better serve you and your organization. KASB is *your* state association, and we are extraordinarily proud to represent you!

Respectfully,



John Heim  
KASB Executive Director



# Membership Benefits

## Advocacy

KASB staff is a respected source for the viewpoint of members of Kansas boards of education when issues of broad public policy are being considered.

The KASB advocacy staff works with the Governor's office, Kansas Legislature, Kansas State Department of Education, Kansas State Board of Education, Kansas Board of Regents, Kansas congressional delegation and others on matters of concern for public education.

Advocacy activities include:

- Testimony at hearings.
- Daily contact with legislators during the Legislative Session.
- Daily monitoring of the Legislative Session.
- Drafting bills and amendments to bills.
- Cooperation with other education groups and other advocacy groups on matters of mutual interest.
- Issue papers on hot topics.
- Online updating of education legislation status.
- Online links to legislators and Kansas State Board of Education members.
- Posting of KASB testimony on education issues.

## Cooperative Purchasing

KASB has a working relationship with AEPA (Association of Educational Purchasing Agencies), a national cooperative of

education purchasing professionals. When a district needs to purchase for a bond or capital improvement project or for general equipment and supplies, the AEPA streamlined process brings wider access at very competitive prices. All AEPA contracts meet current Kansas bid requirements.

## Information Resource - Publications, Website and eCommunications

KASB members have a variety of information resources available to them in both print and electronic formats. The official publication of the Association is the *School Board Review*, published bi-weekly and distributed via mail and email. A number of other publications, including the *News Briefs* and *Clerk's News* are available electronically. Access to information is also provided via webinars and podcasts offered throughout the year.

The KASB website - [www.kasb.org](http://www.kasb.org) - provides members numerous pages of KASB information, forms, testimony and other helpful information. Members may submit vacancies, whether it is for a superintendent, principal, or other administrator.

The Association's website also includes a member's only section and can be used to register for seminars and access proprietary information.

KASB staff use social media and blogs to share information and advance public education policies and initiatives.

## Prestigious Partners, Preferred Providers and Affiliated Providers

KASB is proud to have businesses and organizations demonstrate their support of its mission by participating in the KASB Prestigious Partners, Preferred Providers and Affiliated Programs, underwriting opportunities and supporting the annual convention. These opportunities support KASB's work with school boards by giving members access to products or services that help meet their needs in a cost-effective manner and improve efficiency. Service providers must undergo a rigorous screening process and then be approved by the KASB Board of Directors.

## Research

KASB serves as a comprehensive state-wide information resource for school boards. Data is collected annually on virtually every aspect of school district operations. Print and/or electronic reports can be generated showing information about schools in your area, schools similar in size to yours or schools comparable in any other respect. Complete financial and salary information is available, and can be a valuable resource during teacher negotiations. In keeping with the KASB Board of Directors' policy, these computerized files of school information are of benefit to all school districts and are therefore available to any member free of charge.

# Fee-Based Solutions

## Annual Convention

KASB's Annual Convention provides an opportunity to learn from nationally-recognized experts, explore best practices from across the state, and spend time in meaningful conversations with fellow board members and administrators. Membership in KASB provides each member entity a free registration. There may still be charges for workshops held in conjunction with the convention and for some meal functions. The Delegate Assembly is held at the Annual Convention.

## Enrollment Projections

Five-year enrollment projections are available, by grade, using the "cohort survival ratio" technique. The report does not predict birth rates, but uses the district's county's actual resident live births. There is a fee for this service, and many districts find it a valuable part of its overall planning effort.

## KJUMP

KASB members have access to KJUMP (Kansas Joint Utility Management Program), a natural gas purchasing cooperative sponsored by KASB. It is not a supplier of natural gas, but "pools" the needs of its members to realize a savings in energy costs.

## Leadership for Tomorrow

This KASB program identifies exemplary school board members, superintendents, assistant superintendents, and building-level administrators. Through a series of programs, the group participates in professional development centering on key education issues.

## Legal Assistance Fund

The KASB Legal Assistance Fund is a separate annual service fee. The separate fee is required to comply with court rules concerning the attorney/client privilege. This allows board members and administrators from districts that are a part of the legal assistance fund to have access to any KASB staff attorney with questions or problems concerning school law. Members also have the right to request written opinions on specific legal questions. Additional fees

are charged for continuing consultative assistance or for legal representation; for example, representing the board in a teacher due process hearing would incur an additional hourly fee and additional hourly travel time fees.

## McREL

KASB formed an exclusive partnership with Mid-Continent Research for Education and Learning (McREL) to offer leadership training and evaluation processes, including principal and teacher evaluation.

## Negotiations Services

KASB provides comprehensive labor relations support, with KASB legal staff and other staff serving as district chief negotiators upon request. Fees are hourly, plus hourly travel time with a maximum established per trip.

## On-site Professional Development

KASB provides on-site professional development training for all school districts. KASB staff have the skills and knowledge to present facilitated learning opportunities, ranging from informal learning to formal coursework to practical on-site training on the topics of the district's choice. Whether it is through mentoring, supervision or technical assistance, for administrators or classified staff, KASB can provide what your district needs.

## Property and Casualty Insurance

KASB offers an endorsed Property and Casualty Insurance program underwritten by Wright Specialty Insurance, which specializes in school district insurance across the nation. This coverage is competitive with other companies. We are willing to work with local agents in providing this insurance.

## Workshops

KASB offers a wide range of educational programming to keep board members and administrators informed. Each year the offerings are described in a Curriculum Guide. Participating members receive credit for attendance in a program called the "KASB Leadership Academy." Awards are presented at the end of each fiscal year.

New for 2015-16 is a "Season Pass" option that allows member entities to send an unlimited number of participants to certain workshops throughout the year for a flat fee.

## Student Accident Insurance

Your KASB membership gives you access to a voluntary parent-purchase student accident/health program, and district-purchased mandatory coverage and mandatory catastrophic coverage.

## Superintendent Search Service

The KASB Superintendent Search Service assists school districts in the selection process to fill a superintendent vacancy. A screening committee will meet with the local board to assist in narrowing the focus of the search, screen applicants, recommend a prescribed number of applicants for interviews and provide interview tips to the board for making its final selection. The service includes additional support services.

## Whole Board Training

Whole Board Training is one of the most effective board development opportunities offered by KASB. This on-site customized training is designed to meet your district's specific board training needs. The training works with an individual board (or in some cases, a group of boards in a region) to explore issues, provide information and establish policies and procedures addressing individual board needs.

## Workers Compensation Insurance

The KASB Workers Compensation Fund, Inc. helps school districts control their insurance costs with an aggressive claims philosophy and a commitment to loss control. The fund continues to place a high priority on loss control/loss prevention and focuses on remaining a viable alternative in the workers compensation business.

## Written and Electronic Policy Service

A complete book of school district policies are custom-tailored by KASB policy experts to meet each member's needs. Fees are based on district enrollment, and additional fees are charged for extra copies of draft policies, travel time, mileage and expenses. The board's policy book can also be converted to a fully searchable, digital format.

To: Board of Education

From: Kathy Johnson, director, finance, ext. 2376

Re: 2015-2016 KASB Legal Assistance Fund Membership

Date: May 7, 2015

Background:

The purpose of the KASB Legal Assistance Fund is:

1. To provide supportive assistance to boards of education in cases or controversies pertaining to the classification, organization, regulations, maintenance, operation, financing and management of school districts in the state of Kansas.
2. To supplement, not replace, legal services available to boards of education.
3. To report and analyze current state and federal decisions, legislation and administrative rules and regulations for participating boards.
4. To serve as a repository of selected court decisions affecting the operation of schools in Kansas.
5. To heighten school officials' awareness of the impact and importance of court decisions.

The district has used this service for many years. This year's contract fee is \$1,650 for the period of 7/1/2015 through 6/30/2016. There is no increase over the current year's contract (\$1,650 FY15).

This will be paid from the Board of Education's legal budget of \$35,000. The balance after this expenditure \$33,350. Acct #: 0123170000.53450 – Board of Education Legal Services

Recommendation:

Administration recommends that the board continue its membership in the KASB Legal Assistance Fund.

Motion:

"I move the Board of Education approve the KASB Legal Assistance Fund 2015-2016 annual contract and service fee of \$1,650."

The KASB Legal Assistance Fund provides a partial solution to boards of education faced with an increasing need for legal services. Providing supportive assistance and reports of recent legal developments, the KASB Legal Assistance Fund is one of the few programs of its type in existence in the nation.

#### **WHY DID KASB INITIATE THE LEGAL ASSISTANCE FUND?**

Each year KASB has faced increasing pressure to participate in an ever growing number of legal matters involving boards of education in Kansas.

In 1976, the Board of Directors of KASB, in order to comply with the legal requirements for providing legal services to members of the association, acted to establish the Kansas Association of School Boards Legal Assistance Fund as a trust fund under the auspices of KASB.

On January 1, 1977, the Kansas Association of School Boards Legal Assistance Fund became operational. It attempts to meet, in part, the need for legal services as expressed by boards of education.

#### **WHAT IS THE PURPOSE OF THE KASB LEGAL ASSISTANCE FUND?**

To provide supportive assistance to boards of education in cases or controversies pertaining to the classification, organization, regulation, maintenance, operation, financing and management of school districts in the State of Kansas.

To supplement, not replace, legal services available to boards of education.

To report and analyze current state and federal decisions, legislation and administrative rules and regulations for participating boards.

To serve as a repository of selected court decisions affecting the operation of schools in Kansas.

To heighten school officials' awareness of the impact and importance of court decisions.

#### **WHO MAY PARTICIPATE AND WHAT IS THE COST TO YOUR BOARD?**

Any member of the Kansas Association of School Boards is eligible to participate in the Kansas Association of School Boards Legal Assistance Fund upon signing the Consultant Service Contract and Adoption Agreement and payment of the initial consultant service fee.

The annual fee is \$1,650.00 per participating member district. The fiscal year of the fund is July 1 through June 30.

Additional legal fees are charged based upon the amount and type of legal work requested by the member or district.

Records of the transactions of the Fund are to be maintained by the Trustees, and audits of those records are available to the Board of Directors of the Kansas Association of School Boards.

## **WHO ARE THE LEGAL ASSISTANCE FUND TRUSTEES?**

KASB's President, President-Elect, Past-President and the Executive Director or his designee were appointed by the KASB Board of Directors to act as Trustees of the Fund.

The Trustees are responsible for the operation of the Fund and meet on a regular basis to consider requests for assistance.

## **WHAT ASSISTANCE DOES THE FUND PROVIDE?**

Participating boards of education shall receive reports on recent state and federal legal decisions, legislation and administrative rules and regulations, together with analysis of their operational impact. The Fund shall act as a repository of legal decisions affecting the operation of the school districts of Kansas.

## **WHAT IS THE PROCEDURE FOR REQUESTING ASSISTANCE?**

Participating boards requesting continuing assistance from the Fund will be required to submit a resolution of the member board of education indicating what form of assistance is required and describing the nature of the case.

On receipt of a request for assistance, the Trustees will make a determination as to the suitability of the litigation for Fund assistance and either deny the assistance, grant the assistance, or grant another form of assistance after consultation with the requesting member.

Participating boards must submit requests for assistance in sufficient time to permit thorough consideration by the Trustees.

## **HOW MAY YOUR DISTRICT OBTAIN ADDITIONAL INFORMATION?**

Additional information concerning the Legal Assistance Fund is available from the Kansas Association of School Boards Legal Assistance Fund, 1420 SW Arrowhead Road, Topeka, KS, 66604-4024, by calling KASB toll-free at 800-432-2471 or emailing [dwhiteman@kasb.org](mailto:dwhiteman@kasb.org).





**ADOPTION AGREEMENT**  
**and**  
**CONSULTANT SERVICE CONTRACT**

This Adoption Agreement and Consultant Service Contract is entered into this \_\_\_\_ day of \_\_\_\_\_, 2015 at \_\_\_\_\_ County, Kansas, by and between the KANSAS ASSOCIATION OF SCHOOL BOARDS LEGAL ASSISTANCE FUND (hereinafter referred to as the Fund) and the BOARD OF EDUCATION OF USD \_\_\_\_\_, \_\_\_\_\_ County, Kansas (hereinafter referred to as the Participating Board.)

**WITNESSETH:**

That in consideration of the mutual promises herein contained, the Participating Board agrees to participate in the Trust pursuant to the terms and conditions of the Agreement and Declaration of Trust establishing the Kansas Association of School Boards Legal Assistance Fund as attached hereto and incorporated as if fully rewritten herein, and the Participating Board further agrees to make payment to the Fund of One Thousand Six Hundred Fifty dollars (\$1,650.00), as the initial consultant service fee for the period of July 1, 2015, THROUGH June 30, 2016, and the Fund agrees to provide the Participating Board with the following initial consultant services:

1. Written reports of selected legal decisions together with an interpretive analysis of the decision's precedential value and operational impact;
2. Written summaries of state and federal legislation and administrative regulations;
3. Written memoranda on specific legal questions asked by Participating Boards;
4. Maintain a resource file of important court decisions and interpretations of laws affecting schools; and
5. Telephone consultation on specific legal issues.

The Fund and the Participating Board further agree that in consideration of the continuing consultant service fee as set forth herein, the Fund agrees to provide to the Participating Board, by legal counsel designated by the Trustees, as set forth in this agreement, legal research, legal representation at administrative hearings and court appearances, on-site legal services, *amicus curiae* briefs and other assistance upon request of the Participating Board, subject to the terms and conditions of the Declaration of Trust establishing the Kansas Association of School Boards Legal Assistance Fund.

\_\_\_\_\_  
President, Board of Education

USD No. \_\_\_\_\_, \_\_\_\_\_ County, KS.

\_\_\_\_\_  
Kansas Association of School Boards  
Legal Assistance Fund

\_\_\_\_\_  
Clerk

**Upon adoption return to:**      **Kansas Association of School Boards Legal Assistance Fund**  
   **1420 SW Arrowhead Road, Topeka, Kansas 66604-4024**

To: Board of Education

From: Kathy Johnson, director, finance, ext. 2376

Re: Local Option Budget (LOB) Election Expenses

Date: May 7, 2015

Background:

The Board of Education approved a Local Option Budget election to maintain a 33% LOB. The election was held on January 27, 2015. By statute, the election had to utilize a mail ballot.

Rationale:

The school district is required to pay the expenses for a mail ballot election. The Douglas County Clerk has forwarded an invoice in the amount of \$126,938.24. The Board of Education budget for election expenses is \$10,000.

District Information Postage & Mailings	\$ 8,967.97
Douglas County Clerk Election Invoice	<u>126,938.24</u>
<b>Total Election Cost</b>	<b>\$135,906.21</b>

Recommendation:

Administration recommends approval of a payment to the Douglas County Clerk. Election costs in excess of the election budget will be made from the district's Contingency Reserve Fund.

Motion:

"I move the Board of Education approve payment to the Douglas County Clerk for Local Option Budget election expenses in the amount of \$126,938.24."

To: Board of Education

From: Kathy Johnson, director, finance, ext. 2376

Re: High School Summer Strength & Conditioning Program Fee

Date: May 7, 2015

Background:

In 2003, the Board of Education cut the supplemental assignment for teachers to run the summer weights and conditioning programs at each high school. At that time, the board approved the continuation of the program with the stipulation that it would be fee generated, and those fees would support the cost of the program.

Rationale:

Board Policy JS Student Fees and Charges indicates that the board will approve a schedule of enrollment fees and other fees to be charged for the school year. The summer weights and conditioning programs are designed to be self-sustaining. Costs include instructional supervision of students, some materials, and possible replacement of weights equipment due to damage, wear and tear.

Each high school runs its own summer conditioning and weights program. The fee will continue to be \$50 per participant, and students can be waived from the fee through a hardship waiver application process. Funds are deposited and expended from the district's summer school fund.

Recommendation:

Based on the program's cost projections and participation, it is recommended that the fee of \$50 per participant be assessed for this program. Waiver of the fee is possible, with an approved hardship waiver application.

Motion:

"I move the Board of Education approve a summer school fee of \$50 per participant for the high school summer strength and conditioning programs."



To: Board of Education

From: Kyle Hayden, assistant superintendent, business & operations, ext. 4309  
Paula Murrish, director, food services & purchasing, ext. 2706

Re: Purchase of Furniture – Cordley, Hillcrest, Kennedy, New York

Date: May 11, 2015

**Background:**

In April, 2013 voters approved a \$92.5 million school bond issue to improve facilities, enhance technology and expand career and technical educational opportunities. The focus of this bond plan was on equipping our teachers and students with tools for 21<sup>st</sup> century teaching and learning.

A significant piece of successfully completing the district's bond construction projects involves furnishing and equipping the educational spaces, including classroom furniture. The district is moving forward with standardizing classroom components when possible which will allow for the district to interchange furnishings as needs arise.

At the May 12, 2014 meeting, the Board of Education approved an agreement with Hollis & Miller Architects to provide interior design services and coordinate furnishing and equipping identified schools associated with bond construction projects. Hollis & Miller compiled specifications and sent bids to vendors. A few of the items requested for purchase are in addition to previous approvals by the Board of Education. Some of the specified items will be rebid to try to secure better pricing or to look for equivalent items, and may be brought to the board for further approval. The district is ready to award the following companies the amounts listed below:

<b>Company</b>	<b>Cordley</b>	<b>Hillcrest</b>	<b>New York</b>	<b>Kennedy</b>
Business Interiors by Staples		\$ 10,714.52	\$ 10,510.25	\$ 8,542.36
Commercial Concepts	\$ 19,251.44	\$ 21,337.90	\$ 20,205.67	\$ 23,243.63
Freedom Company	\$ 3,437.45	\$ 11,861.31	\$ 6,195.29	\$ 10,678.37
Impact Interiors	\$ 3,147.60	\$ 38,465.60	\$ 18,513.73	\$ 45,493.43
Interior Landscapes		\$ 16,525.92	\$ 11,294.14	\$ 18,307.75
KC Bin			\$ 504.00	\$ 18,900.00
Precision Craft		\$ 28,870.00	\$ 23,891.00	\$ 49,926.00
School Specialty	\$ 10,440.96	\$ 2,464.80	\$ 3,532.92	\$ 2,464.80
Scott Rice Office Works		\$ 5,528.00	\$ 3,364.00	\$ 4,850.00
Virco	\$ 9,652.80	\$ 19,494.31	\$ 984.80	\$ 4,740.65
	\$ 45,930.25	\$ 155,262.36	\$ 98,995.80	\$ 187,146.99

Recommendation:

Administration recommends board approval of the majority of furniture bids as specified for Cordley, Hillcrest, Kennedy and New York in the total amount of \$ 487,335.40 to the list of vendors itemized above.

Account Code: 0910090000 Capital Outlay Instruction 57330: Furniture and Fixtures

Motion:

"I move the Board of Education approve furniture bids for Cordley, Hillcrest, Kennedy and New York Elementary Schools for the total amount of \$ 487,335.40."

## **MOTION AND RESOLUTION IN REGARD TO NON-RENEWAL OF CERTIFIED STAFF**

Madame President, I move the adoption of the following resolution:

### **RESOLUTION**

WHEREAS, we have received from the Administration a list of currently employed certified staff whose employment contracts are recommended for non-renewal for the 2015-2016 school year; and

WHEREAS, the Board of Education of the District finds that the contracts of each of the individuals on said list should be non-renewed for the school year 2015-2016, and that these staff members should be given written notice on or before May 15, 2015 of the intent of the Board of Education to non-renew their contracts for the 2015-2016 school year;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE DISTRICT AS FOLLOWS:

It is hereby declared to be the intent of the Board of Education of the District that the employment contracts of the staff members on said list as certified staff members be non-renewed for the 2015-2016 school year; and

The Clerk of the Board is directed to cause written notice to be served on the listed staff members on or before May 15, 2015 of the Board's intent to non-renew their contracts for the 2015-2016 school year.

ADOPTED by the Board of Education of Unified School District No. 497, Douglas County, Kansas, this 11th day of May, 2015.

NAME	POSITION	LOCATION
THOMSEN, MARY	TEACHER ELEMENTARY	LANGSTON HUGHES

To: Board of Education

From: Jerri Kemble, assistant superintendent, educational programs & technology, ext. 2755  
Jennifer Stones, supervisor, information technology, ext. 2201

Re: Purchase of Wireless Access Points – College & Career Center

Date: May 7, 2015

Background:

The district has established the Meraki MR34 Access Point and Cloud Controller as the standard hardware/software/management solution to support wireless device access to network resources and the Internet. The new College and Career Center will require access points to ensure access to the Internet and network resources are available.

Rationale:

Engineers from Alexander Open Systems (AOS) have done a review of the building design and provided guidance on the location of 20 access points.

Recommendation:

Administration recommends the purchase of 20 Meraki MR34 Access Points with five (5) year licenses and support via the State of Kansas Contract No. 10330 through AOS quote #113020 to be paid from Bond Construction funds for Technology.

Motion:

"I move the Board of Education approve the purchase of 20 Meraki access points, five (5) year licenses and support for the College and Career Center from Alexander Open Systems at a cost of \$22,951.50."

# Alexander Open Systems, Inc.

# QUOTATION

## Kansas City

12980 Foster #300  
Overland Park, KS 66213  
Phone: 913-307-2300  
Fax: 913-307-2380

## Wichita

Epic Center  
301 N. Main #1850  
Wichita, KS 67202  
Phone: 316-269-1400  
Fax: 316-269-1403

## Topeka

900 Kansas Suite# 303  
Topeka, KS 66612  
Phone: 785-228-2727  
Fax: 785-228-9677

Quote No.: Q113020  
Customer ID: LAWRE-001  
Date: 4/14/2015  
Sales Rep: ALANLA  
Designer: KEVINJ

1

Please visit [www.aos5.com](http://www.aos5.com) for a complete listing of all service areas

QUOTE TO:	SHIP TO:
MELINDA STANLEY LAWRENCE USD 497 110 MCDONALD DRIVE LAWRENCE, KS 66044-1063  Phone: (785) 832-5000 Fax: (785) 832-5016	MELINDA STANLEY LAWRENCE USD 497 110 MCDONALD DRIVE LAWRENCE, KS 66044-1063

## MATERIALS ONLY

Furnish products and coordinate warranties and service agreements as specified.

KS STATE CONTRACT NO. 10330

PR NO. 014436

\* Agencies may not use credit cards for purchases from this contract

Cisco Ship Date(s) as of 3/4/2015 is 10 days.

Thank you for the opportunity to be of service.

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
20.00	Meraki MR34 Cloud Managed AP	821.21	16,424.26
20.00	Meraki 5YR Cloud Controller Licenses	315.00	6,300.00
			<b>\$22,724.26</b>
	<b>Merchandise Total</b>		<b>\$22,724.26</b>
	<b>Shipping</b>		<b>\$227.24</b>
	<b>Document Total</b>		<b>\$22,951.50</b>

Above quoted pricing is valid until 4/30/2015 .

*Quoted pricing does not include sales tax. Sales tax, if applicable, will be charged on final invoice. All taxable items will be charged appropriate tax rates based on end users jurisdiction.*

*If customer is tax exempt, a valid tax exemption permit must be on file with AOS at the time of billing.*

*Total solution financing\* is available. Ask your account manager how you can avoid upfront cost and pay for your solution over time.*

\*Restrictions apply. Subject to credit approval and documentation.

Customer signature constitutes agreement with all AOS Terms and Conditions, which may be found at <http://www.aos5.com/terms> in addition to any addendums shown on this quote.

Customer Signature

Date

To: Board of Education

From: Jerri Kemble, assistant superintendent, educational programs & technology, ext. 2755  
Jennifer Stones, supervisor, information technology, ext. 2201

Re: Purchase of Wireless Access Points – Cordley

Date: May 7, 2015

Background:

The district has established the Meraki MR34 Access Point and Cloud Controller as the standard hardware/software/management solution to support wireless device access to the Internet and network resources.

The newly renovated Cordley Elementary School will require access points to ensure access to the Internet and network resources are available.

Rationale:

Engineers from Alexander Open Systems (AOS) have done a review of the building design and provided guidance on the location of 44 access points.

Recommendation:

Administration recommends the purchase of 44 Meraki MR34 Access Points with five (5) year licenses and support via the State of Kansas Contract NO. 10330 through AOS quote #113105 to be paid from Bond Construction funds for Technology.

Motion:

"I move the Board of Education approve the purchase of 44 Meraki access points, five (5) year licenses and support from Alexander Open Systems for Cordley Elementary School at a cost of \$50,493.30."

# Alexander Open Systems, Inc.

## QUOTATION

### Kansas City

12980 Foster #300  
Overland Park, KS 66213  
Phone: 913-307-2300  
Fax: 913-307-2380

### Wichita

Epic Center  
301 N. Main #1850  
Wichita, KS 67202  
Phone: 316-269-1400  
Fax: 316-269-1403

### Topeka

900 Kansas Suite# 303  
Topeka, KS 66612  
Phone: 785-228-2727  
Fax: 785-228-9677

Quote No.: Q113105  
Customer ID: LAWRE-001  
Date: 4/14/2015  
Sales Rep: ALANLA  
Designer: KEVINJ

1

Please visit [www.aos5.com](http://www.aos5.com) for a complete listing of all service areas

QUOTE TO:	SHIP TO:
MELINDA STANLEY LAWRENCE USD 497 110 MCDONALD DRIVE LAWRENCE, KS 66044-1063  Phone: (785) 832-5000 Fax: (785) 832-5016	MELINDA STANLEY LAWRENCE USD 497 110 MCDONALD DRIVE LAWRENCE, KS 66044-1063

### MATERIALS ONLY

Furnish products and coordinate warranties and service agreements as specified.

KS STATE CONTRACT NO. 10330

PR NO. 014436

\* Agencies may not use credit cards for purchases from this contract

Cisco Ship Date(s) as of 3/4/2015 is 10 days.

Thank you for the opportunity to be of service.

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
44.00	Meraki MR34 Cloud Managed AP	821.21	36,133.37
44.00	Meraki 5YR Cloud Controller Licenses	315.00	13,860.00
			<b>\$49,993.37</b>
	<b>Merchandise Total</b>		<b>\$49,993.37</b>
	<b>Shipping</b>		<b>\$499.93</b>
	<b>Document Total</b>		<b>\$50,493.30</b>

Above quoted pricing is valid until 4/30/2015 .

*Quoted pricing does not include sales tax. Sales tax, if applicable, will be charged on final invoice. All taxable items will be charged appropriate tax rates based on end users jurisdiction.*

*If customer is tax exempt, a valid tax exemption permit must be on file with AOS at the time of billing.*

*Total solution financing\* is available. Ask your account manager how you can avoid upfront cost and pay for your solution over time.*

\*Restrictions apply. Subject to credit approval and documentation.

Customer signature constitutes agreement with all AOS Terms and Conditions, which may be found at <http://www.aos5.com/terms> in addition to any addendums shown on this quote.

Customer Signature

Date



To: Board of Education

From: Jerri Kemble, assistant superintendent, educational programs & technology, ext. 2755  
Jennifer Stones, supervisor, information technology, ext. 2201

Re: Purchase of Security Cameras – Various District Buildings

Date: May 7, 2015

Background:

Construction to buildings within the district has created a need for additional security cameras. The current solution is outdated and unavailable. The district has established the Axis P3214-V Security Camera as the new standard solution.

Rationale:

As the bond construction phase continues, additional security cameras are necessary to provide adequate protection for the district, staff and students. To ensure continuity and reduce possible disruptions, it is important to purchase new, update existing, and maintain the same model of security camera throughout the district.

Recommendation:

The administration recommends the purchase of Axis P3214-V Security Camera via the Cooperating School Districts of Greater Kansas City Contract NO. C062512 through Alexander Open Systems quotes:

New York	\$13,953.35
Quail Run	20,528.05
Schwegler	18,309.28
Sunset Hill	17,624.10
Woodlawn	12,501.38
College & Career Center	13,592.18
Cordley	19,840.44
Deerfield	12,422.19
Hillcrest	13,550.16
Kennedy	<u>19,397.66</u>
<b>Total</b>	<b>\$161,718.79</b>

The cost will be paid from Capital Outlay funds for Technology.

Motion:

"I move the Board of Education approve the purchase of Axis Security Cameras from Alexander Open Systems for the schools listed above at a cost of \$161,718.79."

To: Board of Education

From: Terry McEwen, director, assessment, research & instructional resources, ext. 2613  
Ellen Willets, assistant director, assessment, research & instructional resources, ext. 4769

Re: Disposal of Obsolete K-5 English Language Arts Materials

Date: May 7, 2015

Background:

In February, the Board of Education approved the purchase and implementation of Pearson's Reading Street as the K-5 English Language Arts (ELA) instructional resource. This comprehensive resource integrates many ELA components.

Features of Reading Street include:

- A balanced library of informational texts that includes both leveled readers and an anthology that is at the Common Core level of rigor.
- An explicit and systematic approach to phonics and other foundational skills that begin in kindergarten.
- Listening, speaking, research, and vocabulary/spelling instruction that is integrated into weekly lessons.

As elementary classrooms implement Reading Street, some of the existing ELA resources and supplemental materials become obsolete instructional materials. These items are termed unusable district-owned equipment and supplies. Disposal of excess district equipment and supplies is governed by Board Policy DFM which states: *"Excess or unusable district-owned equipment and supplies shall be disposed of at the discretion of the board."*

Rationale:

The district has limited space to store obsolete resources; room is needed for current resources for our teachers and students. A partial list of items scheduled for elimination includes: spelling textbooks, phonics instructional resources, and leveled readers. These books and materials cannot be resold because they are too outdated or obsolete, thus of no value to any book resellers.

Recommendation:

Administration recommends that authorization be given to dispose of the obsolete ELA materials (excluding the leveled readers) through a recycling service that pays \$10 per ton for materials. In addition, administration recommends that authorization be given to dispose of the leveled readers by first offering them to students and families and then to a recycling service that pays \$10 per ton for materials.

Motion:

"I move the Board of Education authorize the administration to dispose of obsolete ELA instructional materials by offering to students and families and/or through a recycling service."

To: Board of Education

From: Ellen Willets, assistant director, assessments & instructional resources, ext. 4769

Re: Purchase of Math Expressions K-5 Annual Consumable Materials

Date: May 7, 2015

Background:

Math Expressions was adopted for implementation K-5 in the school year 2010-2011. Student Activity Books are consumable and replaced each year.

Rationale:

Since Math Expressions implementation in 2010-2011, Student Activity Books (SABs) were purchased and provided to each K-5 student. Blended Classroom teachers have requested the flexibility to access the SABs as consumables and/or electronically to meet the individual needs of students in their classrooms. This purchase represents a slight reduction in the number of SABs purchased to support this request.

Recommendation:

Administration recommends the payment of \$107,396.73 for Houghton Mifflin Harcourt Math Expressions materials. Funding of this payment has been budgeted and will be paid from the Student Revolving Materials funds.

Motion:

"I move the Board of Education approve payment in the amount of \$107,396.73 for the purchase of K-5 Math Expressions student materials for 2015-2016."

To: Board of Education

From: Kyle Hayden, assistant superintendent, business & operations, ext. 4309

Re: Amendment to Construction Management Contract – Hillcrest

Date: May 7, 2015

Background:

McCownGordon Construction has partnered with Gould Evans Architects and Smith & Boucher Engineers on bond construction package 1, which includes Langston Hughes, Hillcrest, Cordley, Sunset Hill and Pinckney Elementary Schools. At its December 9, 2013 meeting, the Board of Education approved the owner-construction management at-risk services agreement for USD 497 2013 Bond Issue Projects with McCownGordon Construction. A construction contingency was included in the GMP to manage any unforeseen conditions arising during the construction progress. As we have progressed through the Hillcrest construction project, additional facility improvements and plan modifications have been identified by administration. These items are identified below and are coming to the board for approval.

Current Contract Sum	\$31,642,154
Valley Gutters	33,753
Bus Lane – West Side	<u>22,345</u>
<b>New GMP Amount</b>	<b>\$31,698,252</b>

Recommendation:

Administration recommends board approval of the amended owner-construction management at-risk agreement for USD 497 2013 Bond Issue Projects with McCownGordon Construction for bond construction at Hillcrest Elementary School.

Motion:

"I move the Board of Education approve the Amendment to Construction Management Contract with McCownGordon Construction in the amount off \$56,098 (\$33,753+\$22,345) for bond construction at Hillcrest Elementary School."

To: Board of Education

From: David Cunningham, director, human resources & legal services, ext. 4937

Re: Board Policy Committee Recommendations

Date: May 7, 2015

Background:

The board's policy committee has met to discuss two policies that are being recommended to the board for amendment and one for adoption.

Policies Recommended for Amendment:

GCRF Non-School Employment: This policy authorizes classified employees to engage in outside employment that does not interfere with their regular duties. The district has certified employees who also perform work outside of the regular duties. By deleting the reference to "classified," the policy will be generic and apply to all employees.

JRB Release of Student Records: This policy governs the release of student records. There is a provision in this policy that contradicts the Family Education Rights and Privacy Act (FERPA) in that the policy included a sentence stating medical records from third parties would not be released. Once received and maintained by the district, the records become educational records and if the parent or eligible student authorizes the release, the district must comply. The language being recommended allows the district to comply with FERPA but also explains the parent or eligible student may withdraw the medical records.

New Policy Recommended for Adoption:

IIBGD Use of Personal Technology Devices: The committee recommends adopting language making it clear any student or staff member using a personal technology device in a district building is subject to the district's guidelines as set forth in the Acceptable Use Policy.

Recommendation:

The Board Policy Committee recommends the review of the referenced policies. Once the review is complete and any suggested changes are considered, the committee will submit the final recommendations for amendment and adoption at the May 26, 2015 board meeting.

Motion:

"I move the Board of Education approve the review of the referenced policies for possible amendment and adoption at its May 26, 2015 meeting."

**GCRF   Non-School Employment**

**GCRF**

1            ~~Classified~~ Employees shall not engage in outside employment that in-  
2    terferes with their duties other than with approved leave. Classified employees  
3    shall not be excused from work during their regularly assigned time schedule  
4    to perform outside employment.

Approved: July 1, 2001

Reviewed by Board Policy Committee: June 24, 2003

Reviewed by Board Policy Committee: October 4, 2005

Reviewed by Board Policy Committee: October 15, 2008

Amended: November 24, 2008

*Amended: May 26, 2015*

1            The general public shall not be allowed to inspect a student's personal  
2 record files. The custodian of student records shall disclose the student's edu-  
3 cational records only as provided for in policy.

4            Directory Information

5            Annual notice shall be given to parents and eligible students concerning  
6 student records. In addition, the custodian of the educational records shall  
7 give annual public notice of the class of records the district has designated as  
8 directory information. The appropriate forms for these notices shall be on file  
9 in the office of the custodian of the educational records.

10           The custodian of records may make directory information available  
11 without parental or eligible student's consent if public notice of the categories  
12 of information designated as directory information has been given and the par-  
13 ents or eligible students have had the right to object to the release of the in-  
14 formation without their consent. The custodian of records shall make student  
15 recruiting information (name, address, and telephone listing) available to mili-  
16 tary recruiters and postsecondary institutions unless parents or eligible stu-  
17 dents request the information not be released without written consent.

18           The custodian may disclose students' education records to the following  
19 persons without the prior consent of the parents or the student if age 18 or old-  
20 er:

- 21    • School officials within the district who have legitimate educational inter-  
22       ests;

- 1 • Officials of other schools or school systems in which the student intends to  
2 enroll. The school district shall forward student records to such institutions  
3 without further notice to the parents or eligible student;
- 4 • Authorized persons to whom a student has applied for or from whom a stu-  
5 dent has received financial aid;
- 6 • State and local officials or authorities to whom such information is specifi-  
7 cally required to be reported or disclosed pursuant to state statutes in con-  
8 formity with IDAE;
- 9 • Organizations conducting studies for educational agencies for the purpose of  
10 developing, validating or administering student tests or programs in con-  
11 formity with IDAE;
- 12 • Accrediting organizations;
- 13 • Parents of a student age 18 or older if parents claim the student as a de-  
14 pendent for income tax purposes;
- 15 • Appropriate persons if knowledge of any information is necessary to protect  
16 the health or safety of the student or other persons in an emergency;
- 17 • An agency caseworker or representative of a state or local child welfare  
18 agency or tribal organization who has the right to access a student's case  
19 plan when such agency or organization is legally responsible for the care  
20 and protection of the student and when any further disclosure of such infor-  
21 mation thereby will be limited in accordance with law; or
- 22 • In compliance with a lawfully issued subpoena or judicial order.

23 For the purposes of this policy, school official means teacher, adminis-  
24 trator, other certified employee or board of education. Legitimate educational



1 interest means the school official must participate in discussions involving an  
2 identifiable student leading to educational intervention, disciplinary action,  
3 discussions of eligibility for athletics or other activities, or honors or awards  
4 involving a student.

5 Medical records from a third party ~~may not be released with the excep-~~  
6 ~~tion of immunization records~~ *are considered a school record and will be re-*  
7 *leased according to Family Educational Rights and Privacy Act (FERPA) provi-*  
8 *sions. If a parent or eligible student does not want a medical record from a*  
9 *third party released, upon request, it will be removed from a student's record*  
10 *and returned to the parent or eligible student.*

11 Personally identifiable information contained in personal school records  
12 shall not be furnished to any person other than those listed herein except under  
13 the following conditions: when there is written instruction from the student's  
14 parents, or the eligible student specifying the records, the reasons and the per-  
15 son(s) to whom the release is to be made, with a copy of the records to be re-  
16 leased made available to the student, parents when requested; or when infor-  
17 mation is requested in compliance with a judicial order, or pursuant to any law-  
18 fully issued subpoena.

19 Nothing contained in this policy shall preclude authorized representa-  
20 tives of the Comptroller General of the United States, an educational agency or  
21 state authorities from having access to student or other records which may be  
22 necessary in connection with the audit and evaluation of federally supported  
23 education programs or the enforcement of the federal legal requirements which  
24 relate to these programs, provided that, except as the collection of personally

1 identifiable data is specifically authorized by federal law, the data collection  
2 by such officials with respect to individual students shall not include infor-  
3 mation (including social security numbers) which would permit the personal  
4 identification of students or their parents on the data collected and provided in  
5 conformity with IDAE.

6 All persons, agencies or organizations desiring access to the records of a  
7 student shall be required to sign a form indicating specifically the legitimate  
8 educational or other interest of each person, agency or organization has in  
9 seeking this information. This form shall be kept permanently with the stu-  
10 dent's file, but only for inspection by the parents, the student or a school offi-  
11 cial responsible for record maintenance. Such forms shall be available to par-  
12 ents and to the school official responsible for record maintenance as a means of  
13 auditing the system's operation.

14 Personal information shall be transferred to a third party only on the  
15 condition that such party shall not permit any other party to have access to  
16 such information without the written consent on the student's parents or the  
17 student if age 18 or older. The board and staff shall protect the rights of priva-  
18 cy of students and their families in connection with any surveys or data-  
19 gathering activities conducted, assisted or authorized by the board or admin-  
20 istration in conformity with IDAE. Rules established under this policy shall in-  
21 clude provisions controlling the use, dissemination and protection of such data.

22 Forwarding Student Records

1           Administrators shall forward student's school records according to pro-  
2   visions in this policy and may not withhold them from authorized parties for  
3   any reason.

Approved: July 1, 2001

Amended: December 8, 2003

Reviewed by Board Policy Committee: February 7, 2005

Reviewed by Board Policy Committee: March 26, 2008

Amended: May 12, 2008

Amended October 28, 2013

Amended December 8, 2014

*Amended May 26, 2015*

***IIBGD Use of Personal Technology Devices***

***IIBGD***

- 1        *Students and staff bringing and using personal, non-district issued*
- 2        *technology devices to district buildings shall follow the guidelines as stated in*
- 3        *the District Acceptable Use Policy.*

*Approved: May 26, 2015*



To: Board of Education

From: Kevin Harrell, director, student intervention services  
Leah Wisdom, coordinator, student intervention services, MTSS

Re: Multi-Tiered Systems of Support: CI3T

Date: May 8, 2015

Background:

The Board of Education will receive a report on the district's continued implementation of a multi-tiered system of support with CI3T (comprehensive three-tiered model) as the framework. CI3T models are data-informed, graduated systems of support constructed to address academic, behavioral, and social domains, with an overarching goal of supporting all learners in inclusive environments by maximizing available expertise through professional collaborations among school personnel.

# MTSS: CI3T

Comprehensive Integrated three-tiered model

Lawrence Public Schools  
Board of Education Report  
May 2015  
Leah Wisdom

# Board Goal

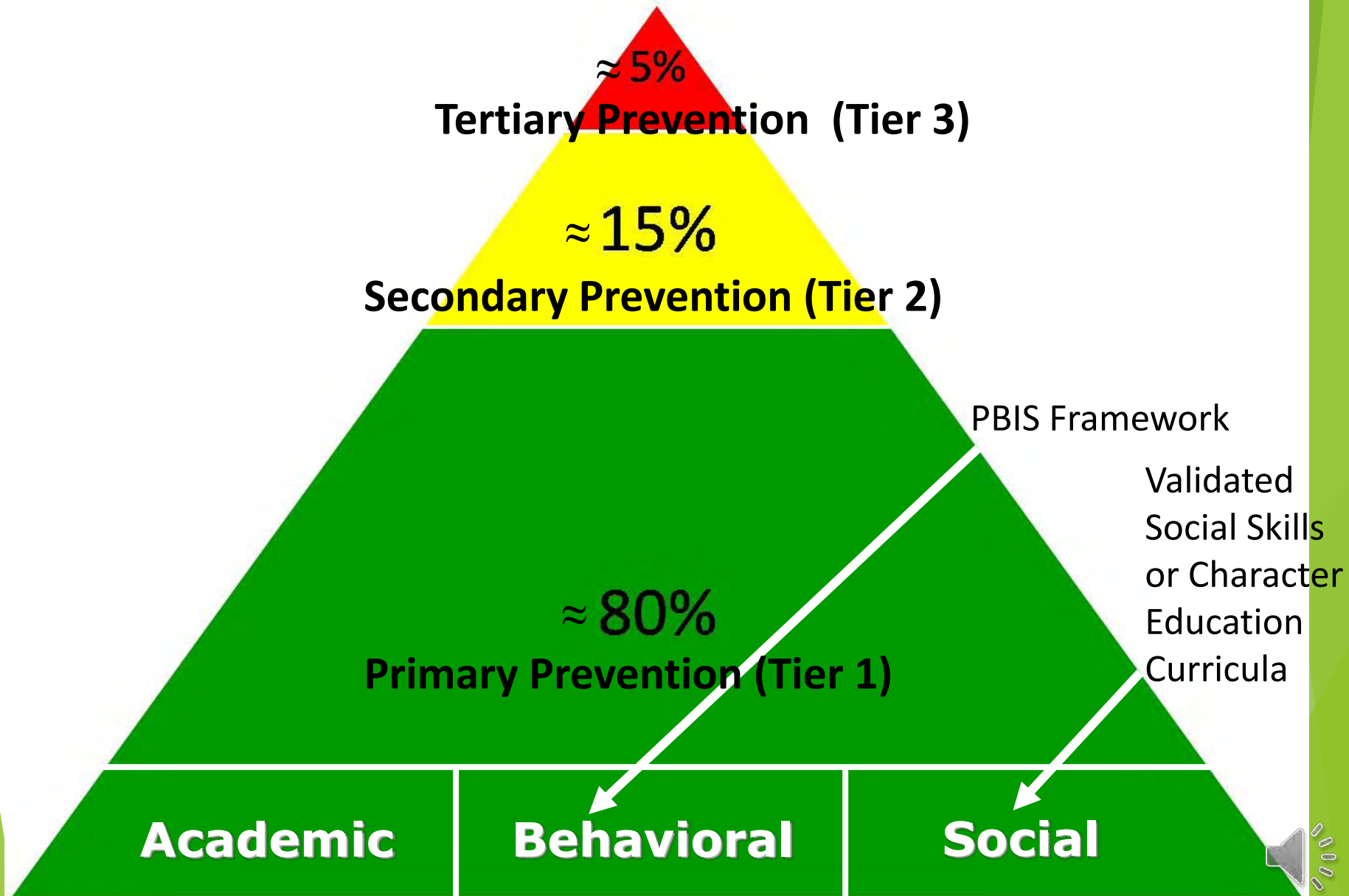
**Goal 2: Enhance student wellness by integrating supports and services across the district**

- 1. Counseling, Social Work, & Mental Health**
- 5. Implement Positive Behavior Interventions & Supports (PBIS) with Comprehensive, Integrated, Three-Tiered Model of Prevention (MTSS: CI3T) as a model**
- 6. Discuss motivators and reinforcements with emphasis on extrinsic and intrinsic motivation and use of recess as a motivator or consequence.**



# Comprehensive, Integrated, Three-Tiered Model of Prevention

(Lane, Kalberg, & Menzies, 2009)



# Academic Component

- ▶ Coordinated instruction
- ▶ Instruction linked to Common Core
- ▶ Benchmarking student progress
- ▶ Progress monitoring



# Social Component

## ...identifying a validated curriculum

- ▶ Elementary
  - ▶ Positive Action
- ▶ Middle Schools and High Schools
  - ▶ Connect with Kids



# Behavioral Component: Positive Behavior Interventions and Support

...a framework, not a curriculum

- ▶ Establish, clarify, and define
- ▶ Teach expectations
- ▶ Give opportunities to practice
- ▶ Reinforce students consistently
- ▶ Monitor plan and student progress



# Benefits of a Three-tiered model of prevention

- ▶ Addressing multiple needs
- ▶ Identifying instructional barriers
- ▶ Ensuring equal access
- ▶ Preventative
- ▶ Framework to respond



# Pinckney Elementary School Primary Intervention Plan: A CI3T Model of Prevention

*Designed by Leadership Team Members: Wondra, Vantuyl, Kendrick, Daniels, Harrison*

Pinckney School's Primary Intervention Plan			
Mission Statement	Lawrence USD 497 is a learning community committed to ensuring educational equity and excellence so that students of all races and backgrounds achieve at high levels and graduate prepared for success in college, career and life in a diverse and rapidly changing world.  The Pinckney community is dedicated to providing a safe environment that promotes lifelong learning that enables students to become productive citizens.		
Purpose Statement	We aim to improve success by basing instruction and assessment on the whole student – academically, behaviorally and socially to grow adults with self-esteem, social skills and emotional stability as well as high academic achievement.		
School-Wide Expectations	1. Be Responsible 2. Be Respectful 3. Be Safe 4. Be a Learner *see Expectation Matrix		
Area I: Academics Responsibilities		Area II: Behavior Responsibilities	Area III: Social Skills Responsibilities
Students will: <ul style="list-style-type: none"><li>• Meet expectations stated in the behavior matrix</li><li>• Meet school-wide expectations on MAP Assessments, <u>AIMSWeb</u> Screeners and curricular Unit Assessments</li><li>• Arrive on time ready to learn every day</li><li>• Participate in class activities</li><li>• Complete all work to the best of your ability</li><li>• Be willing to make mistakes and ask questions</li><li>• Be a self-advocate</li></ul>		Students will: <ul style="list-style-type: none"><li>• Meet expectations of behavioral matrix</li><li>• Arrive on time ready to learn every day</li><li>• Take responsibility for own actions and the effect they have on others</li><li>• Tell an adult about unsafe behaviors</li><li>• Be a self-advocate</li></ul>	Students will: <ul style="list-style-type: none"><li>• Participate in Positive Action social skills curriculum</li><li>• Practice and apply social skills/anti-bullying lessons taught/modeled in school</li><li>• Be a self-advocate</li></ul>

<p align="center"><b>Area I: Academics Responsibilities</b></p> <p><b>Faculty and Staff will:</b></p> <ul style="list-style-type: none"> <li>• Arrive prepared to teach</li> <li>• Limit interruptions</li> <li>• Provide engaging lessons that will help children achieve mastery of district expectations and KSCCRS</li> <li>• Differentiate instruction</li> <li>• Teach the district core curriculum, including:             <ul style="list-style-type: none"> <li>▪ Math Expressions (5 days/week, 60 minutes/day)</li> <li>▪ Guided Reading/ELA (5 days/week, 90 minutes/day)</li> </ul> </li> <li>• Monitor student academic progress</li> <li>• Keep students consistently engaged</li> <li>• Create and reinforce routines</li> <li>• Be willing to make mistakes and ask questions</li> <li>• Help students who need additional support academically, behaviorally, and/or socially</li> </ul>	<p align="center"><b>Area II: Behavior Responsibilities</b></p> <p><b>Faculty and Staff will:</b></p> <ul style="list-style-type: none"> <li>• Display, teach and model behaviors in the established expectation matrix</li> <li>• Provide behavior specific praise paired with reinforcement (i.e. CI3T tickets) (praise in public, punish in private)</li> <li>• Commit to consistent enforcement of reactive plan but preserve student dignity</li> <li>• Foster a safe environment</li> </ul>	<p align="center"><b>Area III: Social Skills Responsibilities</b></p> <p><b>Faculty and Staff will:</b></p> <ul style="list-style-type: none"> <li>• Display, model and teach the Positive Action social skills programs             <ul style="list-style-type: none"> <li>▪ (22 teacher lessons - 15 min/lesson)</li> <li>▪ (10 counselor lessons - 30 min/lesson)</li> </ul> </li> <li>• Help students address conflicts</li> <li>• Integrate character into instructional programming</li> <li>• Model appropriate social skills behaviors with all stakeholders</li> <li>• Engage in positive interactions with faculty/staff, parents, peers and students</li> </ul>
<p align="center"><b>Area I: Academics Responsibilities</b></p> <p><b>Parents will:</b></p> <ul style="list-style-type: none"> <li>• Give children the opportunity and support to help them succeed</li> <li>• Help children be prepared with necessary materials</li> <li>• Maintain steady contact with teachers to monitor progress</li> <li>• Support your student(s) by getting them to school on time daily and preserve academic time until dismissal (e.g.</li> </ul>	<p align="center"><b>Area II: Behavior Responsibilities</b></p> <p><b>Parents will:</b></p> <ul style="list-style-type: none"> <li>• Post school expectation matrix at home and support those expectations</li> <li>• Support school efforts to manage behavior</li> <li>• Reinforce positive behavior</li> <li>• Communicate with teachers and administrators</li> </ul>	<p align="center"><b>Area III: Social Skills Responsibilities</b></p> <p><b>Parents will:</b></p> <ul style="list-style-type: none"> <li>• Post expectation matrix at home</li> <li>• Support the Positive Action social skills programs</li> <li>• Model appropriate social skills</li> </ul>

## Pinckney Expectation Matrix

Expectations	Classroom	Hall & Stairs	Lunch Room	Playground	Restroom	Transitions	Arrival & Dismissal	Gym (Events)
<b>Be Respectful</b>	Listen & Follow Directions  Cooperate with Others  Be Kind and Polite  Use Inside Voice	Listen & Follow Directions  Respect Hall Displays  Be Courteous  Move Quietly	Listen & Follow Directions  Use Manners  Be Polite  Raise Hand for Help  Use Inside Voice	Listen & Respond Immediately to teachers/adults  Respect other	Give others privacy  Take care of your own business	Move quickly and quietly to your designated area	Listen & Respond Immediately to teachers/adults  Move quietly	Listen & Follow Directions  Show appreciation by clapping  Voices off
<b>Be Responsible</b>	Exercise Self Control  Give Your Best Effort  Ask for Help When Needed  Be Prepared to Learn  Take Care of Property  Be an active participant	Exercise Self Control  Have a Hall Pass  Go Directly to Destination	Follow Directions  Exercise Self Control  Keep Eating Area Clean  Eat Your Own Food  Eat Before Socializing	Control temper in conflict situations  Alert adults to unsafe situations or strangers  Wear appropriate clothing for the weather	Keep the floors/walls clean, dry & free of graffiti  Put used paper towels in the trash  Flush the toilet  Wash/dry your hands	Be alert  Come prepared  Manage your materials	Be on time  If you are delayed, check in with the office	Stay in your seat/space  Sit on your bottom  Allow your neighbors to enjoy the show

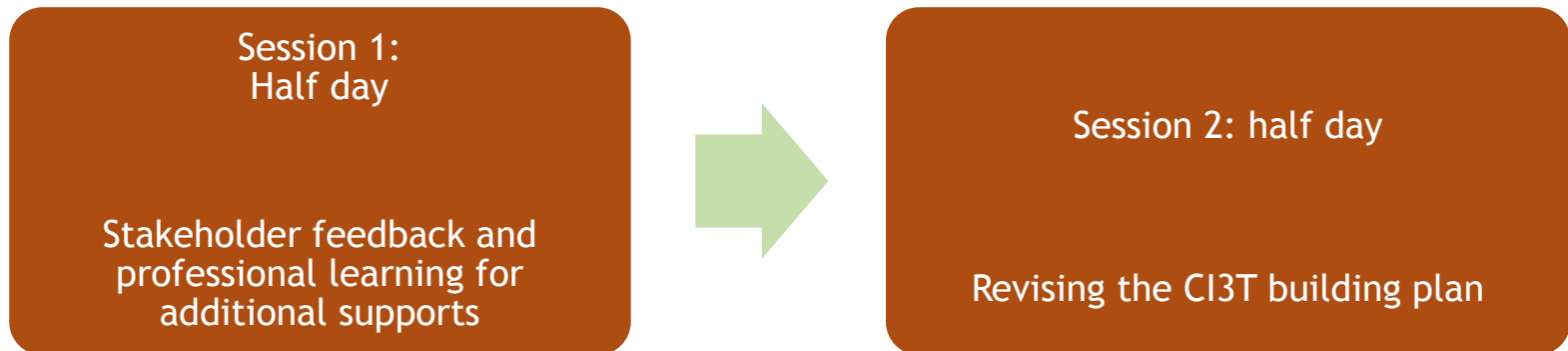
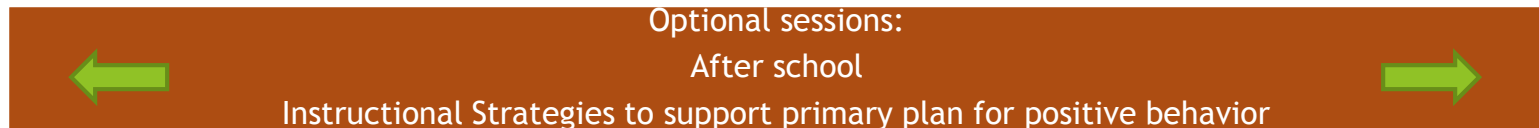
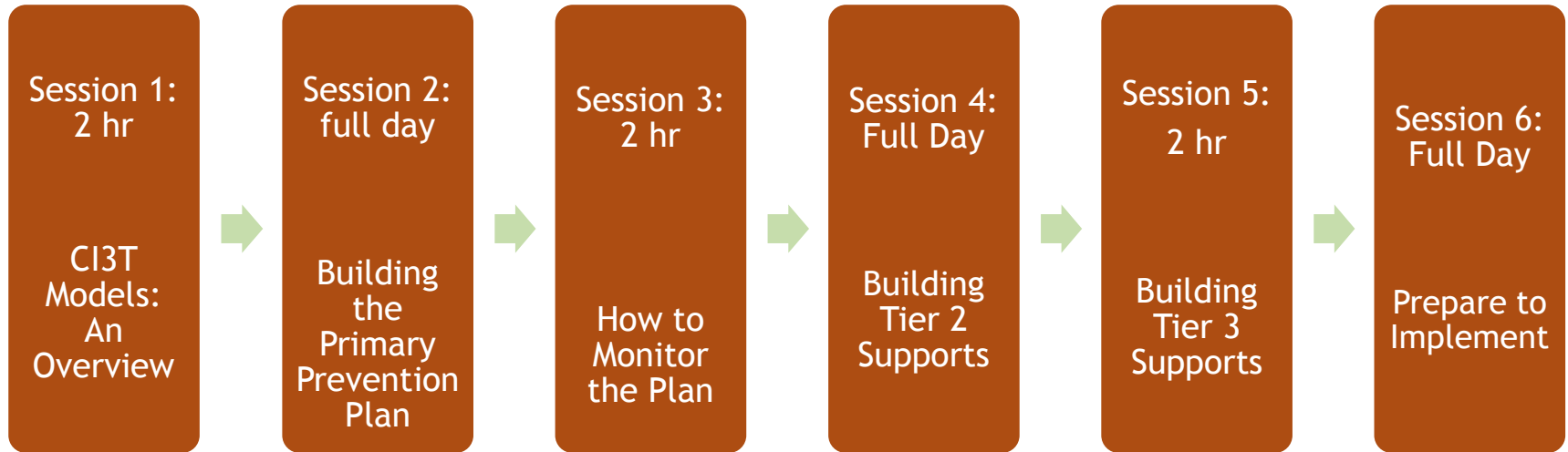
Establish, Clarify, Define Expectations





# CI3T Training

## Middle and High Schools



## Elementary Schools

# What's next?

## 2015-2016

Elementary Buildings- Implementation Year 2

Middle School/High School Buildings- Implementation Year 1

## 2016-2017

Elementary Buildings- Sustaining

Middle School/High School Buildings- Implementation Year 2



To: Board of Education

From: Rick Henry, director, adult learning center

Re: Memo of Understanding with Neosho County Community College  
– Adult Learning Center

Date: May 8, 2015

Background:

The USD 497 Adult Education Program is planning to enter a partnership with Neosho County Community College to provide cost-free career/technical education courses for students enrolled in Adult Basic Education, General Education Development, and/or English as a Second Language. The Accelerating Opportunities-Kansas (AO-K) program makes this partnership possible, and it will help our students earn industry-recognized credentials in high need areas.

# Lawrence Adult Education and Accelerating Opportunities - Kansas

A Partnership between Lawrence Adult Education  
and  
Neosho County Community College

# Background

- In Kansas alone, over 228,000 adults are without a GED or high school diploma.
- Employers continue to report the need for a skilled workforce, and Kansas is committed to increasing the percentage of Kansas adults who have a certificate, associate's degree, or bachelor's degree.
- Without a GED or high school diploma, however, adults are unable to enroll in most post-secondary or certification programs.

## Background (continued)

- Accelerating Opportunity: Kansas (AO-K) helps to break down this barrier for adults without high school credentials by delivering career and technical education (certificate programs) in conjunction with GED attainment.
- These short-term certificate programs are aligned with labor market needs. They lead to industry-endorsed credentials and immediate jobs with family-sustaining wages.

# USD 497/NCCC AO-K Partnership

- USD 497 provides ABE/GED/ESL instruction and NCCC provides CTE instruction.
- At least 25% of CTE instruction pairs two instructors in the classroom—one teaching CTE content (NCCC instructor) and the other teaching ABE/GED content (Lawrence Adult Education instructor).



## Our Students...

- Receive tuition and regular course fees at no cost for courses approved for AO-K funding (currently Allied Health and Welding—Construction and HVAC should be in place by August.)
- Receive textbooks loaned at no charge.
- Receive an industry-recognized credential and GED.

# USD 497...

- Receives payment from NCCC covering ABE/GED instructional cost for the 25% co-instruction.
- Receives a \$500 payment for each student successfully passing the GED.

## NCCC...

- Receives \$1000 for each AO-K approved credential earned by Lawrence Adult Education students for the CTE instruction provided by NCCC.
- Receives tuition reimbursement for adult students taking AO-K approved courses.

# Summary

- Cost-free and convenient opportunity to help adult students earn GEDs and industry-recognized, high-need credentials that provide immediate employment or access to further post-secondary training.
- An additional effective way to utilize USD 497's new College and Career Center and the Dwayne Peaslee Technical Training Center.



To: Board of Education

From: Rick Doll, superintendent

Re: Budget Update

Date: May 8, 2015

Background:

The Legislature continues to debate school funding issues. Although the block grant bill has passed, funding for that bill has not. Administration and the Finance Advisory Council continue to investigate budget-cutting measures for the next school year. This report will be an update of that process; however, recommendations for budget cuts will not be presented.