



RE: Non-Resident Student Admission

Dear Non-Resident Families of Lawrence Public Schools,

Enclosed you will find an application for Request for Non-Resident Admission for the 2012-13 school year. In accordance with Board Policy JBC, Non-Resident Admission requests must be submitted to the Director of Administrative Services office after January 1, for each school year. Students who are approved must be enrolled and attending prior to September 20 of any given year. All applications are considered on an individual basis. No application will be approved if such approval would increase or further increase a projected class size beyond the district's class size standard. Applications submitted after the September 20th deadline will not be considered for 2012-13.

Approved students will be assigned to schools by the Director of Administrative Services. Parents shall be informed of the administrative decision no later than June 15. Non-Resident students who have been approved for admission will be subject to the same fees as students residing within the district and transportation shall be the responsibility of the parent/guardian.

Performance of Non-Resident students admitted to the district shall be monitored using the following criteria: academic standing (did the student make progress); attendance (was the student's attendance regular and punctual); and disciplinary record (did the student abide by the student code of conduct and avoid major disciplinary problems and/or multiple referrals for minor disciplinary problems.) The district reserves the right to rescind Non-Resident Student status if a review of the student's performance indicates deficiencies in any of the three areas cited above.

Should you have any questions or concerns, please don't hesitate to contact the Welcome Center at 785-330-1921 or my office at 785-832-5000 ext. 1692.

Sincerely,

Lucy Haines Dechairo
Director, Administrative Services

Enclosure

USD 497



2012-2013

LAWRENCE PUBLIC SCHOOLS REQUEST FOR NON-RESIDENT ADMISSION

Requests may be submitted anytime after January 1st for the subsequent school year and should be sent to Lawrence Public Schools, 110 McDonald Drive, Lawrence, Kansas 66044
Attn: Director Administrative Services.

All requests received in our office by March 5, 2012 will be reviewed in the first round of considerations. Parental notifications will begin April 2, 2012. All requests received after March 5, 2012 will be reviewed with parental notifications beginning May 1, 2012. Requests for Non-Resident Admission will not be accepted after September 20, 2012.

PLEASE PRINT

PARENT/GUARDIAN _____

HOME ADDRESS _____ PHONE _____

CITY, STATE, ZIP _____

SCHOOL DISTRICT OF RESIDENCE _____

Name of Student _____

Grade level in 2011-2012 school year _____ Date of Birth _____

School currently or formerly attended _____

School preference for elementary and middle school ONLY: (For senior high school requests, the 15th Street boundary is used to determine the student's attendance center placement.)

1) _____ 2) _____ 3) _____

Has student been expelled or suspended from current school? Yes No

Please list your reasons for requesting transfer into Lawrence Public Schools:

We understand the following: 1) Non-Resident students are required to reapply each year; 2) placement is on a space available basis; 3) transportation is the responsibility of the parent/guardian; 4) Non-Resident students approved for admission will be subject to the same fees as students residing within the district; 5) Non-Resident students who have been approved must be enrolled and attending prior to September 20 of any given year; 6) if deemed appropriate, a Non-Resident's admission may be revoked at any time during the school year using multiple criteria including, but not limited to academic progress, attendance, and discipline; 7) approval of this request may affect the student's interscholastic eligibility as regulated by Kansas State High School Activities Association (KSHSAA); and, 8) the district may be checking with the administration from the student's current school prior to approval. (See USD 497 Board of Education policy JBC – Enrollment, subsection entitled Non-resident Students)

Parent/guardian signature _____ Date _____

Parent/guardian name (print) _____

For Lawrence Public Schools authorized official only:

Date received _____

- Approved
- Decision Pending
- Denied

If approved, building placement: _____

Signature Building Principal Date

Signature Director Administrative Services Date