**Agenda**

**Group:** COVID-19 Committee  
**Date of Meeting:** Wednesday, October 14  
**Time:** 5:30 - 6:30pm  
**Location:** [WebEx Meeting](https://classroom.google.com/c/MTk0MjA0ODA4MjU1?cjc=rg7madn)

**Norms:** ([Elements of a Trustworthy Process](https://classroom.google.com/c/MTk0MjA0ODA4MjU1?cjc=rg7madn))  
Stay engaged  
Experience discomfort  
Speak your truth  
Expect and accept nonclosure

**Key Meeting Outcome(s):** Goals and Objectives for the Committee

**Pre-Meeting Preparation:**

**Google Classroom Info:**
[https://classroom.google.com/c/MTk0MjA0ODA4MjU1?cjc=rg7madn](https://classroom.google.com/c/MTk0MjA0ODA4MjU1?cjc=rg7madn)

<table>
<thead>
<tr>
<th>Timeframe</th>
<th>Topic</th>
<th>Minutes/Notes</th>
<th>Action/Outcome</th>
<th>Person(s) Responsible</th>
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| 15 min    | Introductions  
- In 30 seconds - Your name, what you do, and something you have learned since March 2020. | ● Flexibility  
● Patience  
● Self care  
● One day at a time  
● Miss the kids  
● Adaptability  
● Letting some things go  
● Okay to change answers | | Committee |
| 15 min    | Setting Norms  
- What are our expectations for the group?  
- How will we hold each other to | ● Stay engaged  
● Stay on mute unless speaking  
● Keep video on | | |

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<tr>
<th>Time</th>
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| 15 min | Goals and Objectives | **Objective:** To provide feedback on administrative recommendations and provide perspectives on proposed practices and protocols during the COVID-19 pandemic.  
- How will we meet that objective?  
- What will we do?  
- Stick with timestamps and action steps for goals  
- Pandemic resilient schools- what does that mean for LPS  
- How to create a safe environment for all stakeholders and those who want to stay hybrid, can.  
- How to support students and families with academic gap and COVID slide.  
- COVID Trends  
- Model other school districts that are safely making it happen, including schools that are local.  
- How to make communication better for all stakeholders and troubleshooting prior to communication going out.  
- Timely decisions needed, create a group for immediate feedback.  
- Create a google classroom for immediate feedback  
- Calendar invite sent bi-weekly for Wednesday’s 5:30 - 6:30 pm - start next week  
- Send plan on handling positive cases  
- Anne Hawks  
- Alyse Donnell  
- Sonia Gaumer |
| 15 min | Questions |  
- What are some questions this group has?  
- Data on how online students are doing.  
- How we can provide support  
- Logistical questions, who is going hybrid, who is |
<table>
<thead>
<tr>
<th>Time</th>
<th>Content</th>
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<tbody>
<tr>
<td>October 21, 2020 from 5:30 - 6:30 pm</td>
<td>- Discuss gating criteria</td>
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<td>- Scheduling questions, changing to support hybrid. Instruction on how students are getting their needs met.</td>
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<td>- How will we ensure our students are not falling behind? How can we add an additional service to support. - Individualized contacts with students to allow for the gap/transition times? - Build upon partnerships</td>
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<td>- Immediate problems around communication - what would help parents? What does good communication look like and the format? - Don’t confuse clear communication with more</td>
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<td>- Who is being left behind?</td>
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<td>- How to attract substitutes?</td>
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<td>- How to retain educators and how to protect their mental health?</td>
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<td>- How to support teachers who have to quarantine?</td>
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<td>- Info on HVAC</td>
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<td>- Clear plan on how we will communicate and handle positive cases.</td>
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<td>Meeting</td>
<td>• Guest Speaker: Farah Ahmed, State Epidemiologist (KDHE)</td>
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