

To: Board of Education

From: Kathy Johnson, executive director, finance
Patrick Kelly, director, career and technical education

Re: Sale of College Textbooks

Date: November 26, 2018

Background:

Each year Lawrence USD 497 provides textbooks to students who complete college courses at the Lawrence College & Career Center. Since these are college courses, the textbooks are determined by the partnering institution. Changes are made by the partnering institution and students are required to have the textbooks for the required course.

This has left us with a number of textbooks that are no longer in use, but may have resale value at the college bookstores where they were purchased.

Rationale:

Lawrence USD 497 Board Policy DFM states that excess or unusable district-owned property, equipment and materials shall be disposed of at the discretion of the board. Staff at the Lawrence College and Career Center have visited with the college bookstores that the books were purchased from and they are often willing to pay for the used textbooks. This must be done directly after the course has ended.

Funds from the sale of college textbooks will go back to the district instructional resource fund for future instructional material and book purchases.

Recommendation:

Administration recommends the sell back of purchased college textbooks, no longer used by post-secondary courses, to the college bookstores they were purchased from. The revenue from the sell back of books is to be deposited into the district instructional material resource fund and used for instructional material and book purchases.

Motion:

"I move that the Board of Education approve the sell back of college textbooks, no longer used by post-secondary courses, to the college bookstores they were purchased from. The revenue from the sell back of books is to be deposited into the district instructional material resource fund and used for instructional material and book purchases. "