

To: Board of Education

From: Marcel Harmon, president, board of education

Re: Resignation of Board Member Kris Adair

Date: February 10, 2017

Background:

On February 10, 2017, Board Member Kris Adair submitted a letter resigning as a member of the USD 497 Board of Education effective immediately. Her term was scheduled to expire on January 8, 2018.

A timeline shows that a vacancy notice will be published in the *Lawrence Journal-World* on Wednesday, February 15, 2017, and the application form will be made available on the USD 497 website.

The deadline for applications to be submitted to the clerk of the Board of Education is March 6, 2017 at 5 p.m.

At its March 13 meeting, the board will discuss the applications received and appoint one of the applicants to serve a board term until January 8, 2018. A school board general election will be held on November 7, 2017.

Recommendation:

Board officers recommend board acceptance of the resignation of Kris Adair, along with a directive to begin the process of appointing an individual to fill the vacancy.

Motion:

"I move the Board of Education accept the resignation of Board Member Kris Adair and direct that the application to fill the term until January 8, 2018 be made available to the public on Wednesday, February 15, 2017."