

To: Board of Education

From: Tony Barron, executive director, facilities & operations

Re: Furniture – Facilities & Operations – BA Designs

Date: April 5, 2018

Background:

At its June 12, 2017 meeting, the board of education approved the construction of a warehouse, facilities and operations building along with equipping new and existing buildings located at 711 E. 23rd Street. The office furniture at the current facilities and operations location is limited due the amount of built in work areas attached to the structure. Existing standalone office furniture needs to be replaced due to the age and condition.

Bids and Specifications:

BA Designs submitted a furniture estimate in the amount of \$67,731.21. The furniture will be procured through the National IPA Cooperative Purchasing contracts for HON # R142208, Sit-On-It contract # R142205, National Office and Kimball Furniture contract # P15-150.

Recommendation:

The Facility Planning Committee recommends board approval to purchase furniture for the Facilities & Operations Department from BA Designs in the amount of \$67,731.21 to be paid from the Capital Outlay Fund.

Motion:

"I move the Board of Education approve the furniture purchase for the Facilities & Operations Department from BA Designs in the amount \$67,731.21 to be paid from the Capital Outlay Fund."