

To: Board of Education

From: Anna Stubblefield, assistant superintendent, educational support, ext. 1760
David Cunningham, executive director, human resources & legal counsel, ext. 4937

Re: Parent, Student, & Staff Privacy Expectations Related to Investigations

Date: December 8, 2016

Background:

Parents and students have certain privacy expectations regarding their personal information and educational records. Staff have similar expectations regarding their personnel information/records. These privacy expectations must be balanced given the district is a public entity (legally defined as a municipality) subject to the Family Education Rights and Privacy Act (FERPA) and the Kansas Open Records Act (KORA).

Current Report:

This report will review FERPA and KORA regarding what information/records can be disclosed and when such disclosure is permissible versus required. Within the context of these privacy expectations, the report will also summarize how investigations are conducted when complaints alleging harassment or discrimination are filed.