

## LOW BALANCE NOTIFICATIONS

In order to stay on top of your child's current balance, and to prevent negative charges, you can set up a **Low Balance Notification**. The **Low Balance Notification** is an email that is automatically generated and sent to the email account that you used to set up your MyNutrikids.com account.

You can activate and specify the amount of money on your child's account to act as a low-balance threshold. Once your child's account reaches this established limit, an email is sent, notifying you of this low balance. These emails are sent out every morning.

- Click **MYPROFILE**.



- ▶ Click **LOW BALANCE ALERTS**.
- ▶ At the Low Balance Alert Notifications screen, next to your child’s name, click the drop-down field and select **ON** to activate the Low Balance Notification.



**SELECT ON FROM THE DROP-DOWN FIELD TO ACTIVATE**

- ▶ Enter a dollar amount in the **AMOUNT** field to set the low balance threshold.



**ENTER A DOLLAR AMOUNT IN THE AMOUNT FIELD TO SET THE LOW BALANCE THRESHOLD**

- ▶ Click **SUBMIT** to confirm your changes.



**CLICK SUBMIT TO ACCEPT CHANGES**

- ▶ Click **OK** to confirm that the update is successful.



**CLICK OK TO CONFIRM ACCOUNT UPDATE AND LOW BALANCE NOTIFICATION SETUP**



**Why do I keep getting so many emails regarding my child's low balance?**

*If you feel that the frequency of emails regarding Low Balance Notifications is too high, change the low balance threshold amount under Amount to a lower number. For instance, if \$10.00 is too high, try lowering the amount to \$5.00.*