

To: Board of Education

From: Ellen Willetts, director of learning and technology
Jerri Kemble, assistant superintendent leading, learning and technology

Re: PowerSchool Enterprise Management Service, BusinessPlus

Date: August 13, 2018

Background:

In May the district's database administration staff person for PowerSchool's BusinessPlus finance, human resources and payroll module, retired. The technology department continues to actively look for the right fit for this position.

Rationale:

In the meantime, there is an immediate need for support services from PowerSchool to help maintain the database and actively keep the system updated and operational. This service will also support a new person, once hired.

Recommendation:

Administration recommends the district contract with PowerSchool, for an Enterprise Management Service (EMS) agreement, for the 2018-2019 fiscal year at a cost of \$27,200, to be paid from the administrative technology budget.

The service agreement will assist the district with the following areas and help train the new database administrator, once hired.

- Environmental Monitoring
- Software Update Service
- Offsite Data Backup and Disaster Recovery
- Data and Server Migration and Restorations
- Infrastructure Support
- Secondary/Non-Production Instance coverage
- SQL Server Database Optimization and Performance Tuning
- Security Advisory Services
- SSL Certificate Administration

Motion:

"I move the board of education approve entering into a 1 year Enterprise Management Service agreement with PowerSchool for the BusinessPlus administrative software system of finance, human resources and payroll, in the amount of \$27,200, to be paid from administrative technology budget."