



Lawrence Schools Foundation

2019 Music Endowment Grant

Purpose of the program

The Music Endowment is a fund of the Lawrence Schools Foundation and the result of the fundraising efforts of *Music Works!* to enhance and enrich music education in the Lawrence public schools. Grants will provide music educators with funds they need to enhance access to, enrich the quality of, and expand the educational experiences of their students.

Grant amounts

The Foundation will award these grants annually based on available funding from the endowment.

Grant requests will be funded in full when possible, although it may be necessary to partially fund some grants.

Eligibility

Any music educator or group of music educators in the Lawrence Public Schools may apply for a Music Endowment grant.

Funding Priorities

Music educators are encouraged to apply for grant money to fund any project, purchase or program that they believe will enhance, enrich and expand the music education of their students. In the past, *Music Works!* Grants have funded costs of small group instruction for the string program at South Middle School, iPads for LHS band to plan marching routines and for “Smart Music” software program for South students; Tubano drums for Kennedy Elementary, Ukuleles for Deerfield Elementary students and many others. We want these grants to help you, the music educator, develop a MONSTROUS music education program that cannot be destroyed!

Restrictions

- Grants may not be used to pursue degrees or to pay salaries to applicants. However, grants can be used for staff/professional development
- Grants are to be used only for the specific purpose awarded.
- Grant applications must be for projects that can be implemented and completed in the 2019/2020 school year. Grants awarded are conditional upon the project actually being implemented.
- Any grant funds not used or committed by June 30, 2020, will be returned to the Foundation, unless otherwise authorized in writing.
- **Grant recipients must submit a one-page evaluation by June 30, 2020**, or within one month after the grant’s activities are completed, explaining the project’s level of success. Supporting documentation should accompany the letter and copies of the photos or published articles about the projects are appreciated. Future proposals may not be funded if an evaluation is not submitted.

Selection Committee

The Selection Committee for the Music Endowment grants will include district music educators and a Foundation Trustee. The Foundation Board of Trustees will make the final decision on which grants will be awarded.

Timeline and Deadline for Submission of Grant Applications

Applications must be received by the Lawrence Schools Foundation office by 5 p.m. on **Tuesday, April 30, 2019**. Applicants will be notified of grant selections by the end of May, and funding will be available beginning June 1, 2019. The Foundation will publicize the awards after recipients are notified. The deadline for spending grant funds is June 30, 2020.



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Music Endowment Grant

Application

Please use this cover sheet as the first page of your application. No cover letters, please. **The signed application must be submitted by 5 p.m. on Tuesday, April 30, 2019** to: Dena Johnston, Executive Director, Lawrence Schools Foundation, 110 McDonald Drive, Lawrence, KS 66044.

This application is being submitted by:

- An individual educator
- A team of educators

Name of applicant(s): _____

Position/Title: _____

School or building: _____

Title of project/program: _____

Grade level(s) served: _____

Number of students served: _____

Amount requested: _____

Have you applied for a Lawrence Schools Foundation Grant before? _____ If so, when: _____

What type of grant did you apply for? _____

IT Department Approval /Endorsement: _____

School Administrator's Endorsement: _____

District Administrator's Endorsement: _____

District Administrator to answer the following:

1. How does the district plan to support and sustain this program/project in the future if funded?

2. Explain how the project could continue once the grant funds have been expended.

Print this page for the administrator's signature and mail to the Lawrence Schools Foundation. (The school & district administrators signature verifies that the administrator supports the proposal and, if awarded, the implementation of the project or program in the school and/or district. If this is a request for technology, the applicant and/or administrator(s) are responsible for getting IT's approval before the proposal is submitted.

II. Please use attachments to answer the following questions in the order presented. Please limit your total response to four (4) pages, excluding the cover sheet, using standard one-inch margins, single spacing, and 12-point font

A. Project Description

Clearly describe the proposed project, purchase or program and identify which students will be involved or will benefit.

B. Student Achievement

Explain how this project will enhance and enrich music education for your student(s).

C. Sustainability

Explain how the project will continue once funds are no longer available.

D. Evaluation

Explain how the success of the project will be measured.

E. Budget

Include an itemized listing of expenditures, including total expected cost.

F. Funding Resources

Explain the availability of other funding resources for this project.