

Liberty Memorial Central Middle School 2020-21 Site Council

Attendees: Anne Hawks, Joshua Spradlin, Jenny Skillman, Deb Keary, Tim Leffert, Carole Cadue-Blackwood, Baileigh Sougey, Jacqueline Stafford, Tremayne Horn, Kristi Kamm, Roger Gibson

Agenda Monday, October 5th at 5:30 via [WebEx](#)

1. Principal Update Dr. Hawks

- [School Improvement Plan/Goals](#)
 - See revised mission statement and goals in different areas listed on the linked document above.
 - District wide PLC training. Common formative assessments aligned to curriculum standards. Administered first of monthly assessments in language arts and reading.
 - Utilizes PowerSchool and its Performance Matters mechanism which offers rigorous report with amazing outputs. Also tells the validity of the item and whether or not questions are actually showing retention or if questions should be thrown out. Students did well on ELA, but not as well on math. The math portion had 20 questions to test over last spring's academics. This offered a glimpse for teachers to see lost knowledge during the remote spring semester last year and where to reteach. Plan was to spend time Wednesday starting PLC and teaching strategies, but the focus will now shift to preparing for hybrid learning.
 - Academic goal focuses on grades. 75% of students getting Cs or higher.
 - Behavioral and relationships goal. Used SRSS screening tool. Already achieved the goal of 80% of students not being at risk, so the focus on maintaining and addressing mental health needs that might surface.
 - Extracurricular goal about participating in extracurricular activities.

- Positive adult relationships goals will look at the tool we used last year to adopt or modify it. Hard to connect easily in a remote setting. Suggestions included watching the wording about adult versus teacher. Parent input that it would be nice to have teachers hang out virtually after school in case students need to hang out. Middle school has the luxury of 95 minute class blocks and ability to set up breakout room so student can ask questions privately. Virtual clubs also tie in with relationship building and there's been a lot of student excitement about online clubs and even suggestions for new ones like a Band Club and Minecraft Club.
- Provided AVID binder for every student. 60 binders left and communicating to families still needing them. Binders come with a student planner, goal setting structures booklet, info on creating SMART goals for students to set each week about what they want to accomplish, areas for reflecting on last week's SMART goals, habit trackers (drinking water, getting sleep, reading, etc), and dividers. There are also tools to help with student motivation and information on careers, so they can head to high school with a four year plan. AVID goals encourage career exploration. Hoping to host a virtual career day and college fair this year. Teachers throughout the school use one WICKER strategy per month and incorporate that into PLC. The goal is to become an AVID demo school.
- Career planning platform called Xello replaced Career Cruising. Tracks or avenues of learning. Professional development in August went over Xello and its features. Provides scaffolding and conversations based on grade levels and builds upon itself each year. Has a parent part too and the building has an implementation team. Great for advisory classes. The student account travels with them and they can see how their interests change and in 8th grade they can build their 4 year plan as they start focusing on classes they need to take in high school.
- [Staggered Re-Entry into Hybrid](#)

- The new staggered approach looks different than what was decided at the 7 hour long school board meeting.
- Parents given another opportunity to keep in hybrid or change to 100% virtual. The numbers included in the link above are from before the email went out. Deadline is this Friday. The idea is to divide the alphabet in half. The break in the first and second half of the alphabet provided a fairly even split at 153 and 159. Keeping families together that have siblings with different last names. That info will come out soon.
- Full hybrid is starting Nov. 9. Half the alphabet will be in person and then the other half at home might be taught simultaneously or that day's lesson might look much different and students will work independently on a project.
- Teachers can work from home on Wednesday when everyone is remote.
- Question on how it will affect SPED minutes. All SPED case managers reached out to families at the beginning of the year and discussed how needs will be met or if a transition plan was needed for student success. Minute portion of IEP is no longer required. Still able to provide support with paras in virtual class and breakout rooms. Using resources that have differentiation and read aloud tools. Unique time with all these new resources. Paras would still be available during those 5 minute remote touch point days. 7-10 SPED students with different needs will start coming back to school as early as this Thursday for SPED and mental health teams to work with. These students might be more at risk and need help to succeed or just need access to an adult and technology. Provide supervision and guidance to help them complete their work. Providing transportation and breakfast and lunch.
- The rest of the full hybrid model will phase in each week. Oct. 26 building wide everyone is going to start hybrid block schedule and that accounts for lunches. 6ths graders come back starting Oct. 26. which allows time for the traditional Mustang roundup and offers a

soft landing for middle school. On Nov. 2, 7th and 8th graders that are new to the building will start and get acclimated. Teachers will have to be creative during this time. Nov. 9 starts full hybrid. There are 310 total hybrid students with no more than 155 in building at a time.

- More procedures to keep staff and students safe. Different entrances, temp checks, sanitization stations. Breakfast is grab and go and eat in classrooms.
- Want to eliminate opportunities for students to gather. Cafeteria is no more than 40 students at a time with assigned seating in classroom and at lunch to assist with contact tracing. 15-20 minutes to disinfect with ionizer between groups. There are no lockers or backpacks. Students need to go from class to class and not loiter. One way travel in hallway. No more furniture in the hallway or in teachers' classrooms that can't be wiped.
- In-person classrooms - CORE class roster has been identified and divided by alphabet. 15 is the magic number of students in each class.
- Bathroom breaks in the middle of class to break up the 95 minute block. Teachers assigned a buddy teacher. Clipboards where class will sign in to say they did their break during that time for contact tracing.
- Towels in each classroom and bucket for used towels after sanitizing. Teachers help clean high traffic areas and table tops to allow custodians to focus on other things. Large bottles of hand sanitizers in classroom. Students need to sanitize each hour.
- Isolation room and nurses office get air purifiers. Isolation room identified for student or staff member that is symptomatic.
- Goal of all these listed parameters is to minimize transitions, disinfect high traffic areas, and limit visitors or pets. It is essential that everyone feels safe and has a strong plan for safety.
- Teachers were given time to reflect on these parameters and submitted 11 pages of feedback and questions. Those were

answered. Questions about the air purifiers, but the cost was more incredibly high. LMCMS is unique in that all 150 kids can spread out over 4 floors windows and non-fire rated doors can be opened. Masks are required. Dr. Hawks will look into the donated \$60,000 and see if air purifiers could be purchased.

- Question about what will be communicated to larger parent population and when. Julie Boyle's email with link to change hybrid or remote didn't have all the information parents need and unless they watch the 7 hour long board meeting they don't have all the information they need to meet the Friday deadline. Even a bulleted list would be helpful. Level of detail should have been in Julie's email if it had a deadline attached. Since it didn't it will fall on Dr. Hawks to communicate. Needs more transparency. Dr. Hawks is meeting with Rick Henry tomorrow so some of these questions could be answered - maybe parent presentation with the things we've seen tonight. Deb is also willing to go over student schedules with parents to help with concerns.
- [Construction Update](#)
 - Pictures are included in the link above
 - Last week construction workers and lightning specialist trained staff on sound system.
 - Lighting system apparatus comes up and down for the production. LED lights too.
 - Flame resistance curtain went up too. It all looks nice with the screen and projector.
 - Approved to move forward with tuckpointing. Replacing bricks and redoing joints around the window to eliminate moisture getting through. North wall moisture seeps through bricks and bubbles the paint. Will do some in the fall, but the majority will be done in the spring.
 - Safety crisis plan and tools for teachers. Equipment ready to go and plan in each classroom for subs too. Fobs were inspected, batteries replaced, all in the correct classroom and labeled. New requirement

building wide is that the clipboard and attached fob is displayed in plain sight. When students are back in the building we'll need to practice these procedures. Major reset and overhaul of school wide expectations means building will be safer than it has been in years. Climate data showed kids skipping classes, talking back, hanging out in halls, running around building, vandalizing property, and now with COVID on top of everything we must reform and maintain a safe environment. Having a third of the student body in the building at a time is a great time to reset.

2. Membership Deadline and Procedures

- Need to establish a deadline for membership. Dr. Hawks will send out in an email and set a deadline of a week or two for submission by the 23rd.
- Dr Hawks will send this info out in an email to parents and community stakeholders tomorrow. The deadline for applying to be on the Site Council will be Oct. 23.
- Suggestions for stakeholders included we also reach out to East Lawrence Neighborhood Association (FB are best places), Sally from Downtown Lawrence, the Lawrence Arts Center, Boys and Girls Club, KU Truancy and Diversion program, Greenhouse Culture.