

To: Board of Education

From: Kevin Harrell, executive director, student services, ext. 2221
Shelia Smith, assistant director, special education, ext. 2410

Re: Renewal of SEAS Annual Maintenance

Date: April 20, 2017

Background:

On April 9, 2012, the Board of Education approved a software purchase agreement with Computer Automation Systems, Inc. for SEAS (Special Education Automation Software), a web-based IEP program.

Rationale:

As with all large software packages, it is necessary to pay an annual maintenance fee in order to continue to receive product support and upgrades.

Recommendation:

Administration recommends board approval for the renewal of SEAS annual maintenance services for the period of May 1, 2017 to April 30, 2018 in the amount of \$23,981.80. This amount includes a 5% discount if paid by May 1, 2017. Payment will be made from the Medicaid – software services account (2750SS0000-54440).

Motion:

“I move the Board of Education approve payment in the amount of \$23,981.80 to SEAS Education, Inc., formerly Computer Automation Systems, Inc., for the SEAS annual maintenance fee from May 1, 2017 to April 30, 2018.”