

To: Board of Education

From: Anna Stubblefield, assistant superintendent, educational support, ext. 1760
Paula Murrish, director, food services & purchasing, ext. 2706

Re: Change to Purchase of Kitchen Equipment – Free State, Lawrence High

Date: August 4, 2016

Background:

At its meeting on July 25, 2016, the Board of Education approved kitchen equipment to be purchased for both high schools. Included in this approval was an allowance of \$6,500 for utility work and hook-ups. Two bids were received totaling more than \$6,500 not including installation hook-up charges; therefore, a change request is necessary.

<u>Utility Work</u>	
Ace Electrical Services	\$7,184+ \$1,000 for unforeseen expenses
Oliver Electric Construction	\$10,654 + \$1,000 for unforeseen expenses
<u>Installation</u>	
TempCon	\$3,000

Recommendation:

Administration recommends board approval of the change of utility work and installation up to \$ 11,184.

Motion:

"I move the Board of Education approve utility work from Ace Electrical Services at a cost of \$8,184 and installation and hook-up from TempCon at a cost of up to \$3,000."