

**GAAF Emergency Safety Interventions**

**GAAF**

1           The board of education is committed to limiting the use of Emergency Safety  
2 Interventions (“ESI”), such as seclusion and restraint, with all students. The board of  
3 education encourages all employees to utilize other behavioral management tools,  
4 including prevention techniques, de-escalation techniques, and positive behavioral  
5 intervention strategies.

6           This policy shall be made available on the district website with links to the  
7 policy available on any individual school pages. In addition, this policy shall be  
8 included in at least one of the following: each school’s code of conduct, school safety  
9 plan, or student handbook.

10           Definitions (See K.A.R. 91-42-1)

11           “Emergency Safety Intervention” is the use of seclusion or physical restraint  
12 when a student presents an immediate danger to self or others. Violent action that is  
13 destructive of property may necessitate the use of an emergency safety intervention.

14           “Seclusion” requires all three of the following conditions to be met: (1) the  
15 student is placed in an enclosed area by school personnel; (2) the student is  
16 purposefully isolated from adults and peers; and (3) the student is prevented from  
17 leaving, or reasonably believes that the student will be prevented from leaving, the  
18 enclosed area.

19           “Chemical Restraint” means the use of medication to control a student’s violent  
20 physical behavior or restrict a student’s freedom of movement.

21           “Mechanical Restraint” means any device or object used to limit a student’s  
22 movement.

23           “Physical Restraint” means bodily force used to substantially limit a student’s  
24 movement.

1           “Physical Escort” means the temporary touching or holding the hand, wrist,  
2 arm, shoulder, or back of a student who is acting out for the purpose of inducing the  
3 student to walk to a safe location.

4           “Time-out” means a behavioral intervention in which a student is temporarily  
5 removed from a learning activity without being confined.

6           Prohibited Types of Restraint

7           All staff members are prohibited from engaging in the following actions with  
8 all students:

- 9           • Using face-down (prone) physical restraint;
- 10          • Using face-up (supine) physical restraint;
- 11          • Using physical restraint that obstructs the student’s airway;
- 12          • Using physical restraint that impacts a student’s primary mode of  
13 communication;
- 14          • Using chemical restraint, except as prescribed by a licensed healthcare  
15 professional for treatment of a medical or psychiatric condition; and
- 16          • Use of mechanical restraint, except:
  - 17           ○ Protective or stabilizing devices required by law or used in  
18 accordance with an order from a licensed healthcare professional;
  - 19           ○ Any device used by law enforcement officers to carry out law  
20 enforcement duties; or
  - 21           ○ Seatbelts and other safety equipment used to secure students during  
22 transportation.

23          Training

1 All staff members shall be trained regarding the use of positive behavioral  
2 intervention strategies, de-escalation techniques, and prevention techniques. Such  
3 training shall be consistent with nationally recognized training programs on the use of  
4 emergency safety interventions. The intensity of the training provided will depend  
5 upon the employee's position. Administrators, licensed staff members, and other staff  
6 deemed most likely to need to restrain a student will be provided more intense  
7 training than classified staff who do not work directly with students in the classroom.  
8 District and building administration shall make the determination of the intensity of  
9 training required by each position.

10 Each school building shall maintain documentation regarding the training that  
11 was provided and a list of participants.

#### 12 Documentation

13 The principal or designee shall provide written notification to the student's  
14 parents any time that ESI is used with a student. Such notification must be provided  
15 within two (2) school days.

16 In addition, each building shall maintain documentation any time ESI is used  
17 with a student. Such documentation must include all of the following:

- 18 • Date and time of the intervention,
- 19 • Type of intervention,
- 20 • Length of time the intervention was used, and
- 21 • School personnel who participated in or supervised the intervention.

22 All such documentation shall be provided to the building principal, who shall  
23 be responsible for providing copies of such documentation to the superintendent on at  
24 least a biannual basis. At least once per school year, each building principal or

1 designee shall review the documentation of ESI incidents with appropriate staff  
2 members to consider the appropriateness of the use of ESI in those instances.

3 Reporting Data

4 District administration shall report ESI data to the state department of  
5 education as required.

6 Local Dispute Resolution Process

7 The board of education encourages parents to attempt to resolve issues relating  
8 to the use of ESI informally with the building principal and/or the superintendent  
9 before filing a formal complaint with the board. In the event that the complaint is  
10 resolved informally, the administrator must provide a written report of the informal  
11 resolution to the superintendent and the parents and retain a copy of the report at the  
12 school. The superintendent will share the informal resolution with the board of  
13 education and provide a copy to the state department of education.

14 If the issues are not resolved informally with the building principal and/or the  
15 superintendent, the parents may submit a formal written complaint to the board of  
16 education by providing a copy of the complaint to the clerk of the board and the  
17 superintendent.

18 Upon receipt of a formal written complaint, the board president shall assign an  
19 investigator to review the complaint and report findings to the board as a whole. Such  
20 investigator may be a board member, a school administrator selected by the board, or  
21 a board attorney. Such investigator shall be informed of the obligation to maintain  
22 confidentiality of student records and shall report the findings and recommended  
23 action to the board in executive session.

24 Any such investigation must be completed within thirty (30) days of receipt of  
25 the formal written complaint by the board clerk and superintendent. On or before the

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- 1 30<sup>th</sup> day after receipt of the written complaint, the board shall adopt a report
- 2 containing written findings of fact and, if necessary, appropriate corrective action. A
- 3 copy of the report adopted by the board shall be provided to the parents, the school,
- 4 and the state board of education.

Approved: October 28, 2013