

Liberty Memorial Central Middle School 2020-21 Site Council

Agenda Monday, November 2nd at 5:30 via [WebEx](#)

Attendees: Dr. Anne Hawks, Erica Seagraves, Jodee Merriman, Carole Cadue-Blackwood, Baileigh Sougey, Naomi Danso, Ben Sikes, Kristi Kamm, Tim Leffert, Kevin Green, Deb Keary, Natasha Shamburger, Melissa Freiburger, Emily Mulligan, Ammie Holden, Jenny Skillman, Lysette DeBoard, Joshua Spradlin, Tremayne Horn

1. Introductions: We've received 15 applications for our Site Council.

Anne - LMCMS principal

Josh - 7-8th science teacher

Deb - counselor for all of 6th grade and 7th grade A-L

Jodee - counselor for all of 8th grade and 7th grade M-Z

Baileigh - parent educator and 7th grade parent

Ammie - Parent Involvement educator

Eli- new Student Support Facilitator

Carol - enrolled in Kickapoo tribe and Potawatomi tribe in KS, LMCMS alum and school board liaison

Ben - parent of two 8th graders now and professor at KU

Emily - parent of 8th grader

Erica - Lawrence Public Library liaison and parent of 7th grader

Naomi - parent of 8th grader

Jenny - parent of 8th grader

Lysette - parent of 6th grader and also taught some of the students at LMCMS

Melissa - parent of 7th grader

Natasha - parent of 6th grader

Kristi - parent of 8th grader

Kevin - parent of 7th grade

Tim - parent of LMCMS student and also former assistant principal.

2. Donation for Security Enhancements to the Building

In past Site Council meeting, Dr. Hawks was asked for information about the donation made by the Durham family. Donation made annually and earmarked concentration on safety. Current total amount is \$80,000. Dr. Hawks met with Kathy Johnson, Executive Director of the USD497 Business and Finance department, and Tony Barron, Executive Director of the USD497 Facilities and Operations department. Came up with four suggestions below for

potential projects that would fall into the parameters of this donation used for security enhancements to know who is coming in/out of the building and ensure safety of staff and students.

Questions/Comments from Site Council on funds: No deadline. Money accumulating since 2018. Is all the money earmarked for safety or just the latest 40K (thoughts that the initial donations prior to last school year were for general school improvements)? Is money in endowment and is the district willing to match funds? If so, LMCMS could spend donor funds on upgrades that are safety related and then use the matched district funds to use for other things the school needs. Encourage developing a relationship with the donor.

- **Loop for Pickup:** While examining procedures and protocols for COVID, we looked at arrival. We do temperature checks and then students can grab breakfast in gym-eteria. At the end of day, everyone gets their temperature checked again. Bus riders and students with instruments leave a little early. Pick up for car riders has felt unsafe since Dr. Hawks was assistant principal years ago. Currently LMCMS has cones and five adults monitoring the area. No child gets picked up unless they are on the sidewalk behind the curb and down the east side by the gym. No more running into the parking lot. The pie in the sky goal would be to have a true parking lot loop with sidewalks and curbs away from the parking area to serve as a one-way pick up for car riders. Tony said this is more like a 250k project, but it would help with safety and car rider flow.
- **Hall pass system:** Kathy said the district is licensed to use a machine that visitors scan id and it pops out a sticker with the person's picture and a time stamp. LHS and FSHS both have these systems. Would be one step deeper than a sign in sheet.

Questions/Concerns from Site Council: Questions of equity. Wouldn't it be better to not allow access into the building and verify the person before they come in? Camera is outside the building and you hold your id up (or even a buzzer system) before you are allowed access to the building. What if people don't have an id?

- **Locks on doors:** Get keypads off doors and go back to actual locks on classrooms and other doors. Tony suggested the kind that can be locked and unlocked from both sides and assign teachers a key. Batteries die in the current keypads and it is a hassle to keep them updated.

Questions/Concerns from Site Council: Losing keypads seems like a step backwards. Questions about holistically looking at \$60-80K on top of what district should already be doing for the school. The district has spent a lot of money on this lock system and we have talked for multiple years about inadequate locks on doors. Curiosity as to why LMCMS would have to spend this donated windfall on something the district should be covering as a basic necessity instead of allocating it for a security enhancement. While it's probably achievable to get different locks with this donation, if the current locks are failing, the district should be paying for the change. Comment from someone that

was in a classroom during the lockdown and no one had a key to that lock so it had to remain unlocked. The keypad locks with fob were meant to solve the user error of lost or misplaced keys during an emergency. Could be user error either way, but hate to spend 80k for locks with keys and have the same problems where teachers misplace keys and don't have them when they need them.

- **50" monitor in the office, connected to security system:** Put a large monitor in the office in the attendance secretary area to keep an eye on security footage (cameras at front and back entrances). Allow the secretary to see Mass St and who is at the main doors. Tony suggested also doing an office remodel - without a window in the attendance office you could open that area up and have secure doors on both ends, but the window is original to the building.

Questions/Concerns from Site Council:

- i. Is there a concern about equity between buildings in the district and cameras on entrances? How does LMCMS's vestibule compare to other schools? Understanding is that there are other types of barriers at other buildings that LMCMS doesn't have. Do we need something else to make it as secure as other buildings in the district? When talking about equity we are talking about how to best protect our students, not having exactly the same thing across the district regardless of building design constraints.
- ii. Could remodel the vestibule and attendance area while trying to address concerns about historical integrity. Could glass in the current window be better so people can not jump over the desk and through the current window? Could we put a hole in the wall from the hallway (like a movie theater) to hand notes back and forth but provide a better structural barrier to the office while keeping the historic architecture elements?

Other Ideas for these funds:

- When events are held outside school hours, people can access the rest of the building. Talked about security doors so the rest of the building is blocked off. Need to consider access to the gender neutral restrooms so the fire doors would need to be pushed back and the quote would be almost the entire 80K. Denise at the district office talked about a pull across gate instead of moving the doors, but we aren't allowed to do that because of fire code. LMCMS actually doesn't have any fire doors any more since sprinklers were installed throughout the building.
- Funder said that windows didn't open. Do we need to fix some windows so they open? The windows do work, but for safety they don't open very wide especially on the third floor. First floor windows have safety bars that can be removed and windows can be opened enough to crawl out. Had bars installed when students were getting on the roof. In an emergency you are going to just break the glass.

2. [Air Quality Report](#)

Air quality report from district study to determine quality in rooms that are higher risk - choir, band, or where masks might be removed. AIQ means the indoor air quality and the ACH should be 4 at the least, but 6 is optimal. Bottom of the document linked above has the rooms listed. Band and orchestra (old choir) are above the 4 threshold. Old orchestra (now choir) was at 2.42. Air purifiers are in the nurse's office, isolation room, choir room, band room, and also will be installing a purifier where kids eat lunch. Air purifiers add 2 to the ACH so it would bump those numbers all up. Only did assessments on high-risk rooms where masks might be removed. Regular classroom air quality wasn't tested since students will be masked and socially distanced.

Questions/Concerns from Site Council:

- Will additional facilities information like this be reported at the next board meeting? (The initial Ventilation report circulated and reported at the 9/28 BOE meeting was before this additional testing had been done. You can see it here or linked from the performing arts links in Dr. Hawks' email update for this week: <https://docs.google.com/document/d/18vsqibEAm5xA14xuplMad5jyFm-XmqqnOj2n3XF5LWE/edit>) At the end of the last board meeting, there was some information about potentially having a special meeting to discuss COVID data and gating criteria as it had not been addressed in the previous two board meetings. The COVID-19 committee was created but the work of that committee hasn't been made public yet. Dr. Hawks requested to be part of the committee. Summation of work so far is that the committee received a report from epidemiologist Dr. Effera. Talked about how they calculate cases per capita and the importance of accurate attendance records. Talked about ways to get a feedback loop with the community. The committee meets again on Wednesday.
- Did someone from the health department talk with the committee about the COVID incidence rate and how to address and use that measure in our school district? They didn't talk about that - just how they figure the data they use and the color status of the county. Concern that the county health department needs to explain why our county is using only part of the method of assessing COVID spread to determine when to be in school instead of what the state health department has recommended. When will information be shared with the full public at a school board meeting? We are at a 7% incident rate. Dr. Hawks will take concerns to the committee. Directed us to KDHE website and the map that updates MWF at 12:30 - with reopen KS matrix. <https://www.coronavirus.kdheks.gov/160/COVID-19-in-Kansas> (Go to "School Gating Metrics" then "School Gating Metrics State Map.")

3. Fun Run Fundraising Purpose

- 30% Gr Level teams/all school activities - to classwide activities such as field trips, materials for whole grade activities.
- 30% PBIS - supports STOMPedes, building store, tier 2 & 3 incentives for students
- 40% Opportunity Central - supports students who may need a bit extra for athletics, going to a music/theater event, paying for classes or camps such as LAC classes, summer camps, etc.

The intention was that all money would be spent on students. When there is money left over at the end of the year, it supports activities for the fall, such as our back to school social, the first 2 STOMPedes, getting the STOMP store set up for the year, and occasionally all school assemblies/speakers.

There is a virtual site that Kathy set up for us:

<https://payments.efundsforschools.com/fundraising/districts/55379/campaigns/lmcmfunrun>

We can push it out to raise money, but are we comfortable asking our community for help right now since personal and community finances have been hit by the pandemic? Site Council isn't supposed to talk about how to raise funds. It is easier to raise funds when you can tell people what the funds will be used for and a lot of things like field trips are on hold right now. There are still funds in the account so if we feel awkward asking the community then we aren't starting from ground zero if we need to wait on this.

Can the fundraiser be more like a pay it forward or adopt a family since we know families are struggling? Is there an active parent group right now - - they could be making these plans since the Site Council can't discuss this. Ammie and Dr. Hawks are working on that.

Could there still be an element of fun for the students - kahoot challenge, going around town with ipads? Something to keep the spirit up.