

To: Board of Education

From: Tony Barron, director, facilities & operations, ext. 1643
Kyle Hayden, assistant superintendent, business & operations, ext. 4309

Re: Contract for Interior Signage – Free State, Quail Run

Date: April 21, 2016

Background:

Due to recent bond construction improvements and additions to Free State High School and Quail Run Elementary School, there is a need for new interior signage and wayfinding. At Free State, specifically, classrooms have been renumbered to better accommodate the needs of the school.

Bids and Specifications:

The district aligned the specifications to meet the safety and needs of particular areas within the district. The new signage and wayfinding were specified to be similar to other schools and the signage allows for teacher names to be changed when necessary. All signage will be ADA compliant.

The request for bids was distributed to multiple local and regional vendors, and the results are as follow:

	Free State	Quail Run	Total
Lawrence Sign Up	\$23,887	\$5,497	\$29,384
Star Signs	\$29,231	\$6,478	\$35,709
Full Bright Signs	No Bid	No Bid	No Bid
Schurle Signs	No Bid	No Bid	No Bid

Lawrence Sign Up has the lowest qualified total bid for \$29,384.

Recommendation:

Administration recommends board approval of a contract with Lawrence Sign Up to provide and install signage and wayfinding at Free State and Quail Run for the amount of \$29,384.

Motion:

"I move the Board of Education approve a contract with Lawrence Sign Up to provide and install signage and wayfinding at Free State High School and Quail Run Elementary School for the total amount of \$29,384."