

**MINUTES OF THE MEETING OF THE BOARD OF EDUCATION
OF DISTRICT 497, HELD IN THE LAWRENCE PUBLIC SCHOOLS
INTERACTIVE TECHNOLOGY CENTER,
EDUCATIONAL SUPPORT AND DISTRIBUTION CENTER,
110 McDONALD DRIVE, IN THE CITY OF LAWRENCE**

August 8, 2016

BOARD GOAL SETTING WORK SESSION

At 4:30 p.m., Board President Marcel Harmon called to order a meeting of the Board of Education for the purpose of conducting a goal setting work session.

Superintendent Kyle Hayden led a discussion in regard to feedback from meetings with administration, staff members, students, parents, and community members held at the end of the 2015-2016 school year and items submitted by board members prior to the work session that they see as potential goals for the 2016-2017 school year. District administrative staff members were in attendance to answer questions and gather information to provide assistance in formulating action steps to meet the goals.

At 6:57 p.m., the work session concluded and President Harmon declared a short break to prepare for the start of the regular meeting.

Note: A second goal setting work session will be held on Monday, September 12, starting at 5 p.m.

CALL TO ORDER BUDGET HEARING

At 7:04 p.m., Board President Marcel Harmon called to order a meeting of the Board of Education for the purpose of *hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of tax to be levied in the USD 497 budget* for the 2016-2017 school year. As there was no one present at the time who wished to speak, the budget hearing was temporarily suspended until later in the meeting.

CALL TO ORDER REGULAR MEETING

At 7:05 p.m., Board President Marcel Harmon called to order the regular meeting of the Board of Education.

APPROVAL OF AGENDA

Upon a motion by Shannon Kimball, seconded by Kris Adair, the board voted, in a unanimous voice vote, to approve the agenda as published.

ROLL CALL

<u>Board Members Present</u>	<u>SLT Members Present</u>
Marcel Harmon, president	Kyle Hayden, superintendent
Shannon Kimball, vice president	Angelique Nedved, assistant superintendent,
Kris Adair	teaching & learning
Jessica Beeson	Jerri Kemble, assistant superintendent,
Jill Fincher	innovation & technology
Rick Ingram	Anna Stubblefield, assistant superintendent,
Vanessa Sanburn	educational support
Rick Ingram	Kevin Harrell, executive director,
	student services

Roll Call ~ SLT Members Present (Continued)

	Tony Barron, executive director, facilities & operations
	Julie Boyle, director, communications
	Janice Dunn, clerk

Others Present (Including Administration and Staff)

Tony Barron	*Tammy Becker	*Matt Brungardt	Robert Byers
David Cunningham	Ken DeSiegart	Samrie Devin	Laurie Folsom
Shane Heiman	*Rick Henry	Joanna Hlavacek	Kathy Johnson
*Dena Johnston	*Patrick Kelly	*Brad Kempf	*Ron May
*Terry McEwen	*Jackie Mickel	Paula Murrish	*Dick Patterson
Gary Schmidt	Effie Sun	*Chris Tilden	*Keith Wilson
*Leah Wisdom	Kirsten Wondra		

*In attendance for Goal Setting Work Session only

RECOGNITION OF AUDIENCE

President Harmon asked for public comment on any item not included on the agenda. There was none.

APPROVAL OF CONSENT AGENDA

Following a motion by Kris Adair, seconded by Jessica Beeson, the board voted, in a 7-0 roll call vote, to adopt the items listed on the consent agenda.

The consent agenda included the following:

- The minutes of the July 25, 2016 regular meeting
- The August 8, 2016 personnel report
- The monthly vouchers in the following account totals:

Fund	Amount
General	\$ 281,196.34
Local Option Budget	10,419.96
Food Service	33,483.42
Vocational Education	3,025.72
Special Education	185,828.07
Capital Outlay	609,040.74
Health Fund	1,040.00
Adult Basic Education	50.12
Virtual School	12,231.85
Professional Development	3,932.00
Student Materials Revolve	42,355.54
2013 Bonds	2,859,926.90
Title I 2016	1,200.00
Title I 2017	1,441.44
Johnson O'Malley 2016	173.92
Title III ESL 2016	2,625.00
Carl Perkins 2017	6,019.36
Sales Tax	7,038.72
Payroll Fund	1,628.29
Spectra-Medicaid	8,868.90
Loc/Don/Gra	6,466.97
TOTAL	\$4,077,993.26

Approval of Consent Agenda (Continued)

- Approvals of the following:
 - Purchase & Installation of Playground Equipment – Schwegler
 - Purchase of Restroom Mirrors – Broken Arrow, Prairie Park, Quail Run, Sunflower
 - Installation of Fire Doors – Broken Arrow/South Cafeteria
 - Moving Services Agreements – District
 - Annual Letter of Agreement w/ Bert Nash Mental Health Center
 - Annual Renewal of Online Subscriptions
 - Board Policy Update to GAAF – Emergency Safety Interventions
 - Final Motion & Resolution for Non-Renewal of Certified Staff (See Attachment No. 1)
 - Change to Purchase of Kitchen Equipment – Free State, Lawrence High

On behalf of the Board of Education, Vice President Shannon Kimball acknowledged and expressed sincere appreciation to the following:

...*Nedra Rogers* for her 15 years of service and devotion to this community and its schools upon her retirement effective May 27, 2016.

REPORT OF BOARD PRESIDENT MARCEL HARMON

There was no report.

REPORT OF SUPERINTENDENT KYLE HAYDEN

- Superintendent Kyle Hayden thanked members of the Board of Education and District Administrative Team for participating in the goal setting work session prior to the meeting.
- Superintendent Hayden introduced Joanna Hlavacek from the Lawrence Journal-World, saying she is newly assigned to the education beat after covering arts and entertainment news for the past two years. He noted that Joanna is a graduate of KU and originally from Wichita. He welcomed her and thanked her for helping the district inform the public of school news.
- Mr. Hayden stated that the district was excited last week to spend four days in induction of almost 100 teachers who are new to the district. He said they are a great group and USD 497 is glad they chose to teach in Lawrence.
- He announced that the first in a series of parent nights to discuss the goals of the Learning Forward, Future Ready initiative, the distribution of iPads at the middle schools, and the 1:1 device pilot project at the high schools will be held tonight at Free State and Lawrence High Schools.
- He announced that board members, teachers, and staff are invited to attend the back-to-school kickoff at 8 a.m. on Friday, August 12, in the Free State High School gym. He reminded those who are not involved in the District Professional Development Day, that First Student will offer bus shuttle service from Rock Chalk Park and the ESDC, departing at 7:30 a.m. He stated that use of the shuttles to alleviate parking issues and traffic congestion is encouraged.
- Superintendent Hayden invited students, parents, staff, and the community to ConfabuLarryum, a free festival of making and creativity with activities for all ages, on Saturday, August 13, from 9 a.m.-2 p.m. at Free State High School. Mr. Hayden expressed appreciation to co-hosts, Callahan Creek, for joining the district in offering this annual community event. He noted that it continues to grow every year.

Report of Superintendent Hayden (Continued)

- Mr. Hayden announced that school will start on Wednesday, August 17, for grades one through nine. He also noted that seventh- and eighth-graders will start on a two-hour delayed schedule and high school freshmen will attend a half-day orientation.

BOARD COMMENTARY

Kris Adair

...stated that she and her children have attended ConfabuLarryum the past three years and have never had as much fun in that short of an amount of time. She reported that she will be there with her business as well.

REPORTS

Results of Patron Insight District Climate Survey

Ken DeSieghart, CEO and partner, Patron Insight, Inc., reported on the results of a workplace climate survey conducted in May 2016 open to all employees of Lawrence Public Schools. He shared the process and timeline followed which included the creation of the survey by Patron Insight, district leadership, and board members.

Mr. DeSieghart reported that there were 944 respondents from certified, classified, and administrative staff groups at all three building and the district levels. Mr. DeSieghart noted that the data represents those persons who made a choice to participate; therefore, the information gathered from it is meaningful.

The survey included statements in regard to “life” inside of USD 497, and respondents were asked to state their level of agreement or disagreement. A weighted scale was applied to the evaluation to eliminate questions that were skipped. It was reported that the overall results of the climate questions were positive, with the lowest scores relating to statements about engagement and involvement. Open-ended questions about staff likes and dislikes in regard to their jobs were also included. Statements about staff perception of support by district and building leadership indicated that support from the building level had higher scores and more positive comments. The results in regard to the district’s initiatives such as Blended Learning, Technology Access and Integration, etc. were evaluated between “good” and “fair” and the district’s equity work and Ci3T received higher marks. The various departments within USD 497 all received very strong scores relating to professionalism, ability to answer questions, and ability to resolve concerns.

Mr. DeSieghart stated that the district will be able to use the survey data to identify areas where growth or improvement are needed and engage people in setting and launching plans to address those areas. He said that the results can then be measured once again to assess the progress.

Master Plan for Facilities & Operations/Warehouse

Tony Barron, executive director, facilities and operations, reported on a Facilities/Property Program Use Planning document prepared for USD 497 by BG Consultants, Inc. with the assistance of district administration. He reported that the study assessed current facilities and analyzed district-owned properties that are undeveloped or undedicated for future planning and, in particular, for a facility for the Facilities and Operations Department and a district warehouse.

Report ~ Master Plan for Facilities & Operations/Warehouse (Continued)

Mr. Barron reported that the study included a program overview of the existing Facilities and Operations facility as well as six sites that are owned by the district. He reported that a master plan was completed in December 2015 and in January 2016, the district became aware of a site that had been vacated by the Douglas County Public Works Department in April 2015. At about the same time, Douglas County expressed interest in purchasing the current Facilities and Operations facility as an expansion of the nearby Bert Nash Mental Health Center putting into motion a possible exchange of property.

Presented was a diagram of the existing conditions of the former public works site located at 711 East 23rd Street and a scenario showing possible site improvements that could potentially house the Facilities and Operations Department, Transportation Services, and a district warehouse.

Mr. Barron reported that a timeline since the first of the year includes a third party appraisal of both sites, contract negotiations, and a rezoning request for the public works site and approval by the Lawrence City Planning Commission. He stated that the Douglas County Commission will consider a real estate contract with USD 497 at its August 10 meeting, the Lawrence City Commission will consider the rezoning request at its meeting August 16, and the Board of Education will be asked to approve the real estate contract with Douglas County at its regular meeting on September 12.

BUDGET HEARING CLOSED

At 7:53 p.m., as there was no one who wished to speak in regard to the 2016-2017 USD 497 Budget, Board President Marcel Harmon declared the budget hearing officially closed.

REPORTS AND APPROVAL

2016-2017 Budget for USD 497

Kathy Johnson, director, finance, requested that the Board of Education approve the district's budget for the 2016-2017 school year.

Upon a motion by Vanessa Sanburn, seconded by Shannon Kimball, the board voted, in a 7-0 roll call vote, to approve the 2016-2017 budget and mill levy for USD 497 as noted on the State of Kansas Budget Code 99 Form. (See Attachment No. 2)

ADJOURNMENT

At 7:55 p.m., a motion was made by Shannon Kimball, seconded by Kris Adair, to adjourn the regular meeting of the Board of Education. The motion passed by a unanimous voice vote.

Janice E. Dunn
Clerk, Board of Education

Lawrence Public Schools
110 McDonald Drive
Lawrence, Kansas 66044-1063
Telephone: (785) 832-5000



**MOTION FOR FINAL ACTION OF THE BOARD OF EDUCATION
IN REGARD TO NON-RENEWAL OF
CERTIFIED STAFF**

Mr. President, I move the adoption of the following resolution:

RESOLUTION

WHEREAS, on the 26th day of April 2016, the Board of Education of Unified School District No. 497, Douglas County, Kansas by resolution duly adopted, took action to notify currently employed certified staff on said list recommended by Administration of the Board's intent to non-renew employment contracts for the 2016-2017 school year; and

WHEREAS, the Clerk of the Board of Education caused to be served on those staff members on or before May 20, 2016, written notice that it was the intent of the Board to non-renew their contracts for the 2016-2017 school year; and

WHEREAS, the Board has duly considered the proposed non-renewal;

NOW, THEREFORE, BE IT RESOLVED, on this 8th day of August 2016, that the employment contract of the certified staff members on said list as recommended by the Administration for non-renewal be non-renewed for the 2016-2017 school year, and that the Clerk of the Board cause each non-renewed teacher to be notified in person or by mail of this final action of the Board.



Marcel Harmon
President, Board of Education



Janice Dunn
Clerk, Board of Education

Lawrence Public Schools
110 McDonald Drive
Lawrence, Kansas 66044-1063
Telephone: (785) 832-5000



NAME	FTE	POSITION	LOCATION
BOWER, JOSEPH CALVIN	1.0	TEACHER SECONDARY	CAREER ANC COLLEGE CENTER
REED, MELISSA RENEA	1.0	TEACHER SECONDARY	FREE STATE HIGH SCHOOL
SOSTARICH, TIM	1.0	TEACHER SECONDARY	LAWRENCE HIGH SCHOOL

USD# 497

STATE OF KANSAS
Budget Form USD-B
2016-2017

CERTIFICATE
TO THE CLERK OF DOUGLAS COUNTY, STATE OF KANSAS
We, the undersigned, duly elected, qualified and acting officers of
UNIFIED SCHOOL DISTRICT 497

certify that: (1) the hearing mentioned in the attached proof of publication was held; (2) after the Budget Hearing this budget was duly approved and adopted as the maximum expenditure for the various funds for the year 2016-2017; and (3) the Amount(s) of 2016 Tax to be Levied are within statutory limitations.

TABLE OF CONTENTS:

Adopted Budget		Code 01 Line	2016-2017 ADOPTED BUDGET		County Clerk's Use Only (3)
			Expenditures (1)	Amount of 2016 Tax to be Levied (2)	
WORKSHEET I		04			
STATEMENT OF INDEBTEDNESS		05			
FUND	K.S.A.				
General (a)	72-6470	06	81,421,861	20,200,000	20.000(c)
Supplemental General (LOB) (d)	72-6472	08	23,297,182	15,271,989	
Adult Education	72-4523	10	700,000	265,000	
Adult Supplemental Education	72-4525	12	25,981		
Bilingual Education	72-9509	14	2,250,000		
Virtual Education	72-3715	15	6,000,000		
Capital Outlay	72-8801	16	16,000,000	8,480,000	
Driver Training	2015 HSSB 7	18	105,000		
Extraordinary School Program	72-8238	22	0		
Food Service	72-5119	24	6,000,000		
Professional Development	72-9609	26	690,000		
Parent Education Program	72-3607	28	280,000		
Summer School	72-8237	29	132,000		
Special Education	72-978	30	25,500,000		
Vocational Education	2015 HSSB 7	34	2,600,000		
Special Liability Expense Fund	72-8248	42	0	0	
School Retirement	72-1726	44	0	0	
Extraordinary Growth Facility	72-6474	45	0	0	
Special Reserve Fund	72-8249	47			
Federal Funds	12-1663	07	2,669,795		
Gifts and Grants	72-8210	35	2,643,695		
KPERS Special Retirement Contribution	74-4939a	51	8,495,838		
Contingency Reserve	2015 HSSB 7	53			
Textbook & Student Material Revolving	72-8250	55			
At Risk (4yr Old)	2015 HSSB 7	11	630,000		
At Risk (K-12)	2015 HSSB 7	13	5,000,000		
Cost of Living	72-6475	33	1,700,000	1,501,098	
Declining Enrollment	72-6473	19	0	0	
Activity Funds	72-8208a	56			
DEBT SERVICE					
Bond and Interest #1	10-113	62	14,384,159	10,184,743	
Bond and Interest #2	10-113	63	0	0	
No Fund Warrant (b)	79-2939	66	0	0	
Special Assessment	12-6a10	67	250,000	62,058	
Temporary Note	72-6761	68	0	0	

(a) The amount computed on Form 151 is the limit of the 2016-2017 Expenditures.

(b) See K.S.A. 79-2939, order # _____ dated ____/____/____.

(c) The General Fund levy must be 20 mills. County clerks can't change this levy.

(d) Date mail ballot held to exceed 30% 1/27/2015 authorizing 33.00% expires 9999

The resolutions approved by mail ballot cannot exceed 33%.

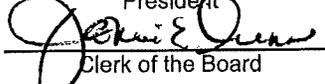
CERTIFICATE

TABLE OF CONTENTS:

Adopted Budget		Code 01 Line	2016-2017 ADOPTED BUDGET		County Clerk's Use Only (3)
			Expenditures (1)	Amount of 2016 Tax to be Levied (2)	
COOPERATIVES					
Special Education	72-968	78	0		
Total USD		100	200,775,511	55,964,888	
OTHER					
Historical Museum	12-1684	80	0	0	
Public Library Board	72-1623a	82	0	0	
Public Library Board Employees Benefits	12-16,102	83	0	0	
Recreation Commission	12-1927	84	0	0	
Rec Comm Emp Bnfts & Spec Liab	12-1928/75-6110	86	0	0	
Total Other		105	0	0	
Publication (Notice of Hearing)		99			
Final Assessed Valuation					

Municipal Accounting Use Only
 Received _____
 Reviewed by _____
 Follow-up: Yes No

Assisted by:


 President

 Clerk of the Board

Attest: _____, 2016

 County Clerk

FINAL VALUATION

County Clerk's Use Only

County	Final Assessed Valuation General Fund*	Final Assessed Valuation Other Funds*	Bond and Interest	
			#1	#2
Home		\$		
TOTAL	\$0	0	0	0

(General Fund Assessed Valuation excludes \$20,000 of appraised value on residential property.)

*Exclude Assessed Valuation due to neighborhood revitalization act (KSA 12-1770, et seg.) and Tax Increment Financing.

Computation of Delinquency

2014 Delinquent Tax Percentage 1.000 % Rate Used in this Budget 3.000 %
 for 2016-2017