

To: Board of Education

From: Paula Murrish, executive director, nutrition & wellness/purchasing & printing  
Lindsey Morgan, supervisor nutrition & wellness/RD

Re: Participation in Child Nutrition Programs for 2018-2019

Date: July 2, 2018

Background:

The Nutrition & Wellness department administers several programs that provide healthy food to children including the National School Lunch Program (NSLP), School Breakfast Program (SBP), After School Care Snack Program (ASCSP), Cash-in-lieu of Commodities (CLC) Summer Food Service Program (SFSP), and Seamless Summer (SS). Administered by the Kansas Department of Education, each of these programs helps students receive nutritionally balanced, low-cost or free meals each school day.

Rationale:

To participate in the Child Nutrition Programs, the Sponsoring Food Authority must agree to conduct the program in accordance with regulations as outlined in the 2018 Program Agreement.

1. If the Board of Education chooses to participate in these programs, the Nutrition Services Section in the Kansas State Department of Education will be the agent for the Federal Government to insure the implementation of the Program Agreement and to provide reimbursement funds for meals served.
2. USD #497 will receive approximately \$ 2,700,000 from Federal and State funds for meals served during the 2018-2019 school year. This is approximately 55% of the total receipts of the Food Service Fund.
3. The Program Agreement requires that a determining official review free/reduced meal applications and determine eligibility for program benefits and a hearing official who is not involved with the original eligibility determination to be designated. Lindsey Morgan, Supervisor/RD, will serve as the determining official and Paula Murrish is recommended to be the hearing official.
4. The Kansas State Department of Education requires that an Authorized Representative be designated by the Board of Education in an official board meeting. The Authorized Representative may act for the Sponsoring Food Authority in handling the operation of the School Food Service Programs in preparing and signing documents, reports and claims for reimbursement pertaining to the installation and operations of the programs. It is recommended that Paula Murrish serve as this Authorized Representative.

Recommendation:

The administration recommends that the Board of Education agree to participate in the National School Lunch Program (NSLP), School Breakfast Program (SBP), After School

Care Snack Program (ASCSP), Cash-in-lieu of Commodities (CLC), Summer Food Service Program (SFSP), and Seamless Summer (SS) for the 2018-2019 school year and to designate Paula Murrish as its Authorized Representative. It is recommended that Lindsey Morgan be designated as the Determining Official for free/reduced meal applications and Paula Murrish as the Hearing Official.

Motion:

"I move the Board of Education approve participation in the Child Nutrition Program for the 2018-2019 school year and designate Paula Murrish as the Authorized Representative and Hearing Official with Lindsey Morgan as the Determining Official for free/reduced price meal applications."