

**MINUTES OF THE MEETING OF THE BOARD OF EDUCATION  
OF DISTRICT 497, HELD IN THE LAWRENCE PUBLIC SCHOOLS  
INTERACTIVE TECHNOLOGY CENTER,  
EDUCATIONAL SUPPORT AND DISTRIBUTION CENTER,  
110 McDONALD DRIVE, IN THE CITY OF LAWRENCE**

**February 8, 2016**

**CALL TO ORDER**

At 7 p.m., Board President Vanessa Sanburn called to order the regular meeting of the Board of Education.

**APPROVAL OF AGENDA**

Upon a motion by Kris Adair, seconded by Shannon Kimball, the board voted, in a unanimous voice vote, to approve the agenda as printed.

**ROLL CALL**

<b><u>Board Members Present</u></b>	<b><u>SAT Members Present</u></b>
Vanessa Sanburn, president	Rick Doll, superintendent
Marcel Harmon, vice president	Kyle Hayden, assistant superintendent, business & operations
Kris Adair	Angelique Nedved, assistant superintendent, teaching & learning
Jessica Beeson	Jerri Kemble, assistant superintendent, educational programs & technology
Jill Fincher	Julie Boyle, director, communications
Rick Ingram	Janice Dunn, clerk
Shannon Kimball	

<b><u>Others Present (Including Administration and Staff)</u></b>			
Maryam Ahmed	Saima Ahmed	Diane Ash	Tony Barron
Breanna Bell	Ron Commons	Bria Cruse	David Cunningham
Alexis Dominguez	Andy Dominguez	Laurie Folsom	Kevin Harrell
Shane Heiman	Kathy Johnson	Chisato Kimura	Tori Mitchell
Paula Murrish	Jennifer Nauertc	Clare Nderagakura	James Ryan Roberts
Stan Roth	Christina Salayphonh	Betsy Smoot	Karen Smoot
Jody Steiner	Chloe Taylor	Rochelle Valverde	Mia Waters
Kirsten Wondra			

**RECOGNITION OF AUDIENCE**

President Sanburn asked for public comment on any item not included on the agenda.

*Jennifer Nauertc*, LeRoy, Kansas, requested that the Board of Education consider naming the Lawrence High School football stadium or football field after her father, Bill Freeman, who recently passed away. She stated that Mr. Freeman successfully coached at the school from 1974-1990 and asked that he be honored for what he brought to the school and Lawrence High football.

**Recognition of Audience (Continued)**

Tori Mitchell, student and member of FYI Club, Lawrence High School, requested that funding for the prevention specialist position at the school be reinstated after the grant was discontinued last year.

**APPROVAL OF CONSENT AGENDA**

Following a motion by Marcel Harmon, seconded by Kris Adair, the board voted, in a 7-0 roll call vote, to adopt the items listed on the consent agenda.

The consent agenda included the following:

- The minutes of the January 25, 2016 pre-meeting work session, regular meeting
- The February 8, 2016 personnel report
- The monthly vouchers in the following account totals:

<b>Fund</b>	<b>Amount</b>
General	\$ 218,911.87
Local Option Budget	105,693.02
Food Service	127,797.26
Vocational Education	3,424.78
Special Education	232,092.72
Capital Outlay	550,175.77
Virtual School	59,773.92
Professional Development	3,194.20
Bilingual Fund	20.00
Parents As Teachers	198.18
Student Materials Revolve	26,028.67
At Risk (K-12)	1,109.71
Work Comp Reserve	2,553.24
Contingency Reserve	8,437.50
2013 Bonds	1,134,463.47
Title I 2016	666.79
Title I Carryover 2016	19,639.19
Indian Educ Title 2016	1,455.41
Carl Perkins 2016	345.62
Title VIBDIS 2016	162.80
KS Deaf/Blind 2016	983.47
Payroll Fund	515,130.34
Johnson O'Malley In Ed 2015	1,610.77
Spectra-Medicaid	2,673.00
Loc/Don/Gra	11,325.80
<b>TOTAL</b>	<b>\$3,027,867.50</b>

- Approvals of the following:
  - Contract with *SchoolDude* for Facilities & Operations Software
  - Payment of AVID Site Membership Fees & AVID Weekly Online Subscriptions for 2016-2017 School Year
  - Board Policy Committee Recommendations
  - Purchase of Projectors & Installation Services – Sunset Hill
  - Purchase of Lunchroom Tables – Deerfield, Schwegler, Woodlawn

### **Approval of Consent Agenda (Continued)**

On behalf of the Board of Education, Vice President Marcel Harmon acknowledged and expressed sincere appreciation to the following:

...*Steve Musselman* for his 17 years of service and devotion to this community and its schools upon his retirement effective February 29, 2016.

### **REPORT OF BOARD PRESIDENT VANESSA SANBURN**

There was no report.

### **REPORT OF SUPERINTENDENT RICK DOLL**

- Superintendent Rick Doll extended congratulations to all of the students advancing from their school contests to the Douglas County Spelling Bee this weekend. He reported that Southwest Middle School seventh-grader Bryn Perrins continued a family tradition by winning the spelling bee, as did her brother, Ethan, two years ago. Bryn now advances to the Scripps regional spelling bee on March 5 in Topeka.
- Dr. Doll announced that Hillcrest Elementary School has received a Challenge Award of Merit from the Confidence in Kansas Public Education Task Force for the outstanding performance of fourth grade students on last year's Kansas State Math Assessment. He recalled that Challenge Awards honor student achievement among at-risk populations, such as students from poverty and English Language Learners.
- Dr. Doll reported that choirs from both of our high schools were selected to perform at the Kansas Music Educators Association (KMEA) State Convention later this month in Wichita. He reported that the Lawrence Free State High School Chamber Choir and the Lawrence High School A Cappella Choir are among only five high school choirs selected by audition to perform for KMEA. He noted that both Lawrence choirs will give a preview performance at 7 p.m. on Thursday, February 11, in the auditorium at Liberty Memorial Central Middle School. The concert is free and open to the public.
- He reported that Educate Lawrence, the district's local parent legislative advocacy group, will host a presentation about Kansas legislation and school funding on Tuesday, February 16, from 7-8:30 p.m. in the Lawrence Public Library Auditorium. Featured speakers are Annie McKay of the Kansas Center for Economic Growth and Judith Grote-Deedy, one of the founders of Game on for Kansas Schools.

### **BOARD COMMENTARY**

*Rick Ingram*

...referred to the patron who spoke earlier and stated that Lawrence High School has had a lot of great coaches. He said it would be hard to honor only one of them. Mr. Ingram requested that a group from the school get together and discuss if they would like to devise a way to recognize all of them and, if so, he would like for them to bring a recommendation to the board.

*Shannon Kimball*

...reported that two positive things have happened recently during the legislative session: 1) the House rejected a move to change the way Supreme Court Justices are selected in the state and 2) a bill failed once again after a motion to reconsider placing additional recording requirements on school districts. She reported on a number of other bills being heard by the education committee and other committees.

## **Board Commentary (Continued)**

*Vanessa Sanburn*

...announced that there will be a rally at South Park on March 12 when the Game on for Kansas advocacy group walks through Lawrence on their way from Kansas City to Topeka. She encouraged board members and others to attend and said the time will be announced at a later date.

## **REPORTS**

### *Changes in District Professional Learning*

Kirsten Wondra, assistant director, curriculum, instruction and assessment, reported on the ways the Teaching and Learning Department is working to meet the board goal to *deliver a differentiated and comprehensive professional development plan to support best practices and methods*. She reported that the traditional model of professional development where teachers “sit and get” is being changed to a model that makes better use of time and applies personalized and blended learning in the following categories:

- High Impact Instructional Strategies
- Family and Community Connections
- Racial Equity and Cultural Competence
- Raising the Achievement of All Learners
- Technology Enhanced Instruction
- Student and Staff Wellness

Ms. Wondra reported on the elementary professional development day held on January 5 that utilized new learning formats with options that range from quick information sessions to ones that are more interactive and broad. Also included were opportunities for collaboration, individualized learning and gathering of job-related information. It was reported that out of 215 teachers who responded to a survey, 58% of them confirmed that the activities of the day addressed learning targets and provided meaningful opportunities for professional growth.

Showcased was the *Whova* mobile application, where participants were able to access the agenda, other attendees, logistics, activities, photos, announcements, and specifics on presenters and share information through social media.

Board members were invited to log in to the *Whova* app and to attend the upcoming middle school professional development day on Friday, February 19, from 8 a.m.-12 p.m. at Southwest Middle School.

### *Capital Outlay Budget & Project Planning*

Kyle Hayden, assistant superintendent, business and operations, assisted by Kathy Johnson, director, finance, and Tony Barron, director, facilities & operations, introduced a Capital Improvement Plan (CIP) and updated the information that is used to fund the projects within it.

Mr. Hayden recalled that the purpose of the CIP is to develop and provide an overview of school facility maintenance and renovation along with the purchase of equipment and furniture. He stated that considerations for planned improvements are given for safety and security, educational effectiveness, operational efficiency, equity, cost, and availability of resources. The plan looks at the current year and the next three years. It was noted that it is fluid and can change as the plan is blended with the current bond issue construction.

### **Reports ~ Capital Outlay Budget & Project Planning (Continued)**

Ms. Johnson reported that the 2015-2016 tax revenues generated from an 8 mill levy are estimated at \$8,700,000. Other potential revenues outside of a mill levy include interest income on idle funds, an unlimited transfer from general fund miscellaneous income, sale of property, and reimbursements. She said because the district does not receive its first major tax distribution until December 20 of each year, the capital outlay fund relies on unencumbered reserves from July 1 to cover any expenses; therefore, it is recommended that these reserves not go any lower than \$4,000,000. She stressed the importance of monitoring cash flow in the event that some unforeseen expenditure surfaces. In totaling the amounts of the capital outlay mill levy and other revenues and maintaining the recommended balance in unencumbered reserves for summer and fall cash flow, \$11,467,576 will be budgeted for 2016 projects.

Mr. Barron explained the process used by the Facilities and Operations Department to receive the numerous requests for capital projects within the district's buildings.

A summary of projects and estimated costs for the 2016 Capital Improvement Plan was presented. Mr. Hayden asked Board of Education members to review the information over the next couple of weeks, saying it will come before them for approval at their February 22 meeting.

#### *Planning for 2016-2017 Budget*

Kathy Johnson, director, finance, presented information in regard to the makeup of the operating funds within the district's budget and the levels at which they directly support students in the classroom. Information was shared from the 2013-2014 and 2014-2015 school years showing that over 85% of the Operating Budget went directly into the classroom and the same is true for the current budget year. She noted that the state average as shown on the Kansas State Department of Education website is at 85%; therefore, USD 497 is directing dollars to where they need to go. It was also reported that 80% of expenditures within the operating budget are for wages and benefits.

Ms. Johnson reviewed the revenue sources and noted that in balancing revenues and expenditures in the current budget year, a deficit of (\$6,706,989) is shown. With the change in cash balances that has taken place over the past several years, by June 30, 2016, the district may have to utilize the Contingency Reserve Fund up to an amount of \$1,987,627.18. The fund balance as of July 1, 2015 was \$6,469,667.

Kyle Hayden, assistant superintendent, business and operations, identified budget assumptions in planning for the 2016-2017 budget year including year two of block grant funding, enrollment growth, year two of new facilities funding, and special education weighting outside of the block grant. He reported that total new funding for 2016-2017 is estimated at \$402,726, suggesting that routine budget and other considerations will have to be made.

### **OLD BUSINESS**

There were no items of old business.

### **NEW BUSINESS**

There were no items of new business.

**ADJOURNMENT**

At 8:58 p.m., a motion was made by Shannon Kimball, seconded by Marcel Harmon, to adjourn the regular meeting of the Board of Education. The motion passed by a unanimous voice vote.

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Janice E. Dunn  
Clerk, Board of Education