

Site Council Minutes

12/8/20 5:30-7:00 pm

Virtual meeting via Webex

Those in attendance:

Dr. Comfort (principal), Amy Shellhorn (PIF), Carole Cadue-Blackwood (BOE), Kristi Alexander (staff member), Sabrina Long (teacher), Kiley Luckett (counselor), Travis Harrod (parent), Amber Baranski (parent), Megan Bost (parent), Tricia Allen (parent), Trina Ramirez Stephens (parent)

Agenda:

Welcome/Review of Minutes from last year: Introductions and then notes were approved from last February

Review/Revise Site Council Bylaws: It was suggested to amend the current bylaws to state that officers will all be appointed for 2 year terms, having even and odd appointments. 2 year terms will be staggered based off of even and odd years when joining the board. We will just need to note the year individuals are appointed. Megan moved to approve this change and Kiley seconded the motion and it was approved unanimously.

Elections: We put forward a potential slate that was then unanimously approved by the group. Megan nominated Travis to chair which he accepted, Travis nominated Amy to secretary which she accepted, Amy nominated Trina, but she graciously declined after years of service and then nominated Amber who accepted. The new board is: Travis Harrod-chair, Amber Baranski-vice chair and AmyShellhorn-secretary

Complete BOY portion of Site Council Survey: Dr. Comfort and Travis shared the purpose of the council. Dr. Comfort gave a brief "history" regarding the purpose of the site council and we then completed the survey by answering our degree (1-4) to which we understood our purpose as members of site council. Dr. Comfort and Travis will submit these results as needed.

Review School Initiatives/Goals for this year-AVID, KESA, KansaStar: Dr. Comfort shared a lot of great information about or various school goals for the year: We are 1 of 4 AVID schools this year at the elementary level, all ESL schools are sites. Our goal is to move toward being productive with our AVID work. We worked with the other school sites to help determine our goals. We want 70% of Schwegler staff to be taught and to implement the WICOR strategies that make up AVID's philosophy. We want to do this across and between grade levels. Our baseline is zero for staff systematically and consistently implementing these strategies. Sabrina Long shared that this does not mean that no one is doing these things, many of the strategies are already being used by teachers and staff, AVID

is a more formalized way of doing so and being consistent. The timeline listed is by the end of the first trimester. Trina asked if this was still an appropriate time line and Dr. Comfort agreed we may need more time and revise the timeline to encompass the whole school year. Evidence will be achieved through walkthroughs, PLC agendas and analyzing strategy use and impact on student success. Tricia asked if we are a pilot school for AVID and it was shared that AVID is an elective option already in all the Middle and High Schools, but essentially we are at the elementary level since we also have some additional funding due to being an ESL school and eventually the idea would be to try and have AVID in the other elementary schools.

Our KESA goals include "Relationship" where we will work to increase engagement and document family engagement. In the initial stating of this goal we felt like we have had low family engagement, but after a good discussion and feedback from the group we did agree that there has actually been good communication from the school and teachers and more contact with parents and staff, we may not have very many "events" right now, but many staff-teacher-parent relationships are very strong this fall. For the "Relevance" goal we will work on goal setting for students. This is already in place and AVID takes it even further. Daily Meetings continue to be important and helpful in this area as well. A parent asked to define some of the acronyms we use in our goals-see the following: PBL-Project Based Learning, PLC-Professional Learning community, CFA- Common Formative assessment, DCA-District common assessment. These last two should align. For our KansaStar goal we are working on increasing proficiency and to make continual progress with these assesments for 3-5th graders based on 2018-2019 scores.

Goal review/questions/comments: We discussed and agreed as a group that our main goal is to disseminate the information presented at site council and provide feedback to the staff of Schwegler.

It was also asked if we could do a survey for our Schwegler parents regarding communication, but currently Dr. Comfort shared that surveys have to be BOE approved. He said he could look into that if we would like to do one. Some other discussion at the end of the meeting included the possibility and benefit of having in person BOY conferences for all grade levels in the fall, Megan was going to share some of these ideas with Dr. Comfort based on another school's implementation of them already. We also discussed the desire to grow the diversity of the site council. We have had some in the past, but are presently lacking in this area. Suggestions included having teachers make a push or a reminder about site council to parents prior to the next meeting and also share briefly what is on the agenda. Can also ask teachers if they have suggestions of families they think would be a good fit for joining the site council.

We will plan to meet again on the 2nd Tuesday of the month in February and April of 2021. Those dates would be: 2/9/21 and 4/13/21.

Thank you to everyone who attended and gave of their time.