

**MINUTES OF THE MEETING OF THE BOARD OF EDUCATION
OF DISTRICT 497, HELD IN THE LAWRENCE PUBLIC SCHOOLS
INTERACTIVE TECHNOLOGY CENTER,
EDUCATIONAL SUPPORT AND DISTRIBUTION CENTER,
110 McDONALD DRIVE, IN THE CITY OF LAWRENCE**

May 22, 2017

MOTION FOR EXECUTIVE SESSION

At 5:31 p.m., Board President Marcel Harmon called to order a meeting of the Board of Education for the purpose of entering executive session. Jill Fincher made a motion, seconded by Vanessa Sanburn, to recess to executive session *for the purpose of conducting a grievance hearing and to consider the documentation and testimony presented in order to protect the confidentiality of the grievant; to discuss personnel matters of non-elected personnel in order to protect the privacy interests of the individual to be discussed; and to discuss negotiations in order to protect the public interest in negotiating a fair and equitable contract;* with the grievant; the grievant's representative, Laurie Folsom, president, Lawrence Education Association; Kyle Hayden, superintendent; Anna Stubblefield, assistant superintendent, educational support and equity; David Cunningham, executive director, human resources and legal counsel; Kathy Johnson, director, finance; and Myron Graber, principal, Lawrence Free State High School; invited to be present, and with the board to return to open session in this room at 6:45 p.m. The motion passed by a unanimous voice vote.

At 6:45 p.m., the board returned to open session where a motion was made by Rick Ingram, seconded by Vanessa Sanburn, to extend executive session until 6:55 p.m. The motion passed by a unanimous voice vote.

At 6:55 p.m., the board returned to open session where Board President Marcel Harmon declared a break until the start of the regular meeting.

CALL TO ORDER

At 7 p.m., Board President Marcel Harmon called to order the regular meeting of the Board of Education.

APPROVAL OF AGENDA

Upon a motion by Shannon Kimball, seconded by Jill Fincher, the board voted, in a unanimous voice vote, to approve the agenda as printed.

ROLL CALL

<u>Board Members Present</u>	<u>SLT Members Present</u>
Marcel Harmon, president	Kyle Hayden, superintendent
Shannon Kimball, vice president	Jerri Kemble, assistant superintendent,
Jill Fincher	innovation & technology
Rick Ingram	Anna Stubblefield, assistant superintendent,
Melissa Johnson	educational support & equity
Vanessa Sanburn	Kevin Harrell, executive director,
	student services
<u>Board Member Absent</u>	Tony Barron, executive director,
Jessica Beeson	facilities & operations

ROLL CALL (Continued)

	David Cunningham, executive director, human resources & legal counsel
	Julie Boyle, director, communications
	Janice Dunn, clerk

Others Present (Including Administration and Staff)			
Leona Antoine	Joni Appleman	Dan Beat	Tammy Becker
Cornelius Bell	Shakiyya Bland	Andy Bricker	Jesse Brinson
Dennis Buchholz	Patty Buchholz	Linda Carlyle	Tehreem Chaudhry
Eli Clancy	Kaylee Clancy	Rebecca Clancy	Valerie Clark
Jared Comfort	Andrew Coté	Jared Coté	Joan Coté
Natalie Coté	Nancy DeGarmo	Samrie Devin	Howard Diacon
Don Dunn	Laurie L. Folsom	Jeanne Fridell	Shannon Gillis LaValle
GR Gordon-Ross	Rick Henry	Kristi Hill	Joanna Hlavacek
Alan Hollinger	Eric Hyde	Denise D. Johnson	Peter Karman
Brad Kempf	Darcy Kraus	Clarence Lang	Yanran Li
Michael Maher	Tricia Masenthin	Becky May	Jazmyne McNair
Jackie Mickel	Ursula Minor	Danica Moore	Paula Murrish
Kathy Nichol	Lois Orth-Lopes	Leonard Ortiz	Jeff Plinsky
Serra Rantner	Yasmarui Rodrigue	Gary Schmidt	Taylor Schreiner
Njeri Shomari	Verdell Taylor, Jr.	Philip Thies	Abbie Treff
Emily Walthall	Lomnie Walthall		

SPECIAL RECOGNITION OF STUDENTS, STAFF, AND COMMUNITY PARTNERS

Debate & Forensics Student Honors – Lawrence High School

Jeff Plinsky, English teacher, debate & forensics coach, recognized Lawrence High School students who were named Academic All-Americans by the National Speech and Debate Association. Those students include *Tehreem Chaudhry, Natalie Coté, Louis Farris, Sungho Hwang, Chisato Kimura, Jazmyne McNair, Apramay Mishra, Bridget Smith, Abigail Treff, Emily Walthall, and Claire Walthall*. He commented that these students are to be congratulated for their focus on academics as well as on their competitive activities.

In addition, Mr. Plinsky recognized students who placed in the KSHSAA 6A State Speech and Drama Championship as follow:

- Dramatic Interpretation (Solo): 4th Place-*Jared Coté*
- Duo Interpretation: 1st Place-*Jared Coté & Natalie Coté*
- Duo Interpretation: 5th Place-*Jazmyne McNair & Emily Walthall*
- Domestic Extemporaneous Speech: 6th Place-*Chisato Kimura*
- Foreign Extemporaneous Speech: 5th Place-*Claire Walther*
- Impromptu Speech: 1st Place-*Claire Walther*
- Informative Speech: 1st Place-*Natalie Coté*

It was noted that the Lawrence High Speech and Debate Team won third place in the state championship--the first ever in the school's history.

Lawrence Free Poetry

There was no recognition as students were unable to attend.

SPECIAL RECOGNITIONS (Continued)

Fair Housing Poster Contest Winners

In recognition of April as Fair Housing Month, the third annual Fair Housing Poster Contest was held. The goal of the competition is to raise awareness of local and federal fair housing laws among Lawrence school children and their families. Members of the Lawrence Human Relations Commission, Lawrence Public Schools, the Lawrence Douglas County Housing Authority, and Housing and Credit Counseling, Inc. partner each year to establish a theme and judge the posters. The theme for this year was "Celebrating 50 Years of CommUNITY" in recognition of the 50th anniversary of the passage of Lawrence's fair housing ordinance.

Jackie Mickel, principal, Langston Hughes Elementary School, introduced third grade student, *Kaylee Clancy*, whose poster won first place in the grade school entries of the Fair Housing Poster Contest.

Brad Kempf, principal, West Middle School, introduced sixth grade student, *Yanran Li*, whose poster won first place in the middle school entries of the Fair Housing Poster Contest.

REPORT OF PRESIDENT OF BOARD OF EDUCATION

- Board President Marcel Harmon stated that, assuming the approval of the chief operations officer position and contract passes later in the meeting, he wanted to clarify that the interim superintendent position will be open to both internal and external candidates.
- President Harmon stated that the June 1 noon deadline for filing as a candidate for one of three upcoming open seats on the Board of Education is rapidly approaching. He encouraged individuals who are interested in serving in these very important positions to file.

REPORT OF SUPERINTENDENT OF SCHOOLS

- Superintendent Kyle Hayden stated that it was his pleasure to attend and speak at the Lawrence Virtual High School graduation this past weekend. He noted that the school had its largest graduating class this year. He extended congratulations to the Class of 2017.
- Superintendent Hayden reported that Project Search and the Community Transition Program celebrated last week the graduation of 12 Project Search interns and four C-Tran young adults, many of whom have already landed jobs. He expressed pride for their accomplishments and wished them success.
- Mr. Hayden announced that Lawrence High and Free State High Schools will celebrate their respective graduations tomorrow (Tuesday, May 23) and Wednesday (May 24) at 7 p.m. in their campus athletic stadiums.
- He noted that the Adult Education Graduation will be held on Thursday, June 1, at 7 p.m. in the South Middle School auditorium.
- He thanked the community partners who made it possible for all 800 second-graders in USD 497 to spend time at the Douglas County Fairgrounds last week learning about health and nutrition by rotating through various activities and exploring parts of the human body as they traveled through the Body Venture exhibit.
- Superintendent Hayden expressed appreciation for the work of the Lawrence Schools Foundation in continuing to cultivate a positive relationship with "The Bobs" group. He reported that the Foundation presented its 20th \$10,000 Bobs' Award this week to Stu Strecker, Free State High's World Languages Department chairman and

Report of Superintendent Hayden (Continued)

a Spanish teacher. He noted that a number of students, colleagues and parents contributed letters to Mr. Strecker’s nomination with the common theme being that he connects with kids.

- Mr. Hayden announced that Wednesday, May 24, is the final half-day of school for students in all grades and Thursday, May 25, is the final teacher contract day. He noted that all schools and the district office will be closed on Memorial Day.

PATRON COMMENTARY

President Harmon read the audience participation guidelines and asked for patron comment on any item not included on the agenda.

Eric Hyde, paraeducator, Prairie Park Elementary School, asked that wages be increased for paraeducators working with emotionally disturbed students and students with autism.

BOARD COMMENTARY

Shannon Kimball

...reported that she attended last Tuesday a recognition at the state capitol where a resolution was put forward honoring the Kansas Association of School Boards for 100 years of service to boards of education in Kansas.

Rick Ingram

...extended congratulations to all of the graduating seniors, especially those who received scholarships. He said it was extremely impressive to see the number of student recipients.

Melissa Johnson

...expressed appreciation to Prairie Park paraeducator, Eric Hyde, for his service to students, especially for his work with her son.

APPROVAL OF CONSENT AGENDA

Following a motion by Shannon Kimball, seconded by Vanessa Sanburn, the board voted, in a 6-0 roll call vote, to adopt the items listed on the consent agenda.

The consent agenda included the following:

- The financial reports including school activity funds, budget to actual, cash summary
- The May 22, 2017 personnel report
- The monthly vouchers in the following account totals:

Fund	Amount
General	\$ 409,998.74
Local Option Budget	59,585.05
Food Service	118,775.38
Vocational Education	3,807.26
Special Education	96,951.23
Capital Outlay	72,765.59
Summer School	60.00
Adult Basic Education	57.00
Virtual School	8,683.51

Approval of Consent Agenda ~ Monthly Vouchers (Continued)

Professional Development	22,913.81
Bilingual Fund	986.56
Students Materials Revolve	3,560.07
At Risk (K-12)	33.54
Work Comp Reserve	7,381.64
2013 Bonds	173,270.06
Title I 2017	11,236.10
Indian Educ Title 2017	625.00
Johnson O'Malley 2017	913.83
Title III ESL 2017	452.20
Carl Perkins 2017	1,563.40
Title VIBDIS 2017	5,539.65
Payroll Fund	382,778.35
Spectra-Medicaid	27,371.14
Wellness Farm to School Local	55.00
Loc/Don/Gra	7,015.18
Memorial/Scholarship	400.00
TOTAL	\$1,416,779.29

- Approvals of the following:
 - Adoption & Purchase of Student & Teacher Geometry Resources
 - Contract for Services & Upgrade of Information Technology Center (ITC)
 - Purchase of iPad Cases for Middle School Refresh
 - Roof Replacement – Liberty Memorial Central
 - Purchase of Wrestling Mats – Free State, Lawrence High, West
 - Contract for Asbestos Removal – Centennial, Schwegler
 - FY2018 Carl D. Perkins Career & Technical Education Improvement Act Grant

REPORTS

USD 497 District Leadership Structure for 2017-2018

Superintendent Kyle Hayden recalled the framework of his leadership team during the 2016-2017 school year. He reported that with the resignation of Angelique Nedved, assistant superintendent, teaching and learning, he began to plan for 2017-2018 by looking at the talents of individuals within the system who believe in the mission and vision of the district and who have a progressive mindset.

He highlighted a proposed District Leadership Reorganization Plan to meet goals by improving support for schools, staff, and students; oversight of the implementation of district initiatives, including equity, and accountability for results; efficiencies and leadership effectiveness; and communication and collaboration among staff across departments. Mr. Hayden noted that there are no layoffs associated with the proposed plan—budget reductions will be realized by moving existing staff, changing duties/roles, and eliminating several open positions. He also reported that some of the changes to the structure are more substantial than others.

Members of the current Superintendent's Leadership Team including Anna Stubblefield, assistant superintendent, educational support and equity; Julie Boyle, director, communications; Jerri Kemble, assistant superintendent, innovation and technology; Kevin Harrell, executive director, student services; David Cunningham, executive director, human resources and legal counsel; and Tony Barron, executive director, facilities and operations; each presented information in regard to their positions reflected on the 2017-2018 leadership structure.

Reports ~ District Leadership Structure for 2017-2018 (Continued)

Mr. Hayden reported that the district leadership structure is traditionally approved at the board's organizational meeting; however, it can be approved at any time. The organizational meeting for the upcoming school year will be held on Monday, July 3.

Inaugural Year of USD 497 Teacher Leadership Academy

Anna Stubblefield, assistant superintendent, educational support and equity, and Sammie Devin, director, human resources, reported on the first year of the USD 497 Teacher Leadership Academy launched in August 2016.

It was reported that the leadership academy is a one-year program designed to provide opportunities for practical training for selected candidates within a framework of effective leadership development. The first class was made up of 24 staff members (10 elementary, 12 secondary, 1 both) who applied last fall and were selected by their leadership experiences and professional aspirations. Each of the staff members currently holds or is pursuing an administrative degree.

The sessions were held on a monthly basis and included updates on current happenings in the district, sharing of adaptive leadership, sharing of administrative coverage, challenging guest speakers, and "hot topics" of interest.

Ms. Devin reported that there was very positive feedback from the participants, as well as input on which to focus for next year.

The application process for the 2017-2018 Teacher Leadership Academy will open the first week in June and remain open until early August. The first cohort group will be allowed to continue into next year's leadership academy.

Ms. Stubblefield stated that opportunities for classified staff who aspire to be classroom teachers is being explored.

REPORTS AND APPROVALS

Approval of Chief Operations Officer Position & Contract

Shannon Kimball, vice president, Board of Education, shared information provided by the Kansas State Department of Education in regard to the staff to student ratio in USD 497 showing that the district is less heavily staffed, particularly at the core (administrative) level as compared to peer districts. She reported that at the non-core level, the district is close to the others. In addition, Ms. Kimball presented a chart containing data from 1998-2016 showing that over time, staffing has heavily gone in the direction of those who provide direct education to students. It also showed that non-core support has moved slightly upward and core support has declined.

Board President Marcel Harmon acknowledged patrons who wished to speak.

The following made comments in regard to the chief operations officer position, the process and an interim superintendent:

*Leonard Ortiz
Peter Karman
Clarence Lang
Serra Rantner
Ursula Minor
Jesse Brinson*

Reports & Approvals ~ Approval of Chief Operations Officer & Contract (Continued)

Board members made comments in response to patron remarks to clarify information and answer questions. In addition, several board members commented on their voting decisions. Note: Comments from Jessica Beeson were read by Board President Marcel Harmon.

Upon a motion by Vanessa Sanburn, seconded by Rick Ingram, the board voted to approve the transfer of Kyle Hayden to the position of Chief Operations Officer and related contract, effective July 1, 2017. The motion passed by a 5-1 roll call vote. Board Member Melissa Johnson abstained from voting; therefore, it was recognized as a “No” vote.

ADJOURNMENT

At 8:48 p.m., a motion was made by Shannon Kimball, seconded by Vanessa Sanburn, to adjourn the regular meeting of the Board of Education. The motion passed by a unanimous voice vote.

Janice E. Dunn
Clerk, Board of Education