

2016-2017 JULY 25, 2016

#### Calendar of Board Action

## Approving for Publication July 25, 2016



The Board will approve tonight, for publication in the local newspaper, the maximum budget authority and mill levy USD#497 can have for the 2016-2017 fiscal year. This is a high level view of the budget authority maximum budgets for individual funds and mill levies for the 7 (seven) tax levy funds. The form Code 99 is used for this approval and action item. Levied Funds include:

General Fund Capital Outlay Fund

Supplemental General Fund (LOB)

Bond and Interest Fund

Adult Basic Education Fund Special Assessment Fund

Cost of Living Fund (COLA)

The budget authorities include budget direction given by the Board to administration. This includes additions, reductions, staffing and program decisions made at previous board meetings throughout the current fiscal year or in previous fiscal years of which programming was established.

The General Fund and Supplemental General Fund (LOB) and a few of the restricted Special Revenue Funds are strictly formula driven by the State.

Special Revenue Funds not driven by a set Formula are budgeted high for publication to ensure there is enough authority for programs, if new funding or a change of programing, were to occur mid year. This is a budget best practice at the direction of the Kansas Department of Education School Finance Division.

#### Future Calendar of Board Action

Budget Hearing
August 8th, 2016 at 7:00pm
ESDC 110 McDonald Drive

Approve Budget August 8<sup>th</sup>, 2016 at 7:00pm Board Meeting

Total Budget Authority and Maximum Mill Levy

Final Budget Document

Due August 25, 2016 to County and KSDE

A copy of the final document will be provided to the Board of Education after the 25<sup>th</sup>.



## Budget Plan for 2016-2017 — Additions and Reductions

Budget Considerations							
	Budget Consid	ierations					
Description	Dept	FTE	Budget Addition or New Costs	Budget Reduction or New Resources	Comments		
Compensation Package for all employees							
Compensation Package Certified	All		829,988				
Compensation Package Supplemental Assignments	All		3,490				
Compensation Package Extra Duty and Curriculum Pay	All		-				
Compensation Package Classified	All		309,484				
Compensation Package Administration	All		87,718				
Health Fringe Benefit	All		-	-	Rates will be same as 2015-2016 in 2016-2017		
Staffing Changes							
College and Career Advisor (Admin. Intern)	High School	1.00	55,000				
Building Support Technicians - restructure with Technology Dept	Technology	2.00	120,000		Support for Learning Forward, Future Ready		
Custodial Staffing Increase	Facilities and Operations	0.78	23,250		LC&CC and add'l square footage at elementary		
Classroom Elementary FTE	Elementary	(8.00)		464,440			
Classroom Middle School FTE	Middle School	(4.00)		232,220			
Classroom High School FTE	High School	(5.00)		290,275			
Nurse	District Wide	(1.00)		42,975	Nurse Retirement		
Health Office Attendent	District Wide	1.00	26,600		Maintain full coverage in Nurse Offices		
Secretary (1.0 each school)	HS/MS	3.50		105,000			
F&O Trades Salaries From GF to CO up to amt of new CO State Aid	Facilities and Operations			678,400	Under updated CO resolution this is allowable		
Administration compensation pool from staff turnover				52,000	Reallocation of Funding		
Classified compensation pool help with hot spots such as hard to fill and	District		52,000		Reallocation of Funding		
higher turnover areas.	District		32,000		Reallocation of Funding		
Non Wage							
Transportation Contract	District		200,000				
Utilities	District		100,000				
Technology District Wide Support	Technology		205,000				
Digitize document files and migrate to Document 360 Storage	Human Resources		20,000				
Wellness Programming	Human Resources			7,000			
Professional Services for Danielson Evaluation Training	Human Resources			21,000			
Enrollment Center (Online enrollment via Skyward)	Enrollment Center			20,000			
					Net (Adds)/Savings		

				iver (Audo)/Odvirigo
Budget Considerations	\$ 2,032,530	\$ 1,913,310	_ \$	(119,220)
With Resources Considered	\$ 2,079,530	\$ 1,960,310	\$	(119,220)

### Change in Unencumbered Cash

July 1, 2015 To July 1, 2016



2/8/16 Budget Deficit	(6,706,989)
Forfeitures (403B)	311,919
Medicaid Adm. Claim	123,234
Misc. Fees in General Fund	236,163
JDC Reimb. State Aid	305,849
Virtual Wtg Excess Actual Expenditures	1,449,197
Other Misc. Plus/Minus	470,951
Cash Balances Used	3,809,676
Off set Deficit	6,706,989
Net to Zero	0.00

Unencumbe	Unencumbered Cash Balance by Fund						
Fund Name	Code#	July 1, 2014	July 1, 2015	July 1, 2016	Change 2015- 2016		
General	6	0	7,815	0	(7,815)		
Federal Funds	7	125,402	(235,097)	(262,147)	(27,050)		
Supplemental General	8	1,791,388	1,079,041	1,759,197	680,156		
Adult Education	10	619,731	913,737	757,389	(156,348)		
At Risk (4yr Old)	11	578,643	353,066	246,522	(106,544)		
Adult Supplemental Education	12	25,981	25,981	25,981	0		
At Risk (K-12)	13	2,984,551	0	0	0		
Bilingual Education	14	60,753	0	0	0		
Virtual Education	15	1,002,712	0	0	0		
Capital Outlay	16	5,035,715	6,467,699	4,432,732	(2,034,967)		
Driver Training	18	58,389	50,119	35,632	(14,487)		
Food Service	24	1,094,889	1,016,918	1,026,022	9,104		
Professional Development	26	250,051	0	0	0		
Parent Education Program	28	81,478	73,115	62,427	(10,688)		
Summer School	29	178,326	197,549	74,516	(123,033)		
Special Education	30	8,904,131	7,076,356	6,284,530	(791,826)		
Cost of Living	33	8,694	18,340	62,968	44,628		
Vocational Education	34	402,102	0	2,921	2,921		
Gifts/Grants	35	792,576	966,717	1,393,695	426,978		
Special Reserve	47	8,954,619	8,433,557	6,706,195	(1,727,362)		
KPERS Spec. Ret. Contribution	51	0	0	0	0		
Contingency Reserve	53	6,144,657	6,469,217	5,408,306	(1,060,911)		
Text Book & Student Material	55	1,430,204	906,477	955,029	48,552		
Activity Fund	56	52,114	129,534	101,552	(27,982)		
Bond and Interest #1	62	12,519,194	13,809,512	14,936,252	1,126,740		
Special Assessment	67	428,519	431,202	432,357	1,155		
USD TOTAL		53,524,819	48,190,855	44,442,076	(3,748,779)		
Cash Balances to Zero before using Contingency Rese	erve		(4,700,169)				
Secondary Cash Balance Reductions used with Specif		ıms	(2,053,352)		(1,021,403)		
Reserve Balances used before Contingency Reserve (1,727,362)							
Net Change to Contingency Reserve after Reimbursements in General Funds 324,560 (1,060,911)							
Use of Cash Balances After Reimbursement							
Budget Credits			\$ (6,428,961)		\$ (3,809,676)		
Average Between the two Budget Years				\$ (5,119,319)			

## Form 151 General Fund Budget Authority



2016-2017 budget will be built on a Block Grant Formula, year 2 and final year of existing school finance formula.

		USD Form 151					
		2016-2017					
	GENERAL FUND BUDGET AUTHORITY						
1. 2014-15 Gen	eral State Aid			= \$48.823.571			

	Table I							
	Adjusted Ge	eneral State Aid (	Calculation					
1.	2014-15 General State Aid						=	\$55,094,254
2.	Less 2014-15 Virtual State Aid	1,242.0	Wtd FTE x \$3,8	352			=	4,784,184
3.	Less 2014-15 Special Levies State Aid							
	A. Cost of Living	335.0	Wtd FTE x \$3,8	352	=	\$1,290,420		
	B. Declining Enrollment	0.0	Wtd FTE x \$3,8	352	=	\$0		
	C. Ancillary Facilities	0.0	Wtd FTE x \$3,8	352	=	\$0		
	Total Special Levies State Aid (3.A through 3.0	C)					=	1,290,420
4.	Less Amount to fund Extraordinary Need State Aid (Line 1 minus (Line 2 + Line 3) x 0.4%)						=	196,079
5.	Less 2014-15 New Facilities State Aid	0.0	Wtd FTE x \$3,8	352			=	0
6.	2014-15 Adjusted General State Aid (Line 1 - (Lines 2 + 3 + 4 + 5)) (Goes to Form 151 Line 1)						=	\$48,823,571

2016-2017 budget will be built on a Block Grant Formula, year 2 and final year of existing school finance formula. Under block grant funding no increase can be realized based on enrollment or special weightings that target funding to students of need, such as at risk, bilingual or vocational, etc.

### Virtual Education Weighting

Virtual Education enrollment will impact the block grant outside of the base amounts. These students are funded on a per pupil basis. The funding was to have changed in 2016-2017 year, but during the Special Legislative Session it was decided to hold at 2016 funding level.

2016-2017 will be at the same funding level as the 2015-2016 Block Grant Formula for Full Time Virtual Students but for part time it went down to \$1,700 as scheduled for 2016-2017.

- Full Time Students 18 and under FTE X \$5,000
- Part Time Students 18 and under FTE X \$1,700
- Students over 18, determine number of 1 hour credit courses pupil has passed and multiply the total credits by \$933.
- Add calculated amounts for total funds

2. 2016-17 Virtual State Aid					
A. Full-Time Virtual	1,137.0	FTE x	\$5,000 =	5,685,000	
B. Part-Time Virtual	100.8	FTE x	\$1,700 =	171,360	
C. Virtual Credits* (19yrs and older)	65.00	Credits x	\$933 =	60,645	
*No student shall be counted for more than 6 credits	per year				
Total Virtual State Aid (2.A through 2.C)				=	5,917,005



"VIRTUAL SCHOOL" means any kindergarten or grades one through 12 course offered for credit that uses distance-learning technologies which predominantly use internet-based methods to deliver instruction for which the course content is available on an "anytime, anyplace" basis, but the instruction occurs asynchronously with the teacher and pupil in separate locations, not necessarily located within a local education agency. (K.S.A. 72-6407) A pupil enrolled in a virtual school in a district but who is not a resident of the state of Kansas shall not be counted. (K.S.A. 72-6407)

### New School Facilities State Aid

3. 2016-17 New Facilities State Aid

950.5FTE x .25 x \$3,852

915.235



"SCHOOL FACILITIES WEIGHTING" means an addend component assigned to enrollment of districts on the basis of costs attributable to commencing operation of new school facilities. (K.S.A. 72-6407) School facilities weighting may be assigned to enrollment of a district only if the district has adopted a local option budget in an amount equal to at least 25% of the amount of the state financial aid determined for the district in the current school year. School facilities weighting may be assigned to enrollment of the district only in the school year in which operation of a new school facility is commenced and in the next succeeding school year. (K.S.A. Supp. 72-6415b)

Lawrence is eligible for New Facilities State Aid due to additional classrooms, and the new College and Career Center, from a bond issue approved by taxpayers prior to July 1, 2015.

- Additional classrooms in use beginning 9/21/2015, the funding is available for two years, 2015-16 and 2016-17.
- Additional classrooms in use beginning 9/20/2016, the funding is only available 2016-2017.



## Cost of Living - Special Levy



4. Special Levies					
A. Cost of Living (General Fund excl COL)	77,288,399	x	1.79% =	1,383,462	
B. Declining Enrollment Tax Appeal			=	0	
C. Ancillary Facilities Tax Appeal			=	0	
Total Special Levies (4.A through 4.C)				=	1,383,462

"COST OF LIVING WEIGHTING" means an addend component assigned to enrollment of districts to which the provisions of K.S.A. Supp. 72-6449, and amendments thereto, apply on the basis of costs attributable to the cost of living in the district. (K.S.A. 72-6407)



Lawrence had maintained a flat amount of \$1,290,500, which in 2014-2015 was 1.97% of General Fund. The basis of the General Fund for the formula calculation, under SB7 was higher due to the new pass through state aid funds of KPERS and LOB, so the amount available was higher \$1,571,491 in 2015-2016. The % for 2016-2017 is 1.79%, less than the 2015-2016 and the LOB is no longer a pass thru in the General Fund, so the COLA allocation is down \$188,029.

## Form 151 General Fund Budget Authority

1. 2014-15 General State Aid (See Table I)							=	\$48,823,571
2. 2016-17 Virtual State Aid								
A. Full-Time Virtual	1,137.0	FTE x		\$5,000	=	5,685,000		
B. Part-Time Virtual	100.8	FTE x		\$1,700	=	171,360		
C. Virtual Credits* (19yrs and older)	65.00	Credits	X	\$933	=	60,645		
*No student shall be counted for more than 6 credits	s per year							
Total Virtual State Aid (2.A through 2.C)							=	5,917,005
3. 2016-17 New Facilities State Aid	950.5	TE x .25 x	\$3,	852			=	915,235
4. Special Levies								
A. Cost of Living (General Fund excl COL)	77,288,399	Х		1.79%	=	1,383,462		
B. Declining Enrollment Tax Appeal					=	0		
C. Ancillary Facilities Tax Appeal					=	0		
Total Special Levies (4.A through 4.C)							=	1,383,462
5. Federal Impact Aid PL382 (formerly PL874)								
A. 2014-15 Federal Impact Aid (70 percent)					=	0		
B. 2016-17 Federal Impact Aid			\$0	x 70%	=	0		
Difference (5.A minus 5.B unless negative the	en zero)		•				_	0
	,,							_
6. General State Aid Over-Proration (Table II)	10,402.3	FTE x		\$0			_	0
	==, :32:3			70				
7. 2016-17 General State Aid (Sum of lines 1 throu	ugh 6)						=	\$57,039,273

## Form 151 General Fund Budget Authority



8. 2016-17 Extraordinary Need State Aid (General Fund Only)	=	0
9. 2016-17 Special Education State Aid (see Form 118)	=	12,996,000
10. 2016-17 KPERS State Aid (see Form 195)	=	8,495,838
11. 2016-17 Total State Aid Flow-Thru General Fund (Lines 7 through 10)	=	\$78,531,111
12. 6/30/2016 Unencumbered Cash Balance (General Fund)	-	\$0
13. 2016-2017 Mineral Production Tax (General Fund)	-	\$0
14. 2016-2017 Federal Impact Aid PL 382 (formerly PL 874)	=	\$0
15. 2016-2017 Pupil Tuition (General Fund only)	=	\$50,000
16. Transfers From Authorized Funds (Code 06 Line 165) Transfer from Contingency Reserve	=	\$2,750,000
17. Interest on idle funds	=	\$10,000
18. Miscellaneous	=	\$80,750
19. 2016-2017 Estimated General Fund Budget Authority (Lines 11 through 18)	=	\$81,421,861

### 2016-2017 Local Option Budget

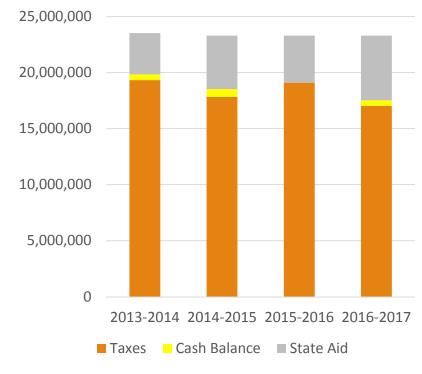
Local Option Budget State Aid will be funded based on the Old finance formula and not the block grant formula, which was found to be unconstitutional. Local Option Budget Authority remains flat under the block grant, no new authority can be realized

The Supplemental General Fund also called the Local Option Budget (LOB), under the Block Grant is the same budget authority as 2014-2015 fiscal year.

The revenue for this fund comes from two basic sources,
 State Aid and Local Taxes.

\*\*When the Mill levy was set for this budget year the district expected and budgeted for \$5,985,375, but the state of Kansas reduced the amount mid-year, causing the district to use more cash reserves to fill the gap in lost revenue which triggered a higher mill levy in the following budget year to recoup the loss

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimate
<u>Budget</u>	23,517,384	23,297,182	23,297,182	23,297,182
State Aid	3,681,369	**4,768,517	4,203,557	5,775,047
Taxes	19,327,863	17,832,131	19,093,625	17,022,136
Cash Balance	508,152	696,534	0	500,000
Total Legal Max	23,517,384	23,297,182	23,297,182	23,297,182
Mill Levy	17.836	15.897	17.373	14.408



#### MILL LEVY FUNDS

#### **OPERATING FUNDS**

- General Fund
- Local Option Budget

#### OTHER LEVIED FUNDS

- Bond and Interest Fund
- Capital Outlay
- Special Assessments
- Adult Basic Education
- Cost of Living (COLA)



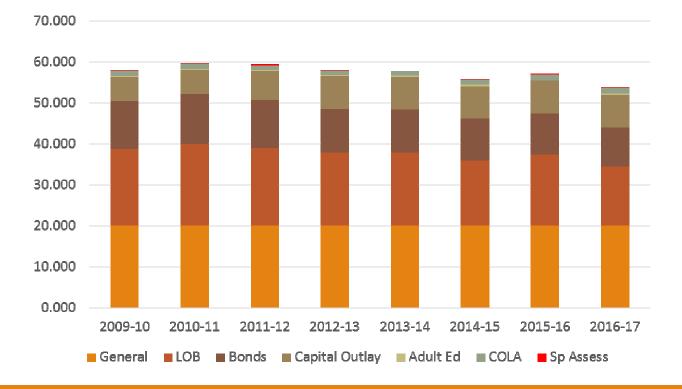
## Assessed Valuation History

Fiscal Year	% Change	All Levied funds Except General	General Fund
2007-2008	3.35%	973,752,838	916,451,969
2008-2009	0.13%	975,007,225	917,605,285
2009-2010	-1.23%	963,038,628	904,943,774
2010-2011	0.59%	968,755,909	910,616,955
2011-2012	0.97%	978,187,698	919,687,576
2012-2013	0.76%	985,579,241	926,932,768
2013-2014	.69%	992,393,634	937,696,549
2014-2015	2.408%	1,016,292,269	957,231,832
2015-2016	2.896%	1,045,729,023	986,437,070
2016-2017 (Estimate)	1.365%	1,060,000,000	1,010,000,000

#### Mill Levy History

	7 Year Mill Levy Summary							
	Actual 2009-2010	Actual 2010-2011	Actual 2011-2012	Actual 2012-2013	Actual 2013-2014	Actual 2014-2015	<b>Estimate 2015-2016</b>	<b>Estimate 2016-2017</b>
General	20.000	20.000	20.000	20.000	20.000	20.000	20.000	20.000
LOB	18.695	19.927	18.992	17.939	17.836	15.897	17.373	14.408
B&I	11.723	12.149	11.700	10.577	10.539	10.208	10.073	9.608
Cap Out	5.970	5.952	6.999	7.952	7.972	7.902	7.904	8.000
Cost of Living	1.325	1.320	1.105	1.058	1.192	1.185	1.446	1.416
ABE	0.149	0.248	0.400	0.398	0.249	0.494	0.099	0.250
SPA	0.032	0.050	0.242	0.081	-	0.066	0.011	0.059
Total	57.894	59.646	59.438	58.005	57.788	55.752	56.906	53.741
Mill Levy Increase	0.495	1.752	(0.208)	(1.433)	(0.217)	(2.036)	1.154	(3.165)







#### Impact of Mill levy Change to Taxes

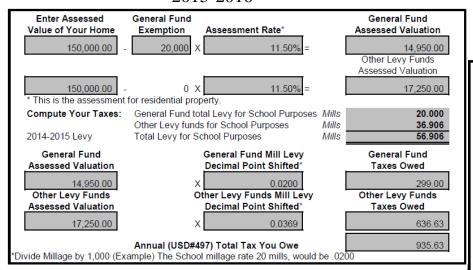
Lawrence USD #497 Estimate of LOB Impact

Tax Computation for School District Purposes Only

Current Year Tax Calculation

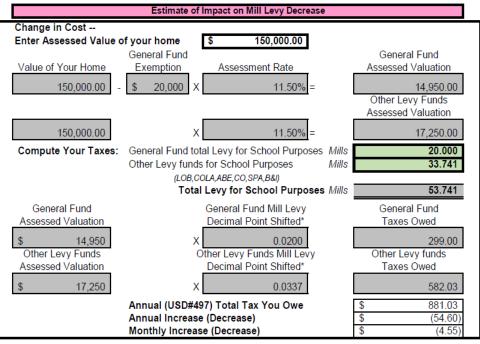
Enter Assessed Value of your home \$ 150,000.00 Current Year

2015-2016



Note: This is ONLY the School district portion of taxes on property tax statement, there is also City/County/State taxes assessed on Real Estate Property, the district is only a piece of the total on a statement.

2016-2017



### Comparing Actual to Budget

Remember that School Districts must budget "high" for authority, and cannot exceed the published amount even if there is revenues that would allow them to.

To exceed the maximums, a budget would have to be re-published and in some cases certain levied funds cannot be republished.

If a published budget authority is exceeded, beyond any reimbursement income, it is a statutory violation and is a financial red flag when agencies such as Moody's review audited financials for bond ratings.



#### SPECIAL REVENUE FUNDS

**Food Service Fund** 

**Vocational Education** 

**Special Education** 

**Drivers Training** 

Summer School

Adult Supplemental Fund

Virtual School

**Professional Development Fund** 

**Bilingual Education** 

Parents as Teachers Fund

**KPERS Special Liability Retirement Fund** 

At Risk K-12

At Risk 4 Year Old

**Federal Funds** 

Gifts/Donations/Bequests

Textbook/Student Materials Revolving Fund (non-budgeted)

Health Care Reserve Fund (non-budgeted, per state)

Work Comp Reserve Fund (non-budgeted, per state)

Contingency Reserve Fund (non-budgeted, per state)

Activity Fund (non-budgeted, per state)

## Approving Code 99 for Publication

Code 99 Page 2 Line 110 NET USD Expenditures shows the District Expenditures and budget after removing transfers between funds – NET Expenditures

Also, note budget is published High, Levy funds cannot be republished, and a school district cannot spend more than the published amount even if there are revenues available to spend.

Budget Less Transfers	2016-2017	\$1	.55,381,929
Actual Less Transfers	ctual Less Transfers 2015-2016		
Highlighted Changes			
Capital Outlay		\$	1,596,103
Bond and Interest		\$	3,419,540
KPERS 3 quarters Actual/vs.	\$	2,405,144	
Gifts and Grants (published	\$	2,259,286	
Various (up and down for al	\$	3,823,699	
Total change from prior yea	r actual	\$	13,503,772

#### NOTICE OF HEARING 2016-2017 BUDGET

The governing body of Unified School District 497 will meet on the 8th day of August, 2016 at 7:00 pm, at for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of tax to be levied. Detailed budget information (including budget profile) is available at District Office, 110 McDonald Drive, Lawrence, KS 66044 and will be available at this hearing.

The Amount of 2016 Tax to be Levied and Expenditures (published below) establish the maximum limits of the 2016-2017 Budget.

The "Est. Tax Rate" in the far right column, shown for comparative purposes, is subject to slight change depending on final assessed valuation.

		2014-2015 Actual		2015-2016 Actual		PROPOSED BUDGET 2016-2017		
			Actual		Actual		Amount of 2016	Est.
	Code	Actual	Tax	Actual	Tax		Tax to	Tax
	99	Expenditures	Rate*	Expenditures	Rate*	Expenditures	be Levied	Rate*
	Line	(1)	(2)	(3)	(4)	(5)	(6)	(7)
OPERATING								
General	06	67,808,653	20.000	80,954,686	20.000	81,421,861	20,200,000	20.000
Supplemental General (LOB)	08	23,312,997	15.897	23,548,507	17.373	23,297,182	15,271,989	14.408
SPECIAL REVENUE								
Adult Education	10	365,373	0.494	425,030	0.099	700,000	265,000	0.250
Adult Supplemental Education	12	0		0		25,981		
Bilingual Education	14	708,894		1,799,013		2,250,000		
Virtual Education	15	4,893,712		4,315,936		6,000,000		
Capital Outlay	16	10,107,873	7.902	14,403,897	7.904	16,000,000	8,480,000	8.000
Driver Training	18	39,599		44,071		105,000		
Extraordinary School Program	22	0		0		0		
Food Service	24	4,827,581	·	4,795,431		6,000,000		
Professional Development	26	572,301		309,574		690,000		
Parent Education Program	28	183,685		214,058		280,000		
Summer School	29	22,752		162,382		132,000		
Special Education	30	23,202,880		23,633,259		25,500,000		
Vocational Education	34	2,030,201	·	1,940,509		2,600,000		
Special Liability Expense Fund	42	0	0.000	0	0.000	0	0	0.000
School Retirement	44	0	0.000	0	0.000	0	0	0.000
Extraordinary Growth Facilities	45	0	0.000	0	0.000	0	0	0.000
Special Reserve Fund	47	10,816,486		11,445,314				
Federal Funds	07	2,778,888	·	2,650,993		2,669,795		
Gifts and Grants	35	385,717	·	384,409		2,643,695		
At Risk (4Yr Old)	11	523,996		516,464		630,000		
Cost of Living	33	1,290,500	1.185	1,571,491	1.446	1,700,000	1,501,098	1.416
At Risk (K-12)	13	4,847,974		4,085,207		5,000,000		
Declining Enrollment	19	0	0.000	0	0.000	0	0	0.000

<sup>\*</sup> Tax Rates are expressed in Mills

<sup>\*\*</sup> Sponsoring District Only

# Questions