

Langston Hughes Elementary School PTO
Executive Board Meeting
October 11, 2021 at 5:30 pm

President – Anne Koprince
Co-Vice Presidents – Becca Koester and Caitlin Gough
Secretary – Casey Wallace
Co-Treasurers – Cathy Voss and Kristin Schneller
School principal – Jackie Mickel

Welcome Anne
Called to order at 6:43PM.
Introductions

Approval of minutes
Kristen Schneller Motioned to approve minutes, Cathy Voss second, motion passed.

Treasurer’s Report
\$205 extra came in for t-shirts for 5th grade. Donations are coming in.

Current Business - Updates

Spirit wear Becca
Elle—order form is ready and should go home tomorrow. Deadline is October 29th

Yearbook Becca/Anne
Working with 5th graders to get cover design. Will begin preorders after direct donation campaign

PTO Room Parents Anne
Teachers will be asking a parent if they have a room parent in mind. If the teacher doesn’t then PTO will reach out. Room parents will help with a “party in the bag” and other needs throughout the year

Teacher Appreciation – conferences Cathy
Sign-up genius went out, slots were filled. We will have Jason’s Deli and Raising Cains along with sides

5th Grade Kristin
Orange leaf, t-shirts, concession stands, poinsettias for fundraisers

Marathon Club
Virtual this year, 60 kids are signed up, sending info in, 2 sponsors so far and looking for more

Current Business – Discussion

Trunk-or-Treat Caitlin/Anne
Minute Man Press made some yard signs for Trunk or Treat and to highlight our sponsor. QR code for FB page, and way to vote for favorite trunk
Direct Giving Campaign Anne

Flyers went out today for direct donation campaign. IT is up for the student display. Last day is Sunday the 31st. There is an overall goal of \$15K, outdoor experience with some input and more traditional things, student and classroom support, field trips. Grade level and building goals this year. Fun awards for participation: Picnic style lunch, dress up day of choice, technology day.

Marketing/recruitment
Tabled

Anne/Casey

New Business

New committees: By-laws and Sponsorships/Donations

Anne

Committee was added by the executive board to help us maximize opportunities and resources for our families.

Bylaws were updated 4 years ago, but needs to look at things that need to be addressed to provide a bit more guidance about spending. Anne motioned to add a ad hoc by-laws committee to review current by-laws that will be in effect through the end of the school year. Marlana seconded. Kathy Johnson from the district will need to be a part of the committee. Motion passed.

Budget amendments – discussion only

Anne/Cathy

Internal communication

Anne

Principal's Update

Jackie

Conducted staff and student survey for needs. Family survey will go out soon. Parent teacher conference are this week. Working with social/emotional struggles are working through those and working together with families. Continue to support our families.

Other, as needed

All

Tabled Business for November meeting

Financial reserves policy

2021-2022 remaining fundraisers, incl. Jog-a-thon, Spring Carnival, and possibly Read-a-thon

Regular meeting times – board and general

Motion to adjourn meeting by Cathy, Kristen seconded, adjourned at 7:48PM.