

**MINUTES OF THE MEETING OF THE BOARD OF EDUCATION
OF DISTRICT 497, HELD IN THE LAWRENCE PUBLIC SCHOOLS
INTERACTIVE TECHNOLOGY CENTER,
EDUCATIONAL SUPPORT AND DISTRIBUTION CENTER,
110 McDONALD DRIVE, IN THE CITY OF LAWRENCE**

December 14, 2015

CALL TO ORDER

At 7 p.m., Board President Vanessa Sanburn called to order the regular meeting of the Board of Education.

APPROVAL OF AGENDA

Upon a motion by Shannon Kimball, seconded by Marcel Harmon, the board voted, in a unanimous voice vote, to approve the agenda as printed.

ROLL CALL

<u>Board Members Present</u>	<u>SAT Members Present</u>
Vanessa Sanburn, president	Rick Doll, superintendent
Marcel Harmon, vice president	Kyle Hayden, assistant superintendent, business & operations
Kris Adair	Angelique Nedved, assistant superintendent, teaching & learning
Jessica Beeson	Jerri Kemble, assistant superintendent, educational programs & technology
Jill Fincher	Julie Boyle, director, communications
Rick Ingram	Janice Dunn, clerk
Shannon Kimball	

<u>Others Present (Including Administration and Staff)</u>			
Charlotte Anderson	David Arteberry	Tony Barron	Lanice Brown
Leslie Campbell	David Cunningham	EmmaLea Dailey	Laurie Folsom
Kathy Johnson	Casey Kong	Terry McEwen	Skyler Mendez
Paula Murrish	Kellar Musser	Noah Musser	Owen Musser
Virginia Musser	Becky O'Keefe	Joe O'Keefe	Stan Roth
Gary Schmidt	Norine Spears	Anna Stubblefield	Joy Taylor
Rochelle Valverde	John Wilkins		

RECOGNITION OF AUDIENCE

President Sanburn asked for public comment on any item not included on the agenda.

Fifth grade students, *Joe O'Keefe* (Cordley), *Casey Kong* (Quail Run), and *Owen Musser* (Cordley), reported on their project to inform their fellow students about lunchroom recycling and asked the Board of Education to make recycling one of its goals for the district.

APPROVAL OF CONSENT AGENDA

Following a motion by Kris Adair, seconded by Marcel Harmon, the board voted, in a 7-0 roll call vote, to adopt the items listed on the consent agenda.

Approval of Consent Agenda (Continued)

The consent agenda included the following:

- The minutes of the November 23, 2015 regular meeting and December 7, 2015 special meeting
- The December 14, 2015 personnel report
- The monthly vouchers in the following account totals:

Fund	Amount
General	\$ 324,725.83
Local Option Budget	165,073.78
Food Service	209,455.68
Vocational Education	5,557.75
Special Education	308,161.36
Capital Outlay	424,769.93
Health Fund	8,453.22
Adult Basic Education	263.64
Virtual School	133,634.16
Professional Development	11,694.62
Bilingual Fund	392.00
Parents as Teachers	685.99
Student Materials Revolve	21,481.61
At Risk (K-12)	133.55
Work Comp Reserve	11,628.26
2013 Bonds	1,585,664.87
Title I 2016	5,185.64
Title I Carryover 2016	7,854.00
Indian Educ Title 2016	115.88
Title IIA 2016	220.00
Carl Perkins 2016	497.84
Title VIBDIS 2016	5,451.69
KS Deaf/Blind 2016	132.95
Payroll Fund	527,118.75
Johnson O'Malley InEd 2015	291.47
Title III-ESL 2015	35.61
Spectra-Medicaid	1,340.36
Health Dept CDRRSG 2015	115.50
Loc/Don/Gra	7,423.35
TOTAL	\$3,767,559.29

- Approvals of the following:
 - Acceptance of Audit for FY June 30, 2015
 - Board Policy Committee Recommendations – Final Action
 - Purchase of Technology for K-12 Media Centers
 - Disposal of Obsolete Girls' Soccer Uniforms – Free State
 - Boundary Advisory Committee Membership
 - Amendment to Construction Management Contract w/McCownGordon – Hillcrest
 - Purchase of Towable Aerial Lift – District
 - Funding of First Year of Three-year Contract with Gallup Consulting

REPORT OF BOARD PRESIDENT VANESSA SANBURN

There was no report.

REPORT OF SUPERINTENDENT RICK DOLL

- Superintendent Rick Doll stated that he was pleased to join the Lawrence Schools Foundation today in presenting its Dedication to Education Award and \$5,000 to Cara McNorton, Kennedy Elementary fifth grade teacher. He said that Cara makes a positive difference in the lives of kids in so many ways, including serving as an equity leader at Kennedy. He noted that this Foundation award is backed by the sons and the daughters of the Bobs, who fund a \$10,000 teaching award given annually in the spring.
- Dr. Doll reported that last week, the district presented its Lawrence Master Teacher Award to Keri Lauxman, a Lawrence High English teacher. He noted that Truity Credit Union helps the district with this award by providing \$2,500. He stated that Keri has transformed her classes into engaging personalized learning environments. The district will now nominate Keri for the Kansas Master Teacher Award sponsored by Emporia State University.
- He reported that this is the final week of school prior to winter break, saying that schools will be closed December 21 through January 5. He reported that teachers will return on January 4 for professional development and recording/reporting, and students will return on January 6. Dr. Doll reported that the district office also will be closed next week.
- Dr. Doll asked board members to keep in mind that the annual Legislative Priorities Breakfast, sponsored by the Lawrence Chamber of Commerce, is scheduled on January 8 at Maceli's starting at 8 a.m. He noted that this event includes all of the local legislators, as well as city, county, university and public school officials.

BOARD COMMENTARY

Shannon Kimball

...reported that she represented the Board of Education at the Kansas Association of School Boards annual convention the first weekend in December. She stated that she attended good professional development sessions and appreciated the keynote speaker, Dale Dennis, who talked about his interesting work with Alvarez & Marsal and the efficiency study ordered by the Kansas Legislature. Ms. Kimball reported that delegates to the assembly approved the association's Kansas Legislative Agenda for this year.

REPORTS

USD 497 Graduation Rate for 2015

Terry McEwen, director, curriculum, instruction and assessment, presented data in regard to the rates of graduation for 2015 at both Lawrence High and Free State High Schools from 2011 to the present. He noted that the federal calculation used is based on a cohort of students who collectively enter ninth grade in the same calendar year. He said they are then given four academic years to complete high school in order to graduate "on time." Also noted was that the cohort is adjusted each year to reflect transfers into the cohort group and what are deemed "legitimate" transfers out.

Graduation Rates: 2011-2015

Group	Graduates	Total in Cohort	% in 2011	% in 2015
All	649	705	85	92.1
Hispanic	51	58	60	87.9
Black	46	54	82.8	85.2

Reports ~ USD497 Graduation Rate for 2015 (Continued)

Group	Graduates	Total in Cohort	% in 2011	% in 2015
Native	24	25	74	96
Asian	22	22	100	100
Multi	48	53	47.6	90.1
White	456	491	87.3	92.9

Mr. McEwen also reported that 2015 graduation rates by gender show that 90.2% of males and 94.1% of females graduated. He stated that the rates are not perfect; however, they show improvements by subgroups and a narrowing of gaps.

Wireless Access & Devices for Students/Families

Jerri Kemble, assistant superintendent, educational programs and technology, assisted by Charlotte Anderson, media specialist, Lawrence High School; and Leslie Campbell, media specialist, Lawrence Free State High School; reported on what is being done to meet the Board of Education goal to ensure equitable access to technology for students and families in Lawrence Public Schools (LPS).

Ms. Kemble shared the components of the recently revealed 2016 National Education Technology Plan, saying it reflects what LPS is already doing. She reported that the FAST (Family Access to School Technology) program has been implemented at two middle schools: Liberty Memorial Central, opening access on Tuesdays and Thursdays from 6-7:30 p.m. and South, opening access on Tuesdays from 3:05-7 p.m. In addition, she reported that an \$8,000 grant through the Douglas County Community Foundation has allowed the district to purchase devices and WIFI hotspots for student checkout.

The high school library media specialists reported on the ways they each coordinate student access to 10 ChromeBooks, 10 Kajeet Smartspots and 25 MacBooks. Both reported that they have small waiting lists.

Three Free State juniors, *Joy Taylor*, *EmmaLea Dailey*, and *Lanice Brown*, shared the ways the mobile devices have helped them have the time and access to complete homework assignments while still having the opportunity to be involved in activities inside and outside of the school day.

Bond Construction Update

Kyle Hayden, assistant superintendent, business & operations, reported that two-thirds (15) of the construction projects will be completed by March. In addition, he reported that construction will begin at Schwegler and Deerfield Elementary Schools in January, and projects at Pinckney, Broken Arrow, Prairie Park and Sunflower Elementary Schools will soon come before the Board of Education for approval. Construction at those buildings is planned to begin in June.

Mr. Hayden shared highlights from each of the building projects, noting that all are within budget and have been supplemented with capital outlay funds.

OLD BUSINESS

There were no items of old business.

NEW BUSINESS

Approval of Facility Master Planning – Lawrence High & Other Secondary Schools

Kyle Hayden, assistant superintendent, business & operations, recalled that Lawrence Public Schools entered into an agreement with Gould Evans Architects in 2012 to provide master planning services for a proposed bond election, which resulted in the passage of the \$92.5 million bond in April 2013. He stated that a goal, established by the Board of Education for the 2015-2016 school year, is to *develop a master plan for Lawrence High School...with an analysis of potential needs at all remaining secondary schools*. Mr. Hayden stated that the partnership between Gould Evans and LPS has proven to be strong and successful, and the Facility Planning Committee recommends that their services be utilized to achieve the goal.

Referring to a document with a proposal to develop a master plan for Lawrence High and additional improvements for the middle schools and Free State High School, a motion was made by Rick Ingram, seconded by Jill Fincher, to approve the Gould Evans Associates scope of services, schedule, and fee for facility master planning not to exceed \$141,400. The motion passed by a 7-0 roll call vote,

Approval of Resolution to Authorize Third Sale of General Obligation Bonds

David Arteberry, bond advisor, George K. Baum & Company, presented information in regard to issuance of the remaining \$20,500,000 of the original \$92,500,000 in general obligation bonds approved in April 2013. It was noted that the district previously issued general obligation bonds in the principal amounts of \$36,000,000 in August 2013 and \$36,000,000 in December 2014. He reported that, in addition, there is a portion of existing bonds being recommended for refinancing for an estimated savings of \$2,050,000. It was also noted that the district will be able to keep its promise to voters not to increase the mill levy.

Mr. Arteberry reviewed the timeline that will be followed once the Board of Education adopts Resolution 2015-1214 to permit district staff, George K. Baum & Company (bond underwriter), and Gilmore & Bell (bond counsel) to prepare for the offering for sale of bonds in an amount not to exceed \$47,500,000. He said it is anticipated that the results of the sale will be presented to the Board of Education at its January 11, 2016 meeting for final acceptance.

Following a motion by Shannon Kimball, seconded by Jessica Beeson, the board voted, in a 7-0 roll call vote, to adopt a resolution (2015-1214) authorizing the offering for sale of General Obligation Refunding and Improvement bonds, Series 2016-A of Unified School District No. 497, Douglas County, Kansas (Lawrence). (See Attachment No. 1)

Selection of Superintendent Search Firm

After a determination by the Board of Education that a firm should be hired to conduct a search and assist in the selection of the next superintendent of schools, discussion was held in regard to which of the four firms (McPherson & Jacobson, LLC, Ray & Associates, Kansas Association of School Boards, School Exec Connect) who made presentations at the special meeting held last Friday, December 11, 2015, should be hired.

New Business ~ Selection of Superintendent Search Firm (Continued)

Upon a motion by Shannon Kimball, seconded by Kris Adair, the board voted, in a 7-0 roll call vote, to hire the firm of McPherson & Jacobson, LLC to conduct a search for the next superintendent of schools, and direct staff to engage in negotiations with the selected firm to finalize the contract for said service in an amount not to exceed \$25,000.

David Cunningham, director, human resources, stated that he would contact all four firms and make them aware of the decision of the board expressing appreciation for the quality of each presentation.

ADJOURNMENT

At 8:43 p.m., a motion was made by Rick Ingram, seconded by Shannon Kimball, to adjourn the regular meeting of the Board of Education. The motion passed by a unanimous voice vote.

Janice E. Dunn
Clerk, Board of Education

GILMORE & BELL, P.C.
Draft –December 7, 2015
Sale Docs v1

G.O. SALE DOCUMENTS

- A. Excerpt of Minutes of Meeting authorizing offering for sale of Bonds
 - B. Resolution for a Negotiated Sale
 - C. Certificate Deeming Preliminary Official Statement Final
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**EXCERPT OF MINUTES OF A MEETING
OF THE GOVERNING BODY OF
UNIFIED SCHOOL DISTRICT NO. 497, DOUGLAS COUNTY, KANSAS (LAWRENCE)
HELD ON DECEMBER 14, 2015**

The governing body met in regular session at the usual meeting place in the District, at 7:00 p.m., the following members being present and participating, to-wit: *Vanessa Sanburn, Marcel Harmon, Kris Adair, Jessica Beeson, Bill Fincher, Rick Ingram, Shannon Kimball*

Absent: *None*

The President declared that a quorum was present and called the meeting to order.

(Other Proceedings)

The matter of providing for the offering for sale of General Obligation Refunding and Improvement Bonds, Series 2016-A, came on for consideration and was discussed.

Board Member *S. Kimball* presented and moved the adoption of a Resolution entitled:

A RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS, SERIES 2016-A, OF UNIFIED SCHOOL DISTRICT NO. 497, DOUGLAS COUNTY, KANSAS (LAWRENCE).

Board Member *J. Beeson* seconded the motion to adopt the Resolution. Thereupon, the Resolution was read and considered, and, the question being put to a roll call vote, the vote thereon was as follows:

Aye: *Beeson, Fincher, Harmon, Ingram, Kimball, Sanburn, Adair.*

Nay: _____

The President declared the Resolution duly adopted.

(Other Proceedings)

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CERTIFICATE

I hereby certify that the foregoing Excerpt of Minutes is a true and correct excerpt of the proceedings of the governing body of Unified School District No. 497, Douglas County, Kansas (Lawrence), held on the date stated therein, and that the official minutes of such proceedings are on file in



Janie E. Durr
Clerk

A RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS, SERIES 2016-A, OF UNIFIED SCHOOL DISTRICT NO. 497, DOUGLAS COUNTY, KANSAS (LAWRENCE).

WHEREAS, Unified School District No. 497, Douglas County, Kansas (Lawrence) (the “Issuer”), is a unified school district, duly created, organized, and existing under the laws of the State of Kansas; and

WHEREAS, pursuant to proceedings duly had, an election was held on April 2, 2013, regarding whether to issue general obligation bonds in an amount not to exceed \$92,500,000 to pay the costs to construct additions to and renovate, improve technology infrastructure, equip and furnish existing elementary and secondary schools; construct, equip, and furnish a new career and technology education facility and make all other necessary and related improvements in Unified School District No. 497 (the “Improvements”); all pursuant to provisions of K.S.A 10-101 *et seq.*; K.S.A. 25-2018(f); and K.S.A. 72-6761; and

WHEREAS, said question was approved by a majority of the voters of the Issuer voting thereon, said vote having been 8,125 for and 3,122 against said question; and

WHEREAS, the Issuer previously issued its general obligation bonds approved at the April 2, 2013 election in the amount of \$72,000,000 to fund a portion of the costs of the Improvements; and

WHEREAS, the Issuer proposes the sale and issuance of the remaining \$20,500,000 of its general obligation bonds approved at the April 2, 2013 election to pay a portion of the costs of the Improvements; and

WHEREAS, the Issuer has previously issued and has outstanding general obligation bonds; and

WHEREAS, due to the current interest rate environment, the Issuer has the opportunity to issue its general obligation refunding bonds in order to achieve an interest cost savings on all or a portion of the debt represented by such general obligation bonds described as follows (the “Refunded Bonds”):

<u>Description</u>	<u>Series</u>	<u>Dated Date</u>	<u>Years</u>	<u>Amount</u>
General Obligation Refunding and Improvement Bonds	2006-A	June 15, 2006	2017 to 2024	\$25,365,000

; and

WHEREAS, the Issuer has selected the firm of George K. Baum & Company, Kansas City, Missouri (the “Purchaser”), as underwriter for one or more series of general obligation refunding bonds of the Issuer in order to provide funds to permanently finance the Improvements and refund the Refunded Bonds; and

WHEREAS, the Issuer desires to authorize the Purchaser to proceed with the offering for sale of said general obligation bonds and related activities; and

WHEREAS, one of the duties and responsibilities of the Issuer is to prepare and distribute a preliminary official statement relating to said general obligation bonds; and

WHEREAS, the Issuer desires to authorize the Purchaser, in conjunction with the Clerk and Gilmore & Bell, P.C., Kansas City, Missouri (“Bond Counsel”), to proceed with the preparation and distribution of a preliminary official statement and all other preliminary action necessary to sell said general obligation bonds; and

WHEREAS, due to the volatile nature of the municipal bond market and the desire of the Issuer to achieve maximum benefit of timing of the sale of said general obligation bonds, the governing body desires to authorize the President to confirm the sale of such general obligation refunding bonds, if necessary, prior to the next meeting of the governing body to adopt the necessary resolution providing for the issuance thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF UNIFIED SCHOOL DISTRICT NO. 497, DOUGLAS COUNTY, KANSAS (LAWRENCE), AS FOLLOWS:

Section 1. The Purchaser is hereby authorized to proceed with the offering for sale of the Issuer’s General Obligation Refunding and Improvement Bonds, Series 2016-A (the “Bonds”) in one or more series, in accordance with the presentation made by the Purchaser this date. The offering for sale of the Bonds shall be accomplished in consultation with the Clerk, Bond Counsel and the Purchaser. The offering for sale of the Bonds, the pricing of the Bonds and the structuring of the repayment terms of the Bonds shall be determined by the Issuer’s Finance Director. The confirmation of the sale of the Bonds shall be subject to the execution of a bond purchase agreement between the Purchaser and the Issuer (the “Bond Purchase Agreement”) in a form approved by Bond Counsel, the adoption of a resolution by the governing body of the Issue authorizing the issuance of the Bonds and the execution of various documents necessary to deliver the Bonds. [The President is hereby authorized to execute the Bond Purchase Agreement subject to the following parameters: (a) the principal amount of the Bonds shall not exceed \$[_____]; (b) the true interest cost (“TIC”) of the Bonds shall not exceed [_____]%; and (c) the present value savings associated with refunding the Refunded Bonds shall be not less than [_____] % of the outstanding principal of the Refunded Bonds.]

Section 2. The Purchaser, in conjunction with the Clerk and Bond Counsel, is hereby authorized to cause to be prepared a Preliminary Official Statement relating to the Bonds. The Issuer hereby consents to the use and public distribution by the Purchaser of the Preliminary Official Statement in connection with the offering for sale of the Bonds.

Section 3. For the purpose of enabling the Purchaser to comply with the requirements of Rule 15c2-12 of the Securities and Exchange Commission (the “Rule”), the President and Clerk or other appropriate officers of the Issuer are hereby authorized: (a) to approve the form of said Preliminary Official Statement, and to execute the “Certificate Deeming Preliminary Official Statement Final” in substantially the form attached hereto as *Exhibit A* as approval of the Preliminary Official Statement, such official’s signature thereon being conclusive evidence of such official’s and the Issuer’s approval thereof; (b) covenant to provide continuous secondary market disclosure by annually transmitting certain financial information and operating data and other information necessary to comply with the Rule to certain national repositories and the Municipal Securities Rulemaking Board, as applicable; and (c) take such other actions or execute such other documents as such officers in their reasonable judgment deem necessary to enable the Purchaser to comply with the requirement of the Rule.

Section 4. The Issuer agrees to provide to the Purchaser within seven business days of the date of the purchase contract for the Bonds or within sufficient time to accompany any confirmation that requests payment from any customer of the Purchaser, whichever is earlier, sufficient copies of the final Official

Statement to enable the Purchaser to comply with the requirements of the Rule and with the requirements of Rule G-32 of the Municipal Securities Rulemaking Board.

Section 5. The President, Clerk and the other officers and representatives of the Issuer, the Purchaser and Bond Counsel are hereby authorized and directed to take such other action as may be necessary to carry out the sale of the Bonds, including the execution of the Underwriter Engagement Agreement in substantially the form attached hereto as *Exhibit B*.

Section 6. The officers and representatives of the Issuer are hereby authorized and directed to take such action as may be necessary, after consultation with the Purchaser and Bond Counsel, to purchase or subscribe for the United States Treasury Securities to be deposited in the escrow for the Refunded Bonds and to provide for notice of redemption of the Refunded Bonds.

Section 7. This Resolution shall be in full force and effect from and after its adoption.

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EXHIBIT A

**CERTIFICATE DEEMING
PRELIMINARY OFFICIAL STATEMENT FINAL**

December 14, 2015

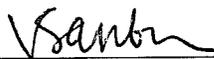
To: George K. Baum & Company
Kansas City, Missouri

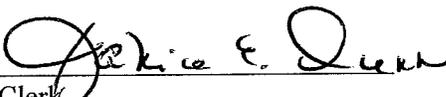
Re: Unified School District No. 497, Douglas County, Kansas (Lawrence) General Obligation
Refunding and Improvement Bonds, Series 2016-A

The undersigned are the duly acting President and Clerk of Unified School District No. 497, Douglas County, Kansas (Lawrence) (the "Issuer"), and are authorized to deliver this Certificate to the addressee (the "Purchaser") on behalf of the Issuer. The Issuer has previously caused to be delivered to the Purchaser copies of the Preliminary Official Statement (the "Preliminary Official Statement") relating to the above-referenced bonds (the "Bonds").

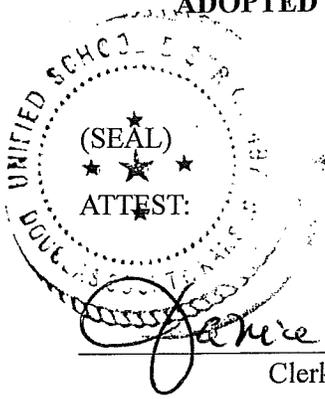
For the purpose of enabling the Purchaser to comply with the requirements of Rule 15c2-12(b)(1) of the Securities and Exchange Commission (the "Rule"), the Issuer hereby deems the information regarding the Issuer contained in the Preliminary Official Statement to be final as of its date, except for the omission of such information as is permitted by the Rule, such as offering prices, interest rates, selling compensation, aggregate principal amount, principal per maturity, delivery dates, ratings, identity of the underwriters and other terms of the Bonds depending on such matters.

**UNIFIED SCHOOL DISTRICT NO. 497,
DOUGLAS COUNTY, KANSAS (LAWRENCE)**

By: 
Title: President

By: 
Title: Clerk

ADOPTED by the governing body on December 14, 2015.



Janice E. Quinn
Clerk

V. Sanbu
President

EXHIBIT B

FORM OF UNDERWRITER ENGAGEMENT LETTER

[include engagement letter]