

**MINUTES OF THE MEETING OF THE BOARD OF EDUCATION  
OF DISTRICT 497, HELD IN THE LAWRENCE PUBLIC SCHOOLS  
INTERACTIVE TECHNOLOGY CENTER,  
EDUCATIONAL SUPPORT AND DISTRIBUTION CENTER,  
110 McDONALD DRIVE, IN THE CITY OF LAWRENCE**

**July 25, 2016**

**CALL TO ORDER**

At 7 p.m., Board President Marcel Harmon called to order the regular meeting of the Board of Education.

**APPROVAL OF AGENDA**

Upon a motion by Shannon Kimball, seconded by Kris Adair, the board voted, in a unanimous voice vote, to approve the agenda as published.

**ROLL CALL**

<b><u>Board Members Present</u></b>	<b><u>SLT Members Present</u></b>
Marcel Harmon, president	Kyle Hayden, superintendent
Shannon Kimball, vice president	Jerri Kemble, assistant superintendent,
Kris Adair	innovation & technology
Jessica Beeson	Anna Stubblefield, assistant superintendent,
Jill Fincher	educational support
	Kevin Harrell, executive director,
<b><u>Board Member Absent</u></b>	student services
Rick Ingram	Tony Barron, executive director,
Vanessa Sanburn	facilities & operations
	Julie Boyle, director, communications
	Janice Dunn, clerk

<b><u>Others Present (Including Administration and Staff)</u></b>			
Amanda Bhattachan	Lindsay Buck	Kelsey Buek	David Cunningham
Kelly Hart	Shane Heiman	Kathy Johnson	Tara Martin
Paula Murrish	Patrick Naughton	J. Ryan Roberts	Stan Roth
Ben Smith	Josh Spradlin	Brett Terp	Rochelle Valverde

**SPECIAL RECOGNITION**

Lawrence Public Schools' 2016 Outstanding Citizen Awards – Callahan Creek  
Cindy Maude, Chris Marshall, Ben Smith, Brett Terp

Jerri Kemble, assistant superintendent, innovation and technology, recognized Callahan Creek, a marketing and advertising agency, for its partnership with Lawrence Public Schools to launch and sustain ConfabuLaryum-A Festival of Creativity. Ms. Kemble reported that 5,000 people of all ages participated last year at South Middle School, and the third festival will be held on August 13 at Free State High School from 9 a.m.-2 p.m.

Present to receive their 2016 Outstanding Citizen Awards were Ben Smith, director, social and emerging media, and Brett Terp, account manager. Cindy Maude, former CEO and president, and Chris Marshall, current CEO and president, were unable to attend.

**Special Recognition ~ 2016 Outstanding Citizen Awards-Callahan Creek (Continued)**

Ms. Kemble thanked Callahan Creek for funding and growing ConfabuLaryum and for sparking creativity.

**RECOGNITION OF AUDIENCE**

President Harmon asked for public comment on any item not included on the agenda. There was none.

**APPROVAL OF CONSENT AGENDA**

Following a motion by Kris Adair, seconded by Shannon Kimball, the board voted, in a 5-0 roll call vote, to adopt the items listed on the consent agenda.

The consent agenda included the following:

- The minutes of the July 11, 2016 organizational & regular meeting
- The financial reports including school activity funds
- The July 25, 2016 personnel report
- The monthly vouchers in the following account totals:

<b>Fund</b>	<b>Amount</b>
General	\$ 503,294.59
Local Option Budget	1,570.57
Food Service	29,779.68
Vocational Education	4,654.94
Special Education	75,967.76
Drivers Training	5,728.77
Capital Outlay	342,709.65
Health Fund	9,164.40
Adult Basic Education	31,275.00
Virtual School	282,477.12
Professional Development	15,447.15
Bilingual Fund	482.91
Student Materials Revolve	16,732.87
Work Comp Reserve	110,482.00
2013 Bonds	184,322.91
Indian Educ Title 2016	86.34
Carl Perkins 2016	429.92
Perkins Reserve 2016	262.00
Payroll Fund	44,252.49
Johnson O'Malley InEd 2015	1,000.00
Spectra-Medicaid	21,672.10
Health Dept CDRRSG 2016	33.45
Loc/Don/Gra	6,024.97
<b>TOTAL</b>	<b>\$1,687,851.59</b>

- Approvals of the following:
  - Cisco SmartNet Maintenance Renewal for 2016-2017
  - Purchase Authority for Furniture – District
  - Purchase of Kitchen Equipment – Free State, Lawrence High
  - Purchase of Theatrical Platforms & Curtains – Lawrence High

### **Approval of Consent Agenda ~ Approvals (Continued)**

- Agreement with tiny-k Early Intervention
- Agreement with Success by 6 Coalition of Douglas County
- Nursing Contracted Services with Craig Home Care
- Nursing Contracted Services with Maxim Staffing Solutions
- Policy Update to GAAF - Emergency Safety Interventions, Final Approval of Responsible Use Guidelines for 1:1 Initiative, Modification to Student Acceptable Use Policy

### **REPORT OF BOARD PRESIDENT MARCEL HARMON**

- Board President Marcel Harmon extended congratulations to Board Vice President Shannon Kimball who has been appointed to the KASB Board of Directors as Region 1 Vice President.
- President Harmon reported that the 2016-2017 committee and building assignments had been emailed to board members, and he asked them to make him aware of any concerns.

### **REPORT OF SUPERINTENDENT KYLE HAYDEN**

- Superintendent Kyle Hayden also congratulated Shannon Kimball on her appointment to the KASB Board of Directors.
- Superintendent Hayden stated that board members had at their places two bound documents. He reported that one of them contained feedback from approximately 100 teachers, staff and parents following his state-of-the-district conversations at each school and the annual goal-setting and evaluation workshop held at the end of last school year. Mr. Hayden said that the second document contained results from an online workplace climate survey of 944 teachers and staff conducted by Patron Insight.
- He reported that after reviewing the feedback from the surveys, the Superintendent's Leadership Team has made administrative recommendations in relation to the 2016-2017 board goals. He reported that a document listing those recommendations was at their places, and stated that it will also be emailed to them. He asked that each board member review and edit or add suggestions to the list, then return it to the board clerk by the end of the day on Wednesday, August 3. Mr. Hayden said the information will be used during the goal-setting work session scheduled from 4:30-6:45 p.m. on Monday, August 8, prior to the board's regular meeting.
- Mr. Hayden reported that nearly 100 new teachers will join the district next week during four days of orientation. He extended an invitation to board members to attend a welcome breakfast starting at 8 a.m. on Tuesday, August 2, at Free State High School.
- He extended congratulations to Free State freshman Morgan Goeser and Lawrence High sophomore Elizabeth Hernly, both Lawrence Children's Choir members selected to perform at a national girls' choir festival in Philadelphia this week. He noted that they will also be performing as part of the Democratic National Convention.
- Mr. Hayden stated that this will be the last school board meeting for Lawrence Journal-World reporter, Rochelle Valverde, as she has been re-assigned to the city government beat. He said that a new education reporter, Joanna Hlavacek, will be welcomed next week. Superintendent Hayden thanked Rochelle, who is a Lawrence Public Schools' graduate, for helping the district to keep the community informed of school news. He wished her the best in her new assignment.

## **BOARD COMMENTARY**

*Shannon Kimball*

...reported that earlier in the evening she visited the district's construction projects at Kennedy, Schwegler, Broken Arrow, and Deerfield Elementary Schools. She stated that she is excited about the progress and transformations that are being made, saying that the buildings look great. Ms. Kimball thanked Tony Barron, executive director, facilities and operations, for taking her on the tour.

## **REPORTS**

*Update on Learning Forward/Future Ready*

Jerri Kemble, assistant superintendent, innovation and technology, reported on the progress being made as the district prepares for the implementation next month of its 1:1 iPad initiative at the middle schools. It was reported that dates have been set for parent nights at each of the middle schools, the acceptable use policy has been approved by the board, a teacher guide is being created, FAQ sheets are being prepared for the parent nights, a grant has been written to purchase portable hot spots, contact is being made with community partners to confirm support for free Wi-Fi access for students, and lesson plans are being written around digital citizenship.

A group of USD 497 teachers including Kelsey Buek, English, Lawrence High School; Kelly Hart, seventh grade English Language Arts, South Middle School; Lindsay Buck, special education, Lawrence High School; Tara Martin, district elementary learning coach; Josh Spradlin, science, Liberty Memorial Central Middle School; and Patrick Naughton, physical education, Liberty Memorial Central Middle School; reported on a professional learning experience, iPadpalooza, held in Austin, Texas, in which they recently participated. Each teacher reported enthusiastically on the things they learned and how the new knowledge will be applied in their classrooms.

## **OLD BUSINESS**

There were no items of old business.

## **NEW BUSINESS**

*Presentation of 2016-2017 Budget & Approval for Publication*

Kathy Johnson, director, finance, recalled information presented at the July 11 meeting of the Board of Education that has gone into the development of the 2016-2017 budget for USD 497. She reported that budget authorities are set by direction of the board including additions and reductions and staff and program decisions made at previous board meetings throughout the current fiscal year or in previous fiscal years when the programming was established. She also highlighted that special revenue funds are budgeted high for publication to ensure that there is spending authority for programs if new funding or a change in programming were to occur during the year.

Ms. Johnson presented the Code 99 budget form that will be published in the Lawrence Journal-World giving notice that the Board of Education will hear and answer objections of taxpayers relating to the proposed use of all funds and the amount of tax to be levied in the 2016-2017 budget. (See Attachment No. 1)

Upon a motion by Kris Adair, seconded by Shannon Kimball, the board voted, in a 5-0 roll call vote, to approve for publication the 2016-2017 budget maximums and mill levies as noted on budget form Code 99 with a budget hearing to be scheduled for August 8, 2016 at 7 p.m.

**ADJOURNMENT**

At 8:53 p.m., a motion was made by Shannon Kimball, seconded by Kris Adair, to adjourn the regular meeting of the Board of Education. The motion passed by a unanimous voice vote.

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Janice E. Dunn  
Clerk, Board of Education

STATE OF KANSAS  
 Budget Form USD-A  
 2016-2017

USD# 497

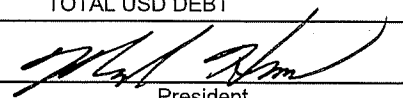
**NOTICE OF HEARING 2016-2017 BUDGET**

The governing body of Unified School District 497 will meet on the 8th day of August, 2016 at 7:00 pm, at for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of tax to be levied. Detailed budget information (including budget profile) is available at District Office, 110 McDonald Drive, Lawrence, KS 66044 and will be available at this hearing.

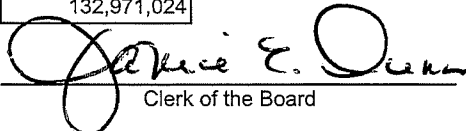
The Amount of 2016 Tax to be Levied and Expenditures (published below) establish the maximum limits of the 2016-2017 Budget. The "Est. Tax Rate" in the far right column, shown for comparative purposes, is subject to slight change depending on final assessed valuation.

	Code 99 Line	2014-2015 Actual		2015-2016 Actual		PROPOSED BUDGET 2016-2017		
		Actual Expenditures (1)	Actual Tax Rate* (2)	Actual Expenditures (3)	Actual Tax Rate* (4)	Expenditures (5)	Amount of 2016 Tax to be Levied (6)	Est. Tax Rate* (7)
<b>OPERATING</b>								
General	06	67,808,653	20.000	80,954,686	20.000	81,421,861	20,200,000	20.000
Supplemental General (LOB)	08	23,312,997	15.897	23,548,507	17.373	23,297,182	15,271,989	14.408
<b>SPECIAL REVENUE</b>								
Adult Education	10	365,373	0.494	425,030	0.099	700,000	265,000	0.250
Adult Supplemental Education	12	0		0		25,981		
Bilingual Education	14	708,894		1,799,013		2,250,000		
Virtual Education	15	4,893,712		4,315,936		6,000,000		
Capital Outlay	16	10,107,873	7.902	14,403,897	7.904	16,000,000	8,480,000	8.000
Driver Training	18	39,599		44,071		105,000		
Extraordinary School Program	22	0		0		0		
Food Service	24	4,827,581		4,795,431		6,000,000		
Professional Development	26	572,301		309,574		690,000		
Parent Education Program	28	183,685		214,058		280,000		
Summer School	29	22,752		162,382		132,000		
Special Education	30	23,202,880		23,633,259		25,500,000		
Vocational Education	34	2,030,201		1,940,509		2,600,000		
Special Liability Expense Fund	42	0	0.000	0	0.000	0	0	0.000
School Retirement	44	0	0.000	0	0.000	0	0	0.000
Extraordinary Growth Facilities	45	0	0.000	0	0.000	0	0	0.000
Special Reserve Fund	47	10,816,486		11,445,314				
Federal Funds	07	2,778,888		2,650,993		2,669,795		
Gifts and Grants	35	385,717		384,409		2,643,695		
At Risk (4Yr Old)	11	523,996		516,464		630,000		
Cost of Living	33	1,290,500	1.185	1,571,491	1.446	1,700,000	1,501,098	1.416
At Risk (K-12)	13	4,847,974		4,085,207		5,000,000		
Declining Enrollment	19	0	0.000	0	0.000	0	0	0.000

Fund—Continued	Code 99 Line	2014-2015 Actual		2015-2016 Actual		PROPOSED BUDGET 2016-2017		
		Actual Expenditures (1)	Actual Tax Rate* (2)	Actual Expenditures (3)	Actual Tax Rate* (4)	Expenditures (5)	Amount of 2016 Tax to be Levied (6)	Est. Tax Rate* (7)
KPERS Special Retirement Contribution	51	7,115,475		6,090,694		8,495,838		
Contingency Reserve	53	275,777		1,079,042				
Textbook & Student Material Revolving	55	1,345,657		779,099				
Activity Fund	56	1,689,224		1,189,858				
Tuition Reimbursement Fund	57	0		0		0		
<b>DEBT SERVICE</b>								
Bond and Interest #1	62	10,797,475	10.208	10,964,619	10.073	14,384,159	10,184,743	9.608
Bond and Interest #2	63	0	0.000	0	0.000	0	0	0.000
No-Fund Warrant	66	0	0.000	0	0.000	0	0	0.000
Special Assessment	67	83,952	0.066	14,605	0.011	250,000	62,058	0.059
Temporary Note	68	0	0.000	0	0.000	0	0	0.000
<b>COOPERATIVES**</b>								
Special Education	78	0		0		0		
<b>TOTAL USD EXPENDITURES</b>	<b>100</b>	<b>180,027,622</b>	<b>55.752</b>	<b>197,318,148</b>	<b>56.906</b>	<b>200,775,511</b>	<b>55,964,888</b>	<b>53.741</b>
Less: Transfers	105	39,327,618	xxxxxx	55,439,991	xxxxxx	45,393,582	xxxxxxxx	xxxxxxxx
<b>NET USD EXPENDITURES</b>	<b>110</b>	<b>140,700,004</b>	<b>xxxxxx</b>	<b>141,878,157</b>	<b>xxxxxx</b>	<b>155,381,929</b>	<b>xxxxxxxx</b>	<b>xxxxxxxx</b>
<b>TOTAL USD TAXES LEVIED</b>	<b>115</b>	<b>55,404,042</b>	<b>xxxxxx</b>	<b>58,520,881</b>	<b>xxxxxx</b>	<b>55,964,888</b>	<b>xxxxxxxx</b>	<b>xxxxxxxx</b>
<b>OTHER</b>								
Historical Museum	80	0	0.000	0	0.000	0	0	0.000
Public Library Board	82	0	0.000	0	0.000	0	0	0.000
Public Library Board Employee Benefits	83	0	0.000	0	0.000	0	0	0.000
Recreation Commission	84	0	0.000	0	0.000	0	0	0.000
Rec Comm Emp Benefits & Spec Liab	86	0	0.000	0	0.000	0	0	0.000
<b>TOTAL OTHER</b>	<b>120</b>	<b>0</b>	<b>0.000</b>	<b>0</b>	<b>0.000</b>	<b>0</b>	<b>0</b>	<b>0.000</b>
<b>TOTAL TAXES LEVIED</b>	<b>125</b>	<b>55,404,042</b>		<b>58,520,881</b>		<b>55,964,888</b>		
Assessed Valuation - General Fund	128	\$957,231,832		\$986,437,070		\$1,010,000,000		
Assessed Valuation - All Other Funds	130	\$1,016,292,269		\$1,045,729,023		\$1,060,000,000		
<b>Outstanding Indebtedness, July 1</b>								
		<b>2014</b>		<b>2015</b>		<b>2016</b>		
General Obligation Bonds	135	85,775,000		114,275,000		125,905,000		
Capital Outlay Bonds	140	0		0		0		
Temporary Note	145	0		0		0		
No-Fund Warrant	150	0		0		0		
Lease Purchase Principal	153	10,162,843		6,297,062		7,066,024		
<b>TOTAL USD DEBT</b>	<b>155</b>	<b>95,937,843</b>		<b>120,572,062</b>		<b>132,971,024</b>		

  
President

\* Tax Rates are expressed in Mills  
\*\* Sponsoring District Only

  
Clerk of the Board