

DELTA Meeting

October 2, 2017

5:30-7:00 pm

Co-Chairs: Njeri Shomari, Charlie Dominguez, Cynthia Eubanks

Members present:

Rosina Aguirre*

Cornelius Bell*

Jesse Brinson*

M.Kay Emerson

Myrone Grady

Jacqueline Kenoly*

Natasha Neal

Verdell Taylor

Leona Antoine

Mina Bischmann*

David Carrasco, Jr*

Cynthia Eubanks (Co-Chair)

Erica Hill

Clarence Lang*

Leonard Ortiz

Marlon Wesley*

Kim Barbee

Michele Bointy*

Charlie Dominguez (Co-Chair)

Kim Fuller

Melissa Johnson

Adrineh Mehdikhani

Njeri Shomari (Co-Chair)

Tasha Neal, Myrone Grady: are excused for prior two meetings including this one

Executive Leadership Team Members Present:

Dr. Anna Stubblefield, Superintendent of Schools

Tony Baron, executive director, facilities & operations

Kevin Harrell, executive director, student support/special education

Leah Wisdom, assistant director, student services & equity

The Co-Chairs, Charlie Dominguez, Cynthia Eubanks and Njeri Shomari, welcomed the group and called the meeting to order.

The following items were discussed-

1. No objections from committee members to notes from previous meeting
2. Wednesday, October 4th, 5:30-6:15: Meeting with the Superintendent Search Firm with DELTA members
 - i. Other opportunities to meet with the firm at other venues
 - ii. Can complete the survey that has been sent as well
3. DELTA committee "Charge and bylaws" handout
 - i. **Consensus on:** Purpose, Cross sectional representation of members
 - ii. **Decided on:**
 1. **Structure of Committee:** DELTA will consist of a minimum of 11 and maximum of 25 members(Including Admin and BOE member)
 2. Committee determined if the Admin/BOE members are parents of students in LPS, they can vote
 3. DELTA members serve 2-year terms, can serve multiple terms

- a. Tony Baron suggested a split of the schools so that terms end at different times (7 elementary terms end one year, other 7 end at another time)
Action item
4. If member's child is no longer with district, member can stay on as a voting member until term is up
5. Committee will meet monthly, all year, including the summer, except July (to maintain consistency and connections)
 - a. Member could take summers off if necessary without being penalized with the "3 misses" bylaw
 - b. First Monday of the month, if holiday interferes with meeting time, committee will establish a different meeting day for that month
6. Responsibilities of Committee Members
 - a. Every member will serve on one sub-committee
 - b. Attend monthly meetings, notify co-chairs if you cannot attend
 - c. Deliver messages and solicit feedback (Communicate) from schools you are representing—possibly develop a subcommittee to address what this looks like at a later date
7. Bylaws SAMPLE/DRAFT:
 - a. Three consecutive unexcused absences will result in member being asked to resign
 - b. Co-chairs serve one year term
 - c. Committee member will be responsible for note-taking
 - d. District Administrative Assistant (Dawn Downing) will send out agendas and meeting notes
 - e. Quorum: 50%
 - f. Voting; Proxy: voting proxy would take place when the agenda reflected a vote that a member would miss but wanted to weigh in on
 - g. Resignation: Any member of DELTA may resign by mailing or delivering written notice of resignation
4. DELTA Procedures draft handout
 - i. Consensus on draft procedures
 - ii. Item number 3: Action "may" be taken at a future meeting
 - iii. Item number 5: Take out Or this could read.... to by a vote.*
 - iv. Item number 7: Add with a district representative" after presentation
 - v. Item number 8: Take out the "as follows"

- vi. Item number 10: Add “and not present” after present
- vii. Cross out the asterisk and all below
- viii. From Equity Council, changes made to reflect DELTA
- 5. If DELTA wants more representatives on the Council, should a call go out for more members?
 - i. 20 members is a good number when not everyone can come
 - ii. Might be difficult to have sub-committees without representation from all members.
 - iii. Should we clarify how many meetings you can miss before you are no longer on the committee?
 - 1. 3 consecutive misses results in being asked to leave the committee and offer the spot to someone else?
 - a. Be proactive---If we implement this, committee members should reach out to those who are missing to remind them of the bylaw
 - b. Keep track of attendance (excused and unexcused)
 - c. On minutes, all names on the committee will be listed with the ones who attended in bold, and asterisks next to the ones who were absent
 - 2. Group feels that it is important to establish an expectation because there are many voices that want to be heard
 - 3. Erica Hill has both documents and has agreed to merge them and return with a FINAL for review at next meeting
- 6. Emails have been confusing with meeting changes, etc.
 - i. This was a glitch, should not be a problem moving forward
- 7. Agenda will show items that will be voted on

Next Meeting
November 6, 2017
5:30 pm ITC