



# LPS COVID Response Plan for Staff, Students and Visitors

## CONFIRMED CASE OF COVID-19

### Individual tests positive for COVID-19

Individuals who test positive for COVID-19 must be **isolated at home** and will not be allowed to enter any district building for a **minimum** of 10 days after onset of symptoms. Additionally, you must be fever free and feeling well for at least 72 hours. If you are positive but symptom free, you must be isolated at home for 10 days after the COVID test was taken.

Building principal, supervisor, or school nurse shall contact Facilities (832-5975) to determine the extent of disinfecting needed. Building custodian will disinfect High Touch Points (HTP) in frequently used, ancillary spaces, as a preventive measure.

### Contact Tracing Process

School nurse or COVID response team designee will contact the Lawrence-Douglas County Public Health immediately to determine next steps and begin contact tracing to identify "close contacts."

School nurse and/or COVID response team designee in coordination with the Lawrence-Douglas County Public Health will research close contacts to determine if any self-quarantines are needed for others.

School nurse or COVID response team designee will collaborate with necessary school staff to compile a list of close contacts including names and phone numbers. The list of close contacts will be shared with the Lawrence-Douglas Public Health for follow-up during the quarantine period.

The Lawrence-Douglas County Public Health will contact individuals identified as a "close contact" or "household contact" as soon as possible and inform them to **quarantine** at home. Instructions will be provided.

### Close Contacts

Student, employee or visitor has been identified as having been in close contact of a confirmed positive COVID-19 case.

Follow "**Close Contact**" protocol

### Household Contacts

Student, employee or visitor has been identified as an individual living in the same household as a confirmed positive COVID-19 case.

Follow "**Household Contact**" protocol

## EXPERIENCING COVID-19 SYMPTOMS

Individual is having symptoms of COVID-19 but has not yet been confirmed negative or positive for COVID-19

If a student's parent or a staff member reports that they will not be at school or work due to illness, the school may ask if they're exhibiting any **symptoms of COVID-19**. Office staff or administrators receiving this information should communicate with their school nurse and Human Resources (785) 832-5000 for employees experiencing symptoms for follow up and communicable disease management.

If an individual becomes ill or exhibits COVID-19 symptoms after arriving at school or work, the school nurse and/or designated personnel may take temperatures on a random basis or in situations where there is reason to believe a person may be ill.

Building principal, supervisor, or school nurse shall contact Facilities to determine the extent of disinfecting needed. Building custodian will disinfect High Touch Points (HTP) in frequently used, ancillary spaces, as a preventive measure.

If not already done, the individual experiencing COVID-19 symptoms will be advised by the school nurse to contact their primary healthcare provider or contact the Lawrence-Douglas County Public Health. **The individual must remain in isolation at home until test results are received.**

### Individual received NEGATIVE test results for COVID-19

Individuals that have NOT been identified as a close contact to a COVID-19 case and have not traveled from a location on the [KDHE Travel-Related Quarantine List](#) may return to work or school if they are not experiencing symptoms and have been fever free for 72 hours without fever reducing medication.

### Individual tests POSITIVE for COVID-19

Follow "**Confirmed Case of COVID -19**" protocol

## CLOSE CONTACT

Individual has been identified as a "close contact" to someone who has tested positive for COVID-19

A person is considered a "close contact" of a confirmed case if they were within 6 feet of the case for 10 minutes or longer or if they had exposure to secretions (for example, being coughed or sneezed on).

Lawrence-Douglas County Public Health will contact individuals identified as a "close contact" as soon as possible and inform them to **quarantine** at home. Instructions will be provided to close contacts and parent/guardian of students identified as a close contact.

Close contact must start a 14 -day mandatory quarantine period (stay home and monitor for symptoms) starting from the last date of exposure with the confirmed case.

### Individual **does NOT** experience symptoms during quarantine period

If the individual identified as a "close contact" does not experience COVID-19 symptoms during the quarantine period, they are released from quarantine after 14 days and can return to school or work.

### Individual **does** experience symptoms during quarantine period

If the close contact develops symptoms during quarantine, they should be advised to contact their healthcare provider or the Lawrence-Douglas County Public Health.

### Individual received NEGATIVE test results for COVID-19

A negative test result does not allow the close contact to end quarantine early. Once the quarantine period has ended, the student or employee may return to school or work if they are not experiencing any symptoms of COVID-19.

### Individual tests POSITIVE for COVID-19

Follow "**Confirmed Case of COVID -19**" protocol

## HOUSEHOLD CONTACT

Individual lives in the same household as a person who has tested positive for COVID-19

If a student or employee staff is a "household contact" of a confirmed positive case, they must **quarantine** (*stay home and monitor for symptoms*) until 14 days **AFTER** either the COVID case in their household has been fever free (temp <100.0 degrees without fever-reducing medication) and feeling well for at least 72 hours **OR** 10 days in isolation, whichever is longer.

Individuals identified as a "household contact" will be contacted as soon as possible and informed to **quarantine** at home. A letter with instructions will be provided to household contacts and parent/guardian of students identified as a household contact.

### Individual **does NOT** experience symptoms during quarantine period

If the individual identified as a "household contact" does not experience COVID-19 symptoms during the quarantine period, they are released from quarantine after 14 days and can return to school or work.

### Individual **does** experience symptoms during quarantine period

If the household contact develops symptoms during quarantine, they should be advised to contact their healthcare provider or the Lawrence-Douglas County Public Health.

### Individual received NEGATIVE test results for COVID-19

A negative test result does not allow the close contact to end quarantine early. Once the quarantine period has ended, the student or employee may return to school or work if they are not experiencing any symptoms of COVID-19.

### Individual tests POSITIVE for COVID-19

Follow "**Confirmed Case of COVID -19**" protocol

## TRAVEL-RELATED QUARANTINE

Individual has traveled to a location identified on the KDHE Travel-Related Quarantine List

Individuals who have traveled from a location on the KDHE Travel-Related Quarantine List must be quarantined for 14 days. The list is updated frequently on the KDHE webpage. [KDHE Travel -Related Quarantine Guidelines](#)

### Individual **does NOT** experience symptoms during quarantine period

If the individual does not experience COVID -19 symptoms during the quarantine period, they are released from quarantine after 14 days and can return to school or work at that time.

### Individual **does** experience symptoms during quarantine period

If the individual develops symptoms during quarantine, they should be advised to contact their healthcare provider or the Lawrence-Douglas County Public Health.

### Individual received NEGATIVE test results for COVID-19

A negative test result does not allow the individual to end quarantine early. Once the quarantine period has ended, the student or employee may return to school or work if they are not experiencing any symptoms of COVID-19.

### Individual tests POSITIVE for COVID-19

Follow "**Confirmed Case of COVID -19**" protocol

### PLEASE NOTE:

- Any student or staff member who is sick or doesn't feel well should not report to school or work and follow normal absence reporting procedures.
- Any employee who has been diagnosed with COVID-19, is experiencing symptoms of COVID-19 and is seeking a medical diagnosis, or has been advised to quarantine or cannot report for regular duties due to a COVID-19 related reason should contact Human Resources at (785) 832-5000.

**\*\*SUBJECT TO CHANGE\*\*** This is a working document that continues to be updated based on current guidance

Objectives throughout this pandemic are to optimize education, promote health and safety and mitigate risk for everyone who is part of our school community!

