

Sunset Hill PTO December 15, 2022 Meeting Agenda

In attendance:

1. **Welcome – Elizabeth Florence** 6:00-6:05 pm
 - Introductions
 - Sunset Hill Elementary PTO is a non-policy making body designed to enhance and support the educational experience at our school. Our work encompasses the following areas: assistance at the teacher, classroom, and school levels through funding and volunteering; supporting and advancing communication among the school, parents and community; enhancing our sense of community and school spirit; and goal-oriented fundraising and volunteering efforts that support the above.
 - Review and approval of previous meeting minutes.

2. **Principal's Report – Jeremy Philipp** 6:05-6:15 pm
 - Upcoming Events
 - Holiday Parties- Winter 12/20. All in the morning.
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3. **Treasurer's Report - Nichole Burggraf** 6:15-6:25pm
 - Budget review
 - Upcoming Eat and Earn
 - Treasurer's report
 1. Income
 2. Expenses
 3. Spread the word about passive income! Email/newsletter with screenshots?
 1. Dillon's card linked
 2. Amazon smile- from the app!
 3. HyVee stopped the receipt program? Checking into it
 - Tumblers-Month of December

4. **Committees Report** 6:25–6:45pm

[CLICK HERE PTO Interest Form](#)

 - Chess Club – **LOOKING FOR COMMITTEE LEAD- Meshell will post on FB! Jeremy will look into doing without a staff member sponsor.**
 - Fifth Grade Fundraising/Planning –Nichole Burggraf
 1. More info to come!
 - Marathon Club – *Stephanie Dickson*
 - 1.
 - Passive Income (Box Tops/Amazon/Dillon's/HyVee) – *Grace Fike*
 1. HyVee receipts are still accepted
 - Read-a-Thon – *Nichole Burggraf*
 1. November- How did we end up?
 2. Will reward class with most an ice cream bar party. 3 top readers/earners will get a Sonic drink. - Who Won?
 - Social Media – *Meshell Rortina, Amanda Carbuhn, Nichole Burggraf*
 - Yearbook – *Jessica Rohrberg*
 1. Social media post needed
 2. Feb. we will do Rainbow Picture
 1. Each grade wears a color- entire school and grade level pics
 2. Will go in the yearbook
 - Room Parent Coordinator- *Bonny Greenlee*
 1. *Winter Parties coming up, they will be great!*

5. **Future PTO Meetings (Virtual vs In Person)**
 1. Jeremy moves to keep virtual.
 2. Possibly doing one meeting per semester in person to give everyone the chance to meet each other.
 3. Virtual is more conv. and can meet from anywhere.
 4. NOT doing both at the same time.

5. PTO Social as opportunity to meet and chat with each other. No “work”.
 - December or January
6. Google form-Brenna will send out asking about parent preference for virtual or in person and if having childcare is necessary.

6. **Upcoming Events** 6:45-7:00 pm

- Chipotle Eat and Earn - January 12th, 4-8 pm
- Next PTO meeting

7. **Volunteer**

- We would love for you to get involved and can always use help throughout the year! If you are interested in volunteering, please contact us at ptosunsethill@gmail.com .
- [CLICK HERE PTO Interest Form](#)
 1. Send this form out in the next newsletter/Sunspot
 2. Responses go to PTO folder

8. **Questions/Comments:** Does anyone have other information or questions to bring to the meeting before adjournment?
9. October meeting-Webex, November meeting- possibly in person!

10. **Adjourn** 7:47pm

Next meeting: January, 2023 at 6pm.

JOIN WEBEX MEETING

<https://usd497.webex.com/usd497/j.php?MTID=m0b02cfe3a2122161069e3c116825fa08>

Meeting number (access code): 2620 622 3475

Meeting password: Cm9XXaPum76



2022-2023 PTO Board: Elizabeth Florence - *President*, Nichole Burggraf - *Treasurer*, Meshell Rortina - *Vice President*, Bonny Greenlee - *Secretary*, *Members at Large* - Grace Fike, Amanda Carbuhn, Shari Wilson