



# Lawrence Public Schools 2011-2012 Staff Calendar

For our  
Teachers & Staff

## Elementary Schools (trimesters)

July 2011							August 2011							July		
S	M	T	W	T	F	S	S	M	T	W	T	F	S	4		
					1	2	31	1	2	3	4	5	6	<b>August</b>		
3	<b>4</b>	5	6	7	8	9	7	8	9	10	11	12	13	2-5		
10	11	12	13	14	15	16	14	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	20	15		
17	18	19	20	21	22	23	21	<b>22</b>	<b>23</b>	24	25	26	27	16		
24	25	26	27	28	29	30	28	29	30	31				17		
September 2011							October 2011							September		
S	M	T	W	T	F	S	S	M	T	W	T	F	S	18-19		
					1	2	3						1	22		
4	<b>5</b>	<b>6</b>	7	8	9	10	2	3	4	5	6	7	8	23		
11	12	13	14	15	16	17	9	10	11	12	13	<b>14</b>	15	<b>September</b>		
18	19	20	21	22	23	24	16	17	18	19	20	21	22	5		
25	26	27	28	29	30		23	24	25	26	27	28	29	6		
November 2011							December 2011							October		
S	M	T	W	T	F	S	S	M	T	W	T	F	S	14		
30	31	1	2	<b>3</b>	<b>4</b>	5						1	2	3	<b>November</b>	
6	7	8	9	<b>10</b>	<b>11</b>	12	4	5	6	7	8	9	10	3		
13	14	15	16	17	18	19	11	12	13	14	15	16	17	4		
20	21	22	<b>23</b>	<b>24</b>	<b>25</b>	26	18	19	20	21	22	<b>23</b>	24	10-11		
27	28	29	30				25	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	31	23-25		
January 2012							February 2012							December		
S	M	T	W	T	F	S	S	M	T	W	T	F	S	23-30		
1	<b>2</b>	<b>3</b>	4	5	6	7						1	2	3	4	<b>January</b>
8	9	10	11	12	13	14	5	6	7	8	9	<b>10</b>	11	2-3		
15	<b>16</b>	17	18	19	20	21	12	13	14	15	<b>16</b>	<b>17</b>	18	4		
22	23	24	25	26	27	28	19	20	21	22	23	24	25	16		
29	30	31					26	27	28	29				<b>February</b>		
March 2012							April 2012							February		
S	M	T	W	T	F	S	S	M	T	W	T	F	S	10		
					1	2	3	8	9	10	11	12	13	14	Record/Report	
4	5	6	7	8	9	10	15	16	17	18	19	20	21	16-17		
11	12	13	14	15	16	17	22	23	24	25	26	<b>27</b>	28	<b>March</b>		
18	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	24	29	30						19-23		
25	26	27	28	29	30	31								<b>April</b>		
May 2012							June 2012							March		
S	M	T	W	T	F	S	S	M	T	W	T	F	S	8		
					1	2	3						1	2	9	
6	7	8	9	10	11	12	3	4	5	6	7	8	9	Record/Report (pm)		
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15		
20	21	22	23	24	<b>25</b>	26	17	18	19	20	21	22	23	16		
27	<b>28</b>	29	30	31			24	25	26	27	28	29	30	19-23		

## Middle and High Schools (quarters)

July 2011							August 2011							July		
S	M	T	W	T	F	S	S	M	T	W	T	F	S	4		
					1	2	31	1	2	3	4	5	6	<b>August</b>		
3	<b>4</b>	5	6	7	8	9	7	8	9	10	11	12	13	2-5		
10	11	12	13	14	15	16	14	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	20	15		
17	18	19	20	21	22	23	21	<b>22</b>	<b>23</b>	24	25	26	27	16		
24	25	26	27	28	29	30	28	29	30	31				17		
September 2011							October 2011							September		
S	M	T	W	T	F	S	S	M	T	W	T	F	S	Gr. 10 (am)/Staff Workday		
					1	2	3						1	18		
4	<b>5</b>	<b>6</b>	7	8	9	10	2	3	4	5	6	7	8	<b>September</b>		
11	12	13	14	15	16	17	9	10	11	12	13	<b>14</b>	15	5		
18	19	20	21	22	23	24	16	17	18	19	<b>20</b>	<b>21</b>	22	6		
25	26	27	28	29	30		23	24	25	26	27	28	29	<b>October</b>		
November 2011							December 2011							October		
S	M	T	W	T	F	S	S	M	T	W	T	F	S	13		
30	31	1	2	3	4	5						1	2	3	14	
6	7	8	9	10	11	12	4	5	6	7	8	9	10	Record/Report (pm)		
13	14	15	16	17	18	19	11	12	13	14	15	16	17	20		
20	21	22	<b>23</b>	<b>24</b>	<b>25</b>	26	18	19	20	21	22	<b>23</b>	24	21		
27	28	29	30				25	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	31	<b>November</b>		
January 2012							February 2012							December		
S	M	T	W	T	F	S	S	M	T	W	T	F	S	23-25		
1	<b>2</b>	<b>3</b>	<b>4</b>	5	6	7						1	2	3	4	21
8	9	10	11	12	13	14	5	6	7	8	9	10	11	Record/Report (pm)		
15	<b>16</b>	17	18	19	20	21	12	13	14	15	16	17	18	22		
22	23	24	25	26	27	28	19	20	21	22	23	24	25	HS Finals (am)		
29	30	31					26	27	28	29				Record/Report (pm)		
March 2012							April 2012							End of 2nd Quarter		
S	M	T	W	T	F	S	S	M	T	W	T	F	S	23-30		
1	<b>2</b>	<b>3</b>	<b>4</b>	5	6	7						1	2	3	<b>January</b>	
8	9	10	11	12	13	14	5	6	7	8	9	10	11	2-3		
15	<b>16</b>	17	18	19	20	21	12	13	14	15	16	17	18	4		
22	23	24	25	26	27	28	19	20	21	22	23	24	25	HS Staff Workday/Prof. Dev.		
29	30	31					26	27	28	29				16		
May 2012							June 2012							March		
S	M	T	W	T	F	S	S	M	T	W	T	F	S	8		
					1	2	3						1	2	9	
6	7	8	9	10	11	12	3	4	5	6	7	8	9	Record/Report (pm)		
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15		
20	21	22	23	24	<b>25</b>	26	17	18	19	20	21	22	23	16		
27	<b>28</b>	29	30	31			24	25	26	27	28	29	30	19-23		

Schools are not in session

Schools are not in session;  
district offices closed

Schools are not in session

Schools are not in session;  
district offices closed

MS are not in session

HS are not in session

**May**  
22 PreK Last Day of Classes  
24 K-5 Last Day Classes  
End of 3rd Trimester  
25 Last Teacher Contract Day  
28 Memorial Day

**April**  
27 Designated Incentment  
Weather Day -  
(No School Unless  
Announced as Make-Up Day)

**May**  
16-17 Senior Finals  
20 HS Graduations  
23 Gr. 9-11 Finals (am)  
HS Prof. Dev. (pm)  
24 MS Last Day Classes (am)  
Gr. 9-11 Finals (am)  
Record/Report (pm)  
End of 4th Quarter  
25 Last Teacher Contract Day  
28 Memorial Day

\*Specific days are reserved for parent/teacher conferences (4 Elem./MS, 2 HS). Students are not in school on those days. To accommodate parents, schools will schedule two evening conferences. Staff will not be available on Friday. Parents should contact schools to confirm conference schedules and ensure availability of specific teachers. Building-based decisions may be made to adjust schedules, while complying with the minimum hour requirements. All certified staff must be available 6.5 hours beyond the duty day on designated conference days.



## The 2011-12 School Calendar includes:

- A. The 186 six-hour days or 1,116 hours required by the Kansas State Department of Education. (Lawrence Public Schools elect to operate on 1,116 hours.)
- B. One designated inclement weather make-up day on April 27. (Schools will not be in session on April 27, unless the district announces the need to use it as a make-up day.)
- C. A total of 175 student attendance days and 186 teacher contract days.

### **Parent/Teacher Conferences**

The district provides four elementary/middle school and two high school parent/teacher conference days. To accommodate parents, schools will schedule two evening conference times. Staff will not be available on Friday of conference weeks. Please confirm conference schedules with your student's school.

### **Staff Development**

Staff development provides professional time for teachers to work both individually and in groups to plan for the continued improvement and effectiveness of instruction and programs. This time is used to confer with other teachers, to plan the implementation of curriculum and instruction, to participate in activities regarding practice and research in teaching, and to share strategies for challenging all students. Planning, collaborating and learning time is in direct response to the district's mission and to the state's mandate on quality performance accreditation. Schools are not in session on the following dates due to staff development: September 6, October 14, January 4 (HS) and March 9 (MS/HS).

### **Collaboration Time**

Collaboration time is defined as a time immediately following the release of students in which professional staff meet and plan with others to reach common educational goals that will have a direct impact on student learning. This is accomplished through 90-minute, early-release time for students at the elementary and middle schools on Wednesdays during the school year and high school late arrival days.

### **Recording and Reporting**

This time is designated for recording student progress, auditing the district databases for permanent student records and completing reports required by the district and/or the state. Schools are not in session of the following dates due to Recording/Reporting: November 4 (PreK-5), February 10 (PreK-5), October 14 (MS/HS) and March 9 (MS/HS).

The district and the Lawrence Education Association have developed a school calendar that provides optimum instructional time for students, while meeting the requirements stipulated by the Kansas State Board of Education, as well as considering such things as family vacation and holiday needs.