

**IE Planning for Instruction**

**IE**

1 Each principal shall plan for staffing, scheduling and class size.

2 Staffing

3 Staffing allocations are made according to district guidelines. Principals  
4 use these allocations to make staffing decisions in their buildings.

5 Scheduling for Instruction

6 Class schedules shall be developed to meet district instructional goals and  
7 standards.

8 Class Size

9 Class size is defined as the number of students regularly assigned to a  
10 specific certified teacher in a general education classroom.

11 Class size shall be determined by the following factors: instructional  
12 needs, best-practice, class enrollment, student demographics, teacher availabil-  
13 ity, budget and facility limitations.

14 Pre-enrollment

15 The district shall develop and coordinate pre-enrollment activities.

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Reviewed by Board Policy Committee: March 11, 2010

**IE Planning for Instruction**

**IE-2**

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