

The Lawrence Elementary School Vision Task Force met on Monday, August 16, 2010, at 7 p.m. at the ESDC at 110 McDonald Drive.

Facilitator Mike Neal welcomed the task force and made several operational points.

- The task force will focus on face to face communication, so if a task force member is absent from a meeting, electronic communication will not be used to connect him/her to the group. Mr. Neal said it is certainly understandable that members will miss some meetings.
- If subcommittees need information to complete their charge, that request should be directed to Rick Doll at rdoll@usd497.org.

A schedule was presented to the task force showing a meeting approximately twice each month. These will alternate between subcommittee and large group meetings. The next one on August 30th will be for subcommittees. **Note:** January 17, 2011 was eliminated because of the Martin Luther King Jr. holiday.

- Concerns about subcommittee assignments and other process issues should be directed to Mike Neal at mneal@ku.edu.
- Each subcommittee should designate a member to summarize the discussion of their meetings and relay that information to Rick Doll. Rick will provide that summary to all task force members.
- The district will develop a link on the district website to post information for the task force and the public.
- The leadership team (co-chairs, superintendent and facilitators) will meet between meetings to evaluate the process and plan for future meetings.

At approximately 7:10 p.m., the task force separated into subcommittees. The purpose of the subcommittee break out session was to discuss the charge of each committee and for each member to articulate the value that they bring to the task force. Subcommittees could also request information from USD 497 staff.

At 7:45 p.m., Gould Evans architects presented historical data on the school district and the City of Lawrence. A PowerPoint presentation showed the population growth of the city and school district as well as the history of elementary schools in USD 497. This was intended to provide some basic facts about the school district, but more importantly, to demonstrate how Gould Evans could assist the task force.

- Plans call for Gould Evans to evaluate each elementary school and provide this data to the task force in another report.

Mike Neal thanked the task force for outstanding work and the meeting adjourned at 8:30 p.m.

Attachment: Subcommittee assignments and future meeting dates.