

**MINUTES OF THE MEETING OF THE BOARD OF EDUCATION  
OF DISTRICT 497, HELD IN THE LAWRENCE PUBLIC SCHOOLS  
INTERACTIVE TECHNOLOGY CENTER,  
EDUCATIONAL SUPPORT AND DISTRIBUTION CENTER,  
110 McDONALD DRIVE, IN THE CITY OF LAWRENCE**

**July 2, 2018**

**CALL TO ORDER**

At 9:02 a.m., Board President Shannon Kimball called to order the organizational and regular meeting of the Board of Education.

**APPROVAL OF AGENDA**

Upon a motion by Jill Fincher, seconded by G.R. Gordon-Ross, the board voted, in a unanimous voice vote, to approve the agenda.

**ROLL CALL**

<b><u>Board Members Present</u></b>	<b><u>SLT Members Present</u></b>
Shannon Kimball, president	Dr. Anthony Lewis, superintendent
Jessica Beeson, vice president	Anna Stubblefield, deputy superintendent
Jill Fincher	Julie Boyle, executive director, communications
G.R. Gordon-Ross	David Cunningham, executive director, human resources/chief legal counsel
Melissa Johnson (via ZOOM)	Kevin Harrell, executive director, student services & special education
	Kathy Johnson, executive director, finance
	Jerri Kemble, assistant superintendent, leading, learning & technology
	Paula Murrish, executive director, nutrition & wellness/printing & purchasing
	Dawn Downing, deputy clerk
<b><u>Board Member Absent</u></b>	
Rick Ingram	
Kelly Jones	

<b><u>Others Present (Including Administration and Staff)</u></b>			
Joanna Hlavacek	Samrie Devin	Darcy Kraus	Terry McEwen
Leah Wisdom	Ellen Willets	Tiffany Lewis	

**REORGANIZATION OF BOARD OF EDUCATION**

**Election of President**

Following a motion by Shannon Kimball, seconded by Jill Fincher, the board voted, in a unanimous voice vote, to elect Jessica Beeson as president of the Board of Education for Unified School District 497, Lawrence Public Schools, for the 2018-2019 school year.

## **REORGANIZATION OF BOARD OF EDUCATION (continued)**

### Election of Vice President

Following a motion by Shannon Kimball, seconded by G.R. Gordon-Ross, the board voted, in a unanimous voice vote, to elect Melissa Johnson as vice president of the Board of Education for Unified School District 497, Lawrence Public Schools, for the 2018-2019 school year.

## **APPROVAL OF CONSENT AGENDA**

Following a motion by Shannon Kimball, seconded by G.R. Gordon-Ross, the board voted, in a 5-0 roll call vote, to adopt the items listed on the Consent Agenda.

The Consent Agenda included the following:

- The organization authorizations as follow:
  - Appointment of Clerk of the Board, District Treasurer, Deputy Clerk and Deputy Treasurer for the 2018-2019 School Year
    - Clerk of the Board- *Alyse Proctor*
    - District treasurer – *Kathy Johnson, executive director, finance*
    - Deputy clerk – *Dawn Downing*
    - Deputy treasurer – *Pam Fraley, supervisor, finance*
  - Adoption of Board Meeting Schedule for the 2018-2019 School Year (See Attachment No. 1)
  - 2018-2019 District Administrative Organizational Chart (See Attachment No. 2)
  - Designation of Official Paper and Other News Media for the 2018-2019 School Year
    - Official Public Newspaper – Lawrence Journal-World
    - Official News Media – Lawrence Journal-World, Great Plains Media, and Midco
  - Designation of Legal Counsel for the 2018-2019 School Year
    - Brad Finkeldei, Stevens & Brand, L.L.P.*, at the rate of \$125 per hour
  - Designation of Authorized Representative(s):
    - Federal Programs – *Anthony S. Lewis, superintendent*
    - Attendance Officers –

<i>Myron Graber</i>	Lawrence Free State High School
<i>Steve Heffernan</i>	Lawrence Free State High School
<i>Lisa Boyd</i>	Lawrence Free State High School
<i>Amanda Faunce</i>	Lawrence Free State High School
<i>Amy McAnarney</i>	Lawrence Free State High School
<i>Matt Brungardt</i>	Lawrence High School
<i>Margene Brohammer</i>	Lawrence High School
<i>John Hilton</i>	Lawrence High School
<i>Michael Norris</i>	Lawrence High School
<i>Mark Preut</i>	Lawrence High School
<i>Jeff Harkin</i>	Liberty Memorial Central Middle School
<i>Barbara Williams</i>	Liberty Memorial Central Middle School
<i>Keith Jones</i>	South Middle School
<i>Anita Carlson</i>	South Middle School
<i>Kristen Ryan</i>	Southwest Middle School
<i>Shaun Hanson</i>	Southwest Middle School
<i>Brad Kempf</i>	West Middle School
<i>Kathy Branson</i>	West Middle School
<i>Brian McCaffrey</i>	Broken Arrow Elementary School
<i>Scott Cinnamon</i>	Cordley Elementary School
<i>Joni Appleman</i>	Deerfield Elementary School
<i>Tammy Becker</i>	Hillcrest Elementary School
<i>Chalita Middleton</i>	Kennedy Elementary School
<i>Jackie Mickel</i>	Langston Hughes Elementary School

<i>Kristi Hill</i>	Pinckney Elementary School
<i>David Williams</i>	Prairie Park Elementary School
<i>Michael Koonce</i>	Quail Run Elementary School
<i>Jared Comfort</i>	Schwegler Elementary School
<i>Howard Diacon</i>	Sunflower Elementary School
<i>Jeremy Philipp</i>	Sunset Hill Elementary School
<i>Jeanne Fridell</i>	Woodlawn Elementary School
<i>Monte Westfall</i>	Lawrence Virtual School
<i>Jayci Hamm</i>	Lawrence Virtual School

- KPERS – *Susan Fowler, supervisor, payroll/benefits*
- Freedom of Information Officer – *Julie Boyle, executive director, communications*
- Hearing Officers for Suspension & Expulsion Appeals – *David Cunningham, executive director, human resources/chief legal counsel*
- Appointment of KASB Governmental Relations Network Representative  
*Board President Jessica Beeson*
- Designation of 1116 Hour School Plan
- Designation of Authorized Signers – US Bank
- Designation of Depositories for the 2017-2018 School Year
  - Bank of America
  - Bank of the West
  - Bank of Kansas City
  - Capitol Federal Savings
  - Central Bank of the Midwest
  - Central National Bank
  - Commerce Bank
  - Cornerbank
  - Emprise Bank
  - First State Bank & Trust
  - Intrust Bank
  - Landmark National
  - Lawrence Bank
  - Peoples Bank
  - Sunflower Bank
  - United Missouri Bank
  - University National Bank
  - US Bank (Main Depository)**
- Waiver of GAAP and Fixed Asset Accounting Requirements (See Attachment No. 3)
- 2018-2019 Meal Prices

<b>Lunch</b>	
Elementary	\$2.70
Middle School	\$2.90
High School	\$2.95
Reduced Price	\$0.40
Adult	\$3.65

<b>Breakfast</b>	
Elementary	\$1.70
Middle School	\$1.80
High School	\$1.85
Reduced Price	\$0.30
Adult	\$2.35

**Approval of Consent Agenda ~ Organization Authorizations (Continued)**

- Purchase of Milk & Milk Products-*Hiland Dairy*
- Disposal of Excess Items
- Participation in Child Nutrition Programs for the 2018-2019 School Year
- Adoption of Guide To Administrative Procedures (GAP) & Student Handbooks for the 2018-2019 School Year

- Personal Report (7/2/2018)

*Jill Fincher...*

...On behalf of the Board of Education, Jill Fincher acknowledged and expressed sincere appreciation to the following:

...Willis Henderson for his 11 years of service and devotion to this community and its schools upon his retirement effective June 22, 2018.

- The monthly vouchers in the following account totals:

<b>Fund</b>	<b>Amount</b>
General	\$ 714,970.62
Local Option Budget	8,193.34
Food Service	42,644.99
Vocational Education	24,479.41
Special Education	9,079.36
Capital Outlay	115,164.78
Summer School	186.00
Virtual School	87,173.26
Professional Development	28,928.78
Bilingual Fund	675.20
Student Materials Revolve	3,329.61
Work Comp Reserve	114,635.00
2017 Bonds	79,950.23
Lease Proj 23 <sup>rd</sup> St	848,714.00
Lease Turf 2018 HSOAF	446,732.4
Johnson O'Malley 2017	503.67
Johnson O'Malley 2018	40.64
Title IIA 2018	5,089.28
Title III ESL 2017	2,625.00
Carl Perkins 2018	35.00
Title VIBDIS 2018	64.00
Payroll Fund	595,791.04
Spectra-Medicaid	6,453.00
Loc/Don/Gra	1,161.92
<b>TOTAL</b>	<b>\$3,136,620.78</b>

- Approvals of the following:
  - Purchase of Online Renewal & Consumable Instructional Resources for 2018-19
  - Kagan Agreement
  - Asbestos Abatement- Lawrence High School & Annex
  - High School MacBook Replacement Cases 2018-19

## **REPORT OF PRESIDENT OF BOARD OF EDUCATION**

Board President Jessica Beeson thanked Shannon Kimball for her support and mentorship in addition to her service to Lawrence Public Schools and the Lawrence community. Additionally, she extended a welcome to Dr. Lewis and Alyse Proctor and stressed that she along with the entire school board were looking forward to working with him.

## **REPORT OF SUPERINTENDENT LEWIS**

Dr. Lewis shared that he was extremely excited to start his tenure here with Lawrence Public Schools. He compared it to feeling like a kid on the first day of school from the excitement the night before to laying out his clothes beforehand, etc. He stressed that this was a very exciting time for him and his family.

Dr. Lewis shared about the board retreat on June 26 that was facilitated by Brian Jordon with KASB. The board engaged in lego play during an activity facilitated by Kim Polsom. They discussed priorities, communication, board self-assessment - how they are functioning as a board; and Dr. Lewis's evaluation.

Dr. Lewis thanked Elvyn Jones and the Lawrence Journal World for the article and pictures of him that was printed on July 2<sup>nd</sup>.

Dr. Lewis thanked Shannon Kimball for her support and leadership as past board president and upcoming KASB President-elect.

Dr. Lewis also extended his thanks to Dr. Anna Stubblefield for her amazing leadership and for "commanding the ship" during this past year. He expressed his gratitude for her and that he was looking forward to working with her.

Dr. Lewis also thanked Dawn Downing for stepping in as board clerk this past year.

Dr. Lewis reminded the board and the public that schools and district offices would be closed Wednesday, July 4, in recognition of Independence Day.

## **BOARD COMMENTARY**

*Shannon Kimball*

...shared that she was recently on the Hank Booth radio show and interviewed by the LJWorld regarding board updates on the bond construction projects and she received positive feedback.

*G.R. Gordon-Ross*

...shared that he had also received positive feedback regarding the bond construction projects, especially for Lawrence High School. The impact that this new building design will have is immeasurable.

**ADJOURNMENT**

At 9:11 a.m., a motion was made by Jill Fincher, seconded by Melissa Johnson, to adjourn the organizational and regular meeting of the Board of Education. The motion passed by a unanimous voice vote.

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Dawn Downing  
Deputy Clerk, Board of Education