

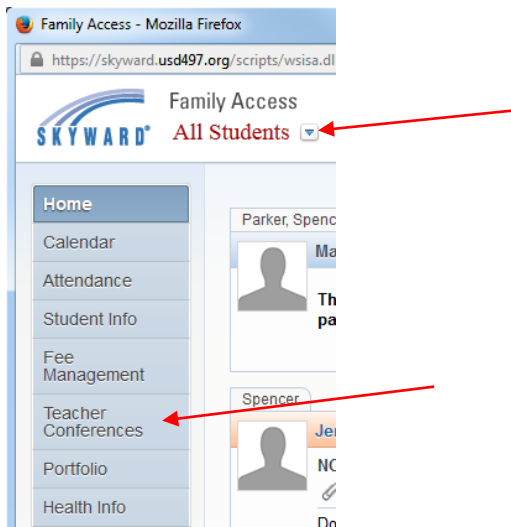
Setting up a Parent/Teacher Conference through Skyward Family Access

NOTE: Using Google Chrome seems to work the best when viewing Skyward. Be sure to allow Skyward access in your pop-up blocker.

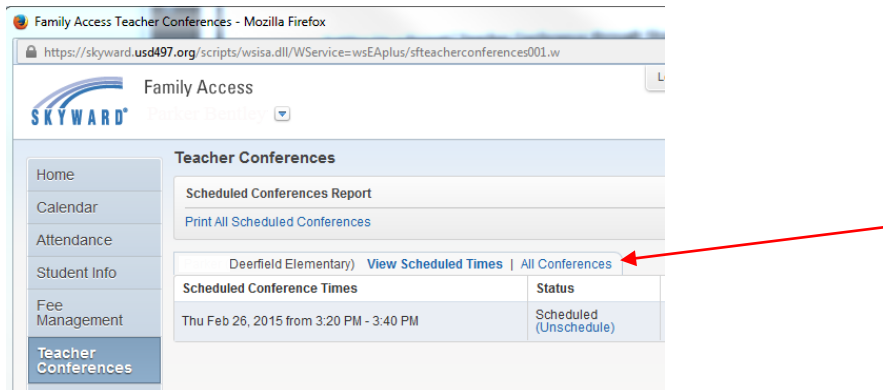
1. Log in to Skyward Family Access at <https://skyward.usd497.org>



2. Select your students from the Drop Down Arrow, then select TEACHER CONFERENCES



3. Select ALL CONFERENCES



4. Select Period 1, under Status click on Select a Time

The screenshot shows a web browser window titled "Family Access Teacher Conferences - Mozilla Firefox" with the URL "https://skyward.usd497.org/scripts/wsisa.dll/WService=wsEPlus/sfteacherconferences001.w". The page header includes the "SKYWARD" logo and "Family Access" with a user dropdown menu showing "Parker Bentley". A left sidebar contains navigation links: Home, Calendar, Attendance, Student Info, and Fee Management. The main content area is titled "Teacher Conferences" and contains a "Scheduled Conferences Report" section with a "Print All Scheduled Conferences" link. Below this is a filter bar for "Deerfield Elementary" with links for "View Scheduled Times" and "All Conferences". A table displays the following data:

All Conferences	Status
Period 1 12:00 AM - 12:00 AM	Not Yet Scheduled (Select a Time)

5. Select a time and then save. Now you can view it under: View Scheduled Times