

1            When medication is necessary in order for the student to attend school,  
2 district personnel shall carry out the supervision of medications given in strict  
3 compliance with the rules and regulations of the board and the Kansas Nurse  
4 Practice Act. The prescribing of drugs and medicines is not the responsibility  
5 of the public schools and, by law, may not be practiced by any school person-  
6 nel, including school nurses. In the administration of medication, the school  
7 employee shall not be deemed to have assumed any legal responsibility other  
8 than acting as a duly authorized employee of the school district.

9            The school nurse shall process all medication requests by the parent(s) and  
10 may delegate medication administration to another staff member only if the ini-  
11 tial dose has already been administered by the parent(s) or health care provider  
12 (except for emergency only medication) and no dosage calculation is required.  
13 Medications may not be delegated if administered by injection (except in emer-  
14 gency situations such as anaphylaxis) or through any tube inserted into the  
15 body, except through an established feeding tube inserted directly into the ab-  
16 domen. All medication maintained in the school setting by district personnel,  
17 including medication requiring refrigeration, shall be kept in a locked storage  
18 unit. Out-of-date or unused medication shall be returned to the parent(s) or de-  
19 stroyed.

20            Prescription Medications

21            A health care provider licensed to prescribe or dispense medication must  
22 send a written order to the school nurse. A current pharmacy label on the pre-  
23 scription container clearly stating the student's name, medication, dosage,  
24 route of administration and time(s) to be administered may also serve as a

1 written order. The parent(s) must submit a completed Permission for Medica-  
2 tion form to the school nurse. Included on this form is a release of informa-  
3 tion allowing the school to discuss medication issues with the health care pro-  
4 vider who prescribed the medication.

5        Non-prescription Medications

6        Non-prescription medications may be administered to students for a spe-  
7 cific, time-limited minor illness or for intermittent conditions if authorized by  
8 the parent(s). The parent(s) must submit a completed Authorization for Non-  
9 prescription Medicine form releasing the school district and personnel from any  
10 responsibility for adverse reactions to the medication, and acknowledging that  
11 the school bears no responsibility for ensuring the medication is administered.  
12 Non-prescription medication must be provided by the parent(s) in its original  
13 container and authorized for the dosage recommended on the package label for  
14 children unless provided with a written order from a health care provider li-  
15 censed to prescribe or dispense medication. The school reserves the right to  
16 limit parent-authorized medications to be given for a total of ten **doses** ~~days~~  
17 and to require health care provider orders for its continued use. Because the  
18 formulation of herbal, natural and homeopathic remedies is unregulated, these  
19 preparations will not be administered at school without orders from a licensed  
20 health care provider [**Medical Doctor (MD), Doctor of Osteopathy (DO),**  
21 **Nurse Practitioner (NP), Physician's Assistant (PA)**] authorized to prescribe  
22 or dispense medications.

23        Self-administered Medications

24        A student may self-administer either prescription or over the counter

1            medications in the following circumstances:

- 2            • Students in junior and senior high school who store their medications in a
- 3            secured area; and
- 4            • Elementary students who store their medication in a secure area and
- 5            have the signed approval of the parent(s) and the health care provider.
- 6            • Controlled substances may not be self-administered.

7            School personnel cannot provide documentation and supervision of self-

8 administered medications. It is strongly recommended that a duplicate supply of

9 medication be kept in the health office as a backup when the student's supply is

10 unavailable.

11            A school district, and its employees and agents, which authorizes the

12 self-administration of medication in compliance with the provisions of this pol-

13 icy, shall not be liable in any action for any injury resulting from the self-

14 administration of medication. The school district shall provide written notifi-

15 cation to the parent or guardian of a student that the school and its employees

16 and agents are not liable for any injury resulting from the self-administration

17 of medication.

18            The parent or guardian of the student shall sign a statement

19 acknowledging that the school incurs no liability for any injury resulting from

20 the self-administration of medication and agreeing to indemnify and hold the

21 school, and its employees and agents, harmless against any claims relating to

22 the self-administration of such medication. KSA 72-8252

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