

To: Board of Education

From: Tony Barron, executive director, facilities & operations, ext. 1643

Re: Setup & Removal of Mobile Classrooms – East Heights

Date: November 23, 2016

**Background:**

At its October 24, 2016 meeting, the Board of Education approved payment to Satellite Shelters Inc. for the setup and removal of mobile classrooms at East Heights, Deerfield, and Sunflower Elementary Schools. Due to the replacement of the existing mobile classrooms at East Heights, additional costs associated with setup, dismantling and return have been incurred in the amount of \$80,000.

**Recommendation:**

Administration recommends board approval for payment to Satellite Shelters, Inc. for the setup and removal of mobile classrooms at East Heights Elementary School.

**Motion:**

“I move that the Board of Education approve payment to Satellite Shelters, Inc. for the setup and removal of mobile classrooms at East Heights Elementary School in the amount of \$80,000.”