

To: Board of Education

From: The Board of Education

RE: BoardDocs Board Management Software

Date: October 22, 2018

Background:

BoardDocs meets the specific needs of municipalities, school systems and other public governing bodies. BoardDocs board management software allow administrators to significantly improve the way they create and manage board packets, access information and conduct meetings. Because the solutions are so easy to use, our organization will operate more effectively - from day one. In fact, they've helped over 3,000 organizations dramatically lower costs, increase transparency and reduce board management staff time by up to 75%.

Rationale:

BoardDocs will allow the district to manage agendas and policies, take minute notes, record voting, track progress on strategic plans and offer advance search features. This will make the board management process more effective, efficient and transparent.

Recommendation:

The Board recommends that the District purchase BoardDocs Pro Board Management Software at a cost not to exceed \$10,000 for the first year, with an annual recurring charge not to exceed \$9,000 per year.

Motion:

"I move the Board of Education approve the purchase of the BoardDocs Pro Board Management Software at a cost not to exceed \$10,000 for the first year, with an annual recurring charge not to exceed \$9,000 per year to be paid from the Board budget."