

To: Board of Education

From: Angelique Nedved, assistant superintendent, teaching & learning, ext. 2440  
Kirsten Wondra, assistant director, curriculum, instruction & assessment, ext. 2622

Re: Purchase of Elementary Music, Band & Orchestra Instruments

Date: January 19, 2017

Background:

In order to maintain a balanced instrument inventory in the district's band, orchestra and elementary music programs, it is necessary to purchase instruments and equipment. These will replace instruments that are no longer in good playing condition or provide additional instruments based on student enrollment.

Bid and Specifications:

Invitations for bids were sent to music instrument vendors in December 2016, with the bid opening on December 19, 2016 at 3 p.m.

Recommendation:

Administration recommends board approval of purchase orders to Cascio/Interstate Music for \$6,147.30; Steve Wiess Music for \$1,468; Woodwind Brasswind for \$1,351; Falls Music Co. for \$375; Wenger for \$2,346; Amazon.com for \$1,218.99; Vanda King Piano Showcase for \$999.55; Music in Motion for \$329.40; and Shar Music for \$5,294.96 for elementary music, band and orchestra instruments for Lawrence Public Schools.

Items are to be paid from the Fine Arts Capital Outlay account: GL0910003600-57300

- \$577.50 will be invoiced to South Middle School Capital Outlay (sharing cost)
- \$705.15 will be invoiced to Facilities/Operations Capital Outlay (damage replacements)
- \$439 will be invoiced to West Middle School Capital Outlay (sharing cost)

Motion:

"I move the Board of Education approve purchase requests totaling \$19,529.21 to Cascio/Interstate Music, Steve Wiess Music, Woodwind Brasswind, Falls Music Co., Wenger, Amazon.com, Vanda King Piano Showcase, Music in Motion, and Shar Music for elementary, band and orchestra instruments and other equipment.