

To: Board of Education

From: Kyle Hayden, superintendent

Re: Appointment of Board Clerk, District Treasurer, Deputy Clerk & Deputy Treasurer for 2016-2017 School Year

Date: July 7, 2016

State law requires that each Board of Education annually appoint a board clerk and district treasurer. The administration recommends that the board approve the following appointments:

Clerk of the board — Janice Dunn

District treasurer — Kathy Johnson, director, finance

The administration further recommends that the board approve a deputy clerk and deputy treasurer to be able to sign for official business in the absence of the regularly appointed clerk and/or treasurer:

Deputy clerk — Becky May

Deputy treasurer — Pam Fraley, supervisor, accounting